

**Home and Community Care Support Services
Board Expenses
Briefing Note**

Purpose:

Home and Community Care Support Services Posting of Travel, Meal and Hospitality Expense for Quarter 4 - Fiscal Year 2021/22

Summary:

1. Provide a high-level summary of the expenses that were submitted in this quarter. Note: The Home and Community Care Support Services - South West is responsible for the processing and payment of the expenses of the board members representing all 14 Home and Community Care Support Service organizations across Ontario.

Total of all expenses: \$ 2,192.86

Total of each individual's expenses:

Joe Parker	\$ 33.86	Board Chair
Glenna Raymond	\$ -	Board Vice-Chair
Carol Annett	\$ -	Board Member
John Beardwood	\$ -	Board Member
Anne Campbell	\$ -	Board Member
Eugene Cawthray	\$ 38.96	Board Member
Michael Dibden	\$ -	Board Member
Kate Fyfe	\$ 842.51	Board Member
Shanti Gidwani	\$ 44.26	Board Member
Steven Piourde	\$ 1,233.27	Board Member
	<u><u>\$ 2,192.86</u></u>	

2. Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive
N/A

3. Identify any travel outside the province – Provide rationale
N/A

4. Identify any conferences attended by board members/staff
N/A

5. Identify any low cost items - Under \$5
N/A

6. Contentious Issues:
N/A

7. Communications/Issues Management Strategy:

Provide an outline of Communications/Issues Management Strategy to be implemented by the HCCSS to mitigate any potential contentious issues that may arise from the posting of expenses.

Additional notes:

Travel expenses include subway tokens, parking, gas for rental car, internet access at hotels.

Please note that HCCSS Board did consider rental cars when travelling greater than 200 km in the same day.

Where possible, rental cars were used.

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Home and Community Care Support Services South West

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Date Originated: 28-Apr-22

HCCSS Q4-2022

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Joe Parker	Board Member	Attendance at HCCSS/Board/Committee Meeting	9-Mar-22	9-Mar-22	Toronto	Board of Directors		\$ 21.36		\$ 12.50		\$ 33.86
							\$ -	\$ 21.36	\$ -	\$ 12.50	\$ -	\$ 33.86

HCCSS Q4-2022

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarfit aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Eugene Cawthray	Board Member	Attendance at HCCSS/Board/Committee Meeting	9-Mar-22	9-Mar-22	Toronto	Board of Directors		\$ 38.96				\$ 38.96
							\$ -	\$ 38.96	\$ -	\$ -	\$ -	\$ 38.96

HCCSS Q4-2022

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Kate Fyfe	Board Member	Attendance at HCCSS/Board/Committee Meeting	8-Mar-22	9-Mar-22	Toronto	Board of Directors		\$ 578.10	\$ 217.41	\$ 35.00	\$ 12.00	\$ 842.51
							\$ -	\$ 578.10	\$ 217.41	\$ 35.00	\$ 12.00	\$ 842.51

HCCSS Q4-2022

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarfit aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Shanti Gidwani	Board Member	Attendance at HCCSS/Board/Committee Meeting	9-Mar-22	9-Mar-22	Toronto	Board of Directors		\$ 11.76		\$ 12.50	\$ 20.00	\$ 44.26
							\$ -	\$ 11.76	\$ -	\$ 12.50	\$ 20.00	\$ 44.26

HCCSS Q4-2022

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Steven Piourde	Board Member	Attendance at HCCSS/Board/Committee Meeting	8-Mar-22	9-Mar-22	Toronto	Board of Directors	\$ 843.26	\$ 75.11	\$ 217.41	\$ 67.50	\$ 29.99	\$ 1,233.27
							\$ 843.26	\$ 75.11	\$ 217.41	\$ 67.50	\$ 29.99	\$ 1,233.27