



## Guidelines for Use Form HIS 759

1. This Home and Community Care Services form is a communication tool between the North West LHIN and the patient's primary care provider.
2. The form is completed when the primary care provider wishes to:
  - a. refer a patient for services in the community, and/or
  - b. communicate the current medical condition of the patient.
3. Once completed, the form is transmitted to the Home and Community Care office to initiate an assessment by the Community Care Coordinator. The second copy may be retained by the hospital or primary care provider's office for their records.
  - a. After regular business hours, or on the weekend, the form must be faxed to the North West LHIN office (fax # 807-346-4625)
4. Upon receipt of a referral, the Community Care Coordinator must determine the patient's eligibility for services.
  - a. If the client is eligible for Community Care services, the Coordinator may:
    - i. Alter the frequency of treatment requested by the primary care provider, as indicated by circumstances,
    - ii. Arrange for teaching of the patient or caregiver
    - iii. Request an assessment from other internal disciplines.
  - b. If the patient is not eligible, the referral will be processed as a non-admit and the client may be referred to other health care services.

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## North West LHIN Home and Community Care: Contact Numbers

### Thunder Bay

Tel: 1-807-345-7339  
Fax: 1-807-346-4625

### Geraldton

Tel: 1-807-854-2292  
Fax: 1-807-854-1805

### Marathon

Tel: 1-807-229-8627  
Fax: 1-807-229-8628

### Dryden

Tel: 1-807-223-5948  
Fax: 1-807-223-3943

### Kenora

Tel: 1-807-467-4757  
Fax: 1-807-468-1437

### Fort Frances

Tel: 1-807-274-8561  
Fax: 1-807-274-0844

### Sioux Lookout

Tel: 1-807-737-2349  
Fax: 1-807-737-3017

### Red Lake

Tel: 1-807-727-3455  
Fax: 1-807-727-2484

### Atikokan

Tel: 1-807-597-2159  
Fax: 1-807-597-6760

### Rainy River

Tel: 1-807-852-3955  
Fax: 1-807-852-1077

### Nipigon

Tel: 1-807-887-5862  
Fax: 1-807-887-1184

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### North West Local Health Integration Network (Head Office)

975 Alloy Dr., Suite 201, Thunder Bay, ON P7B 5Z8

Phone: 807-684-9425 | Toll-free: 1-866-907-5446

Fax: 807-684-9533

Fax To: Contracted Service Provider  
Dilico Ojibway C&FS  
Other

White Copy to North West LHIN

Yellow Copy to TBRHSC/Physician's Office