

SPO Risk Assessment

Addendum - December 8, 2023

POLICIES & PROCEDURES - HUMAN RESOURCES

H1.	<p>[As follow-up to question 7B in the Risk Assessment Form (<i>Does your organization require staff to verify information regarding criminal offences on an annual basis (e.g., submit vulnerable sector check/police clearance)</i>)?]</p> <p>If No, please elaborate below (e.g., information regarding staff criminal offences is verified on an annual basis through a different means).</p> <p>Click here to enter text.</p>
H2.	<p>[As a follow-up to question 8B in the Risk Assessment Form (<i>Do you require staff to complete an annual attestation regarding college registration status?</i>)]</p> <p>If No, please elaborate below (e.g., college registration status is attested to on an annual basis through a different means, such as through an employer).</p> <p>Click here to enter text.</p>

PRIVACY ATTESTATION

Requirements	
P1.	<p>[As follow-up to question 16D in the Risk Assessment Form (<i>Your organization follows the proposed requirements under PHIPA s.10 (Bill 188) that health information custodians maintain, audit, monitor an electronic audit log, and provide it to the IPC upon request.</i>)]</p> <p><i>In addition, your audit practices align with respect to frequency and types of audits conducted (e.g., random, same name, volume of records accessed, etc.) as per IPC guidelines.)]</i></p> <p>If No, please elaborate below (e.g., some items in progress, different means used to achieve stated outcomes).</p> <p>Click here to enter text.</p>

P2.

[As a follow-up to question 16L in the Risk Assessment Form (*If your organization arranges to provide the Services by engaging a Subcontractor:*

- *There is a written contract with the Subcontractor which has privacy, security and records management-related language that mirrors the obligations of the SPO under sections 5 of the General Conditions.*
- *Each Subcontractor has confirmed that the requirements identified within this HCCSS Privacy and Security Attestation are met.)]*

If your organization does not subcontract home care services, please indicate Not Applicable below.

Not Applicable