

Home and Community Care Support Services South West
Board and Senior Staff Expenses
Briefing Note

ISSUE:

Home and Community Care Support Services South West Posting of Travel, Meal and Hospitality Expense for Quarter 3 - Fiscal Year 2021/22

Summary:

1. Provide a high-level summary of the expenses that were submitted in this quarter.

Total of all expenses:

\$ -

Total of each individual's expenses:

Daryl Nancekivell	\$ -	Vice President, Home & Community Care
	<u>\$ -</u>	

2. Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive (eg: Dinner expense amount exceeding maximum stipulated in Directive)

N/A

3. Identify any travel outside the province – Provide rationale

N/A

4. Identify any conferences attended by board members/staff

N/A

5. Identify any low cost items - Under \$5

N/A

6. Contentious Issues:

N/A

7. Communications/Issues Management Strategy:

Provide an outline of Communications/Issues Management Strategy to be implemented by the HCCSS to mitigate any potential contentious issues that may arise from the posting of expenses.

N/A

Additional notes:

Travel expenses include subway tokens, parking, gas for rental car, internet access at hotels.

Please note that HCCSS Board and Staff did consider rental cars when travelling greater than 200 km in the same day.

Where possible, rental cars were used.

Prepared by:

Ryan Cruickshank, Financial Analyst, Corporate Services
Home and Community Care Support Services South West

Phone:

226-268-8468

Date Originated:

1-Feb-22