

South East Local Health Integration Network

Board of Directors Meeting No. 97

Monday April 30, 2012

Auditorium
Lanark Lodge
115 Christie Lake Road
Perth Ontario

MINUTES

Present: Wynn Turner (Chair); Andreas von Cramon; Jyoti Kotecha; Arthur Ronald; Dave Sansom (quorum); and Paul Huras.

Recorder: Jacqui Prospero

Regrets: Ian Fraser;

Guests: Sherry Kennedy (Chief Operating Officer); Michael Alexander (Communications / Community Engagement); and Pat Reynolds (Board Coordinator)

1. Call to Order, Chair's Remarks and welcome of guests.

The Chair welcomed members and guests to the meeting and called the meeting to order at 9:28 am.

2. Selection of Timer and Observer:

- a. Timer = A. Ronald
- b. Observer = J. Kotecha

3. Conflict of Interest Declaration

All members confirmed no conflicts.

4. Consent Agenda:

- a. Monthly CEO Reports
- b. Board Correspondence
- c. Chairs Declaration
- d. Chairs Report
- e. Committee Summaries

That the Consent Agenda be accepted as circulated.

Moved by: A. Ronald
Seconded by: J. Kotecha
Carried – 2012-97-01

5. Approval of the Agenda

That the Agenda be approved as circulated.

Moved by: D. Sansom
Seconded by: J. Kotecha
Carried – 2012-97-02

6. Approval of Minutes

Minutes of Monday March 26, 2012 Board Meeting #96 (attached)

That the Minutes of Monday March 26, 2012 Board Meeting #96 be approved as circulated.

**Moved by: A. Ronald
Seconded by: D. Sansom
Carried – 2012-97-03**

7. Business Arising:

- a. French Language Joint Annual Action Plan (JAAP) – Approval – 9:30 am
 - P. Huras reviewed the briefing note provided to members that included information on the purpose, context, evaluation of the JAAP 2011-12, JAAP 2012-13 highlights, JAAP Actions, Progress Monitoring, Next steps and a recommendation.
 - Senior staff provided the following information to the board members based on their questions and comments: through a collaborative and joint planning effort at the LHIN and Reseau level the plan before members directly addresses the concerns of the Francophone community in both the Champlain and the SE LHIN; and planning for the upcoming Integrated Health Service Plan (IHSP3) will involve the francophone communities.

That the SE LHIN Board approve the Joint Annual Action Plan 2012-13 and provides approval for the Chair and CEO to sign the plan.

**Moved by: D. Sansom
Seconded by: A. von Cramon
Carried – 2012-97-04**

- b. Integrated Health Services Plan (IHSP3) - Strategy – 9:37 am
 - P. Huras reviewed the briefing note provided to members that included an attached slide deck describing the overarching strategy, objective and framework that will enable staff to deliver a robust, actionable IHSP covering the period April 2013 to March 2016.
 - Senior staff provided the following information to the board members based on their questions and comments: community engagement will be supported by quantitative analysis, but will also inform the qualitative analysis; community engagement of the broader SE LHIN areas will be addressed through a web based questionnaire, supplemented with face to face meetings as required; given the timelines that are involved there is a need to ensure that community engagement is begun quickly, efficiently and effectively, with the hopes that the Collaborative Governance and Community Engagement committee be involved at a governance level, as required; the provider communities have been and continue to be involved in community engagement initiatives that the LHIN conducts on a regular basis, not just for the IHSP3; there appears to be a need to involve the provider boards later in the cycle as they are already supportive of the concept of integration; there is a need to ensure that the boards are onboard with the changes that need to happen, after we have received input from the community and providers; June is challenging at HSPs Boards due to the change-over in board membership / chairs, etc, a better timeframe would be the late Summer 2011 (September) to engage the governance of HSPs; time to encourage boards to work together for integration efforts is best done when there is some detailed information available from the LHIN, both qualitative and quantitative as they will have had a chance to adjust to new members, knowledge of organizations, etc; there is a need to clarify data before asking governance organizations to provide input into what future needs are required and the data needs to be available to support the changes; and involvement of the sector representatives from the CGCE in reviewing questions or engagement that is planned for the public would be encouraged.
- c. SE LHIN Strategic Integration Framework - 10:31 am
 - P. Huras reviewed the briefing note provided to members that included an attached slide deck which is intended to provide direction to staff, the Board and Health Service Providers (HSP) in delivering on one of the core LHIN mandates of Integration.
 - Senior staff provided the following information to the board members based on their questions and comments: there is a need to ensure that providers clearly understand what vertical and

horizontal integration truly mean, examples in the framework may be helpful to clarify; and this document provides information for members to better compliment their understanding of the IHSP strategy.

- d. Governance / Finance Committee Recommendation – Terms of Reference – 10:44 am
- A. von Cramon noted for members that they are not yet ready to bring the terms of reference for this committee to the board for approval.

That this item be deferred to the May Board of Directors Meeting.

Moved by: A. von Cramon
Seconded by: J. Kotecha
Carried – 2012-97-05

- e. Collaborative Governance and Community Engagement (CGCE) Committee – Terms of Reference - Approval – 10:45 am
- D. Sansom reviewed the briefing note provided to members that included an updated copy of the terms of reference with a notation as to the change involved in the Mission Statement.
 - Members and staff discussed the following information to the board members based on their questions and comments: the role and mission should better reflect a governance role versus a more involved role directly with health service providers; and the role of the committee is to support other HSP governance roles in their community engagement within their own communities rather than directly with the community on behalf of the LHIN.

That the recommendation from the Collaborative Governance and Community Engagement Committee for the approval of their terms of reference be accepted as amended during the board meeting.

Moved by: D. Sansom
Seconded by: A. Ronald
Carried – 2012-97-06

RECESS – 11:01 am – 11:15 am

- f. Chairs Update – 11:19 am
- W. Turner updated the members on her last month of meetings in the community and recent involvement with the board committees and health service providers.
- i. Board Evaluation
- W. Turner updated the members on the documentation provided that included a purpose; background; evaluation approach; proposed implementation and timeline; recommendations and attached appendices.

That the Board of the SE LHIN Accept the Provincial Board Evaluation Report as presented.

Moved by: A. von Cramon
Seconded by: A. Ronald
Carried – 2012-97-07

- g. CEO Discussion Report – 11:22 am
- P. Huras reviewed the report provided to members at the meeting that included an update on the Clinical Services Roadmap; Behavioural Support Office; Quarterly Community Care Access Centre (CCAC) Projects Update; Quarterly Communications / Community Engagement Plan Update & Measurement of Success Review and Stocktake Update.
 - Senior staff provided the following information to the board members based on their questions and comments: -
 - a) Clinical Services Roadmap Update – there were no questions or comments at this time.
 - b) Behavioural Support Office (BSO) Update – success on this project is captured via two approaches – provincially and locally; provincially, there process oriented targets, but going forward for this fiscal we are going in a more strategic direction to performance targets; process oriented indicators for the end of March and outcome indicators (to the extent we can) for the end of March 2013; and locally integrated to a joint provincial plan.
 - c) Quarterly Community Care Access Centre (CCAC) Projects – Update - there were no questions or comments at this time.
 - d) Quarterly Communications / Community Engagement Plan Update & Measurement of Success Review - there were no questions or comments at this time.
 - e) Stocktake Update – there appears to be some seasonal trending to the information, but at the same time it does clearly reflect the programs / initiatives that have been put in place to address the concerns; readmissions for selected case mix groups (CMGs) appears to be increasing, but the clinical services roadmap will impact this target.

That the CEO Discussion Report be accepted as circulated.

**Moved by: A. von Cramon
Seconded by: A. Ronald
Carried – 2012-97-08**

LUNCH RECESS – 11:53 am – 12:29 pm

That the board consider matters of public interest regarding Approval of In Camera Session Minutes; Provincial Strategic Integration Framework; Brockville General Hospital – Performance Improvement Plan – Staff Assessment; Perth and Smiths Falls District Hospital – Performance Improvement Plan – Staff Assessment; Picton Manor Update; Health System Funding Reform Update; Acquired Brain Injury Update and CEO Succession Plan pursuant to ss 9(5) of the Local Health Systems Integration Act 2006 s.9(5).

**Moved by: J. Kotecha
Seconded by: A. Ronald
Carried – 2012-97-09**

That P. Huras, S. Kennedy, M. Alexander, P. Reynolds and J. Prospero join the board in the in camera session.

**Moved by: A. von Cramon
Seconded by: A. Ronald
Carried – 2012-97-10**

8. In Camera Session: - 12:32 pm

That the In Camera session be concluded.

**Moved by: A. von Cramon
Seconded by: J. Kotecha
Carried – 2012-97-14**

That the Chair rise and provide a verbal report from the Approval of In Camera Session Minutes; Provincial Strategic Integration Framework; Brockville General Hospital – Performance Improvement Plan – Staff Assessment; Perth and Smiths Falls District Hospital – Performance Improvement Plan – Staff Assessment; Picton Manor Update; Health System Funding Reform Update; Acquired Brain Injury Update and CEO Succession Plan.

**Moved by: J. Kotecha
Seconded by: A. von Cramon
Carried – 2012-97-15**

9. *Timer – just 15 mins over time for the open session; In Camera – on time
Observer – productive meeting with well engaged dialogue and fruitful discussion. In Camera – good discussion*

10. Date, time and location of next meeting:
Monday May 28, 2012 – SE LHIN offices

Future meetings:

Monday June 25, 2012 – TBD – Brockville
Monday August 13, 2012 – TBD – Sharbot Lake
Monday September 24, 2012 – TBD – Bancroft
Monday October 29, 2012 – TBD – Kingston
Monday December 17, 2012 – SE LHIN offices

11. Adjournment
That the meeting be adjourned at 2:07 pm

Motioned: J. Kotecha

Noted departures:

None



Meeting Chair:

Wynn Turner



Secretary:

Paul Huras