

South East Local Health Integration Network

Board of Directors Meeting No. 55

Monday August 25th, 2008

Carveth Care Centre
Multi Purpose Room
375 James Street
Gananoque, Ontario

MINUTES

Present: Georgina Thompson, Chair; John Groves; John Ferguson; Gaye McGinn; Tom Rankin; Margaret Werkhoven; (quorum); and Paul Huras

Recorder: Jacqueline Prospero;

Regrets: Ken McBain.

Guests: Paula Heinemann (Manager, Corporate Services); Steve Goetz (Senior Consultant, Performance & Funding); Suzanne McGurn (Senior Consultant Planning & Integration) and Cynthia Martineau (Integration Consultant).

1. Call to Order and Chair's Remarks and welcome of guests.

The Chair welcomed members of the public and called the meeting to order at 9:34 am.

2. Conflict of Interest Declaration

All members confirmed no conflicts.

3. Consent Agenda:

- a. Monthly CEO Report
- b. Board Correspondence
- c. Provincial Wait Times - Update

That the Consent Agenda be accepted as circulated.

Moved by: T. Rankin
Seconded by: J. Ferguson
Carried – 2008-55-01

4. Approval of the Agenda

That the Agenda was approved as circulated.

Moved by: M. Werkhoven
Seconded by: G. McGinn
Carried – 2008-55-02

5. Approval of Minutes

- a. Minutes of July 28th, 2008 Board Meeting #54 (attached)

That the Minutes of July 28th, 2008, Board Meeting #54 be approved as circulated.

Moved by: M. Werkhoven
Seconded by: G. McGinn
Carried – 2008-55-03

6. Business Arising:

- a. Health Service Providers (HSPs) Under Enhanced Performance Monitoring
- P. Huras provided background information for the members regarding Hotel Dieu Hospital and their current position in the negotiation process with the South East LHIN for the signing of their Hospital Service Accountability Agreement (H-SAA). After discussions with HDH it was clarified that their deficit was more than originally anticipated. Their approximate deficit now sits at \$3.8 Million).
 - The SE LHIN is in the process of imposing the H-SAA with specific recommendations / procedures that are specified in the legislation Commitment to the Future of Medicare Act (CFMA).
 - There will be a signed agreement by the beginning of November 2008.
 - The SE LHIN has been meeting regularly with the CEO / Supervisor at Kingston General Hospital (KGH). The recent appointment of the new board chair at KGH is a move in the right direction for the changes brought forth from the SE LHIN recommendations to the Ministry last year.
 - South East Community Care Access Centre (SE CCAC) – the SE LHIN and the SE CCAC are working closely together to continue to move forward with discussions in order to help them work through the performance improvement plan (PIP) that was recently submitted to the LHIN for consideration on how to deal with their deficit that currently sits at an estimated \$2 Million by March 31st, 2009.
 - Senior staff addressed questions from the members regarding the process that is being utilized to impose the agreement with HDH; what are some of the options that HDH has when the process comes to a close; what options exist for the SE LHIN? is there the opportunity to provide a coach for the management team; how is the LHIN addressing the difficult issues from a governance and performance standpoint; when will the 1st quarter summary report from the SE CCAC be available for board members to consider; how has the LHIN worked with the SE CCAC to clarify what was meant by service delays and the process that is currently in place; when will a report be provided to the members for consideration of how the service delays.

That the report on HSP's under enhanced performance monitoring be received.

**Moved by: G. McGinn
Seconded by: J. Groves
Carried – 2008-55-04**

- b. Urgent Priorities Fund (Increment Allocations) Recommendations
- P. Huras provided background information to the members regarding where the SE LHIN is currently sitting with regards to addressing the use of these funds.
 - The briefing note before the board included background and the summary of the proposals for consideration.
 - S. Goetz provided detailed information on the Health System Improvement Pre-Proposal (H-SIPP) process and the two recommendations before the board
 - Senior staff addressed questions from the members that included how one of the projects originally submitted was rejected based on criteria that was approved by the board / Ministry and why; the projects that are up for approval for funding from the board are clearly one-time funding and will not require on-going funds to continue moving forward; there are funds remaining from this current recommendation – will the next round be allotted the remaining funds; what are the timelines associated with the next round of submissions; if we don't spend the rest of the money that is associated with this initiative what will happen to the funds; and has the preliminary review of the H-SIPPs for the next round provided any insight into how the HSPs are adjusting to this process and the criteria associated with it.

That the board approve the funding recommended by staff from the 2008/09 urgent priorities fund, including:

1. Long Term Housing Continuum for Adults with Acquired Brain Injuries - \$40,000
2. Integrated Information Management – Implementation Analysis and Plan development - \$208,800

Moved by: J. Ferguson
Seconded by: T. Rankin
Carried – 2008-55-05

- c. Emergency Room (ER) / Alternate Level of Care (ALC) Strategy
- P. Huras provided background to the members regarding how the SE LHIN work to date on Transitions and ALC initiatives fit with the MOHLTC ER / ALC strategies and the May 30 funding announcements.
 - S. McGurn (*via phone*) provided the members with a brief synopsis of where the SE LHIN currently stands with the ER pay for results initiative; how KGH has been working with the SE LHIN to help move this process forward as they are working towards improving more than just their own hospital's patient flow, but that of the entire region; how this proposal does not address the IT portion of the request; the SE LHIN submission included a summary of the projects and sponsoring HSPs; project descriptions; funding requested and the rationale for the expenditure associated with this initiative.
 - Senior staff addressed questions from the members regarding how this plan and process has been working with the HSPs / LHIN and MOHLTC; how is the performance measure being applied to this project; what are the timelines associated with tracking / measuring the potential goal for each of these projects; how will the members be able to determine which of the projects presented provided the most improvement for this strategy; and how the commitment or re-establishment of the transitions group might help to further these types of programs.
- d. Long Term Care Home Nurse Outreach Plan
- S. McGurn (*via phone*) provided a summary of the documentation provided to the members that included a background; funding and accountability; allocation process; timelines; criteria for allocating 14 nurse-led long-term outreach teams within the province; a proposal template; a copy of the proposal that was submitted – including appendixes and letters of support.
 - Senior staff addressed questions from the members regarding how this proposal would be further developed to be more inclusive of the entire LHIN region; what is the timeline to have this initiative up and running; how will the creation of this plan help to improve the healthcare that is currently provided to residents of LTC facilities; are there any of these outreach teams currently in place that are functioning under another initiative; is there any indication that there will be more than one team per LHIN; how will the timelines that are currently being addressed going to affect the potential to see this initiative grow; and how will the provincial competition for these plans affect the potential for the SE LHIN to expand on it.

That the board of the SE LHIN accept the report as provided.

Moved by: J. Groves
Seconded by: G. McGinn
Carried – 2008-55-06

- e. Chairs Update
- G. Thompson provided some background information for the board members regarding her recent meeting with the new Minister of Health – David Caplan. Some of his focus is on making sure that the general public understands why the LHINs are in place and what they are mandated to do - including deliverables. Minister Caplan has three major priorities on this plate in the coming years and they include the management of chronic diseases – specifically diabetes, mental health and addictions along with e-Health.

- G. Thompson addressed questions from the members regarding if the Minister had touched on the ability for the new patient registry to move forward and if there was an opportunity to see more research in other areas. The Minister believes that the LHIN should be more involved in capital planning across the province.
- f. Governance Update
- M. Werkhoven provided an update to the members on the Collaborative Governance Development Team (CGDT) that included recommendations; purpose; background; key points arising from the CGDT discussion and a concluding comment regarding the recommendation.
 - M. Werkhoven addressed questions from the members regarding the timeline associated with this item moving forward; is there the potential for the creation of a governance council that would be able to provide advice to the SE LHIN board; and would it be an appropriate step to have this memo be an update to the board members rather than asking them for an approval on anything today.

That the board of the SE LHIN approve the following motions, in principle, for further consideration by the Governance Committee:

1. **That the board of the SE LHIN designate one or more days each year when groups (e.g. – formal networks of health service providers, informal health service provider or community groups or individuals) can come to make presentations to the SE LHIN.**
2. **That the Board of the SE LHIN establish policies and procedures to allow for such presentations to the SE LHIN.**
3. **That the board of the SE LHIN encourage, and take measures to support, the formation of local governance networks or coalitions of health service providers across the LHIN, especially in those areas where such groupings do not already exist. (Examples of support might include the following: web-based sharing of information across the LHIN regarding current governance networks and their membership and terms of reference; LHIN-supported meetings of health service providers interested in forming a coalition or network).**

Moved by: M. Werkhoven

Seconded by: G. McGinn

Carried – 2008-55-07

- Governance committee has not met since June and will be meeting in September where they will likely be moving forward with the Governance Manual / Toolkit for the board to then consider later in the year.

g. CEO Discussion Report

- P. Huras reviewed the report as provided to the members that included an update on the Strategic Plan; Seniors Managing Independent Living Easily (SMILE); Wait Time – Provincial Performance; SE LHIN Performance Targets; Transitions Project – ED / Wait Times and ALC; Regional Surgical Program (RSP); Annual Report and Critical Care Strategy.
- P. Huras addressed questions from the members regarding the stage at which the SMILE program is at – are we seeing clients at this point? Are services being delivered; what has been the response from MOHLTC on our resubmission of the SE LHIN annual report; how often will the board be receiving information back from staff on where we are with regards to meeting the MLAA targets that were provided; how achievable are the targets that have been presented; will there be a date / timeframe associated with the regional surgical plan in our region and what is the deadline associated with the funds from the MOHLTC.

That the CEO report be received.

Moved by: J. Ferguson

Seconded by: J. Groves

Carried – 2008-55-08

That the board consider matters of public interest regarding Approval of Closed Session Minutes; Health Service Providers (HSPs) Under Enhanced Performance Monitoring; LHIN Legal Services – Three Year Business Plan; Mental Health Service Network (MHSN) – Consumer Survivor Initiative (CSI) and Service Accountability Agreement (SAA) Update pursuant to ss 9(5)(x) of the Local Health Systems Integration Act 2006s.9(5)(x).

Moved by: J. Groves
Seconded by: G. McGinn
Carried – 2008-55 –09

That P. Huras, P. Heinemann, Steve Goetz; Cynthia Martineau and J. Prospero join the board in the closed session.

Moved by: J. Ferguson
Seconded by: J. Groves
Carried – 2008-55 –10

7. Closed Session:

That the closed session be concluded.

Moved by: G. McGinn
Seconded by: M. Werkhoven
Carried – 2008-55 –13

That the Chair rise and provide a verbal report from the closed session to attendees regarding Approval of Closed Session Minutes; Health Service Providers (HSPs) Under Enhanced Performance Monitoring; LHIN Legal Services – Three Year Business Plan; Mental Health Service Network (MHSN) – Consumer Survivor Initiative (CSI) and Service Accountability Agreement (SAA) Update.

Moved by: M. Werkhoven
Seconded by: G. McGinn
Carried – 2008-55 –14

Additional Items:

Board Appointments – G. Thompson

- The upcoming appointment of Leslie Benecki is imminent and a 2nd appointment is pending – no name is being shared at this time.

8. Date, time and location of next meeting:
Monday September 29th, 2008 – TBD – Sharbot Lake

Future meetings – SE LHIN Offices – Belleville:

Monday October 27th, 2008 – SE LHIN Offices - Belleville
Monday November 24th, 2008 – SE LHIN Offices – Belleville
Monday December 18th, 2008 – SE LHIN Offices – Belleville
January 2009 – date and location to be determined

9. Adjournment

That the meeting be adjourned at 3:20 pm.

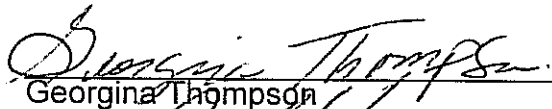
Motioned: J. Groves

Noted departures:

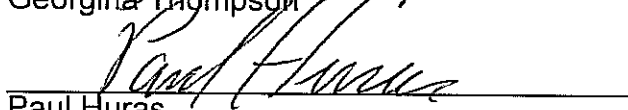
Summary Table of Actions

Topic	Action	Assigned To	Update / Due
Previous Items:			
Board Workplan	Review the document and update it with the LHINs timeframe for items and report back to Governance Committee.	P. Huras / P. Heinemann	Ongoing
Board Workplan	Board committees will review and update the document as necessary.	Various Committees	TBD
Change Management	Enquire with the chairs across the province to about what they are doing within their region in order to help support change management.	G. Thompson	TBD
Health Evaluation & Economics	A Discussion was requested by the board to better understand this item.	P. Huras / S. Kennedy	TBD
IHSP	Meeting with First Nations	G. Thompson / P. Huras	TBD
Operations	A summary document about how the process for travel arrangements will be provided to the members when travel cards are issued	P. Heinemann	TBD
Policy	After open discussion with the board the Governance Committee will develop a policy around the item of public inquires / engagements.	G. Thompson	Draft policy for discussion by committee in place.
Policy – Preparation per Diems	Once a board budget is established the members would like to discuss the definition, cost and application of Preparation per diems.	G. Thompson	Draft policy for discussion by Governance committee in place.
New Items:			

Chair:


 Georgina Thompson

Secretary:


 Paul Huras