

South East Local Health Integration Network

Board of Directors Meeting No. 105

Monday February 25, 2013

Cardinal Room
South East Local Health Integration Network
71 Adam Street
Belleville, Ontario

MINUTES

Present: Donna Segal (Chair); Andreas von Cramon (Vice Chair); Lois Burrows; Ian Fraser (Via Phone); Len Kennedy; Jyoti Kotecha (Via Phone); Arthur Ronald; Dave Sansom (quorum); and Paul Huras

Recorder: Jacqui Prospero

Regrets: Janet Cosier;

Guests: Pat Reynolds (Board Coordinator); Debbie Hutchison (Financial Officer – HSP Funding); Steve Goetz (Director, Performance Optimization); Sara Brown (Financial Officer, Corporate Services); Benedict Menachery (Planning and Integration Consultant); Caitlin denBoer (Communications Coordinator); and Michael Alexander (Communications / Community Engagement).

1. Call to Order, Chair's Remarks and welcome of guests.

The Chair welcomed guests and members to the meeting at 9:31 am, unfortunately the newest member of the board Janet Crosier was unable to attend due to a prior commitment.

2. Selection of Timer and Observer:

- a. Timer = L. Burrows
- b. Observer = L. Kennedy

3. Conflict of Interest Declaration

All members confirmed no conflicts.

4. Consent Agenda:

- a. Monthly CEO Reports
- b. Board Correspondence
- c. Chairs Declaration
- d. Committee Summaries
- e. 3rd Quarter Funding Summary

That the Consent Agenda be accepted as circulated.

Moved by: A. von Cramon

Seconded by: D. Sansom

Carried – 2013-105-01

5. Approval of the Agenda

That the Agenda be approved as amended.

Moved by: A. von Cramon

Seconded by: D. Sansom

Carried – 2013-105-02

6. Approval of Minutes

Minutes of Monday January 28, 2013 Board Meeting #104 (attached)

That the Minutes of Monday January 28, 2013 Board Meeting #104 be approved as circulated.

**Moved by: D. Sansom
Seconded by: J. Kotecha
Carried – 2013-105-03**

7. Business Arising:

- a. DRAFT Annual Business Plan (ABP) – 9:45 am
 - P. Huras reviewed the briefing note with members that included a background summary; copy of the ABP and a recommendation.
 - Senior staff provided the following information to the board members based on their questions and comments: length of stay is quite high for our LHIN overall, but has been identified in recent reviews with some organizations in the region and is being addressed through performance optimization; four areas of focus in the ABP include ALC, 30 day readmissions, ER admit wait times and ER repeat visits; largest risk that the LHIN sees is that of organizations that are having difficulties balancing institutional priorities and on regional priorities; there is still work to be done in clearly articulating to the public the cost to the system of keeping or maintaining certain levels of care; the impact of Health Links is not yet clearly understood, but as the initiative moves forward there is more opportunity to better understand the overall benefits to the entire system from a quantitative perspective; the health care system in the region is truly moving into a transformative stage, sharing services or moving them from the traditional hospital arena to the community (with the associated cost savings); Health Links is a new approach that will help to build on relationships throughout the health care services in the region; the ABP is designed more for the informed reader (Health Service Providers), than the general population; and there is a purposeful lack of duplication in the document in order to supply the largest amount of information in a succinct format.
- b. Kingston General Hospital (KGH) – Stage 1 Master Program Proposal for Redevelopment Phase 2 Project – 10:21 am
 - P. Huras reviewed the briefing note with members that included a background summary; and recommendation.
 - Senior staff provided the following information to the board members based on their questions and comments: tier I through III provides the ability for an organization to upgrade facilities, some redevelopment proposals provide for increased services or capacity, while others upgrade the status quo infrastructure; changes to the funding of the entire health care system will become more patient focused versus facility focused; recent announcements for new clinics at Hotel Dieu Hospital does not impact this redevelopment project, but was considered; and the South East Community Care Access Centre & Hospital Executive Forum (SECHEF) has agreed that any member organization that is considering changes to their facilities / services that would affect others will now bring those topics to the SECHEF group for discussion to ensure that any potential impact on others in the system, including their partners at the CCAC can be discussed and identified.

That the SE LHIN Board of Directors support the KGH Stage 1 Master Program Proposal and recommend it proceed with conditions to Health Capital Investment Branch (HCIB)

**Moved by: A. von Cramon
Seconded by: A. Ronald
Carried – 2013-105-04**

- c. Brockville General Hospital (BGH) – Rescoped Stage 2 Capital – 10:37 am
- P. Huras reviewed the briefing note with members that included a background summary; and recommendation.
 - Senior staff provided the following information to the board members based on their questions and comments: the letter from the foundation does not guarantee that they have raised the funds required to support this direction; this board did initially approve the BGH request for expansion, but the hospital project was required to be rescoped as the Ministry of Health and Long-Term Care (MOHLTC) was concerned about the medical / surg beds, lack of capacity of the foundation to provide support locally for the project, etc; the change in scope has resulted in a \$70 Million change in required funding; and this rescoped plan still fits within the mental health strategy for the region, while bringing five pieces of an initiative together to allow for better efficiency and access to care.

That the SE LHIN Board of Directors support the rescoped functional plan for the BGH Stage 2 Capital Submission for furtherance to Health Capital Investment Branch (HCIB) subject to the following conditions:

- **Receipt of letters confirming support for the project and associated funding of the local financial share from both the hospital Board and Foundation.**

**Moved by: A. Ronald
Seconded by: D. Sansom
Carried – 2013-105-05**

- d. Chairs Update – 10:44 am
- D. Segal updated members on her recent participation at the Chairs Forum. The Forum is comprised of the SE LHIN Hospitals and CCAC Chairs. The last meeting involved discussions around sustainability and Health Links. P. Huras attended this meeting to provide context and information around both initiatives.
 - D. Segal updated members on the selection process for the upcoming Board Planning day that would include a 2 year contract. The process that was solicited via the vendor of record and procurement selection process was followed as required. Five vendors were asked to submit for consideration, three responses were received for our evaluation. Vendors were asked to provide a proposal; noting sensitivity to our environment; and financial costs associated. The costs associated with the recommended consultant are in the \$25,000 range for two years.

That the Board of the SE LHIN approve the hiring of Maureen Quigley and Associates for the next two years of Board Planning.

**Moved by: L. Kennedy
Seconded by: A. von Cramon
Carried – 2013-105-06**

RECESS – 10:54 am – 11:05 am

ADDITION – Collaborative Governance Community Engagement Committee (CGCE) – 11:06 am

- The membership of the board agreed by 2/3rd vote to add this item to the agenda for consideration of a decision today.
- D. Sansom updated the members on a request from the co-chairs of the CGCE committee to add an additional member to the committee from the Addictions Sector.

That the Board of the SE LHIN approve the recommendation from the Co-Chairs of the Collaborative Governance Community Engagement committee to appoint Ruth Boyce as a representative for the Addictions Sector with this committee.

**Moved by: D. Sansom
Seconded by: A. Ronald
Carried – 2013-105-07**

- e. CEO Discussion Report – 11:09 am
- P. Huras reviewed the report provided to members at the meeting that included an update on Clinical Services Roadmap.
 - Senior staff provided the following information to the board members based on their questions and comments: -
 - a) Clinical Services Roadmap Update – the format for the dashboard is currently under revision to better address board’s needs, while not requiring duplication of effort on the staff resource tracking side.
 - b) Behavioural Support Office Update – this update clearly highlighted the need for this service in our region, and indicated that over a 3 month period 1400 ER visits were prevented.
 - c) Health Links Update – the Health Links Lead will be recruited work with the Primary Health Care LHIN Lead (PHCLL – Dr. Jonathan Kerr) to further develop this initiative; accountability agreements will be established with one of the funded health service providers of each Health Link; and the SE LHIN has seen a huge interest in the Health Links initiative, but there has been caution expressed to them as to the funding available and the need to find the value for money when establishing these new entities.
 - d) Small Hospitals Transformation Update – the LHIN is currently working with the MOHTLC in order to reconsider the way small hospitals are classified – specifically Picton Hospital of Quinte Health Care.
 - e) Reallocations Update – the members will receive a final report at the April Board Meeting; the LHIN has proposed redistributing over \$2.5 Million in funds among health service providers that would have otherwise been recovered; and Belleville Quinte West Community Health Centre (BQWCHC) property taxes were recently reclassified which placed an unknown burden on their organization this year, in future years it will be paid through their operations budget.
 - f) Service Accountability Agreements (SAA) Updates – there were no questions or comments at this time.
 - g) Expansion of LHIN Mandate for Chronic Disease – there were no questions or comments at this time.
 - h) IHSP3 – Communications Plan – there were no questions or comments at this time.
 - i) Hospice Sustainability Process – there were no questions or comments at this time.
 - j) Rideau Community health Services (RCHS) and TirCountry Addiction Services Potential voluntary Integration – this is anticipated to be a volunteer integration at this time.

That the CEO Discussion Report be accepted as circulated.

**Moved by: A. von Cramon
Seconded by: A. Ronald
Carried – 2013-105–08**

That the board consider matters of public interest regarding Approval of In Camera Session Minutes; and Organizations Under Performance Improvement Plans / Reviews pursuant to ss 9(5) of the Local Health Systems Integration Act 2006 s.9(5).

**Moved by: A. von Cramon
Seconded by: A. Ronald
Carried – 2013-105–09**

That P. Huras, M. Alexander; P. Reynolds; C. denBoer; S. Goetz and J. Prospero join the board for the in camera session.

**Moved by: A. Ronald
Seconded by: A. von Cramon
Carried – 2013-105–10**

8. In Camera Session: - 11:39 am

That the Chair rise and provide a verbal report from the In Camera Session on the Approval of In Camera Session Minutes and Organizations Under Performance Improvement Plans / Reviews.

Moved by: D. Sansom

Seconded by: A. von Cramon

Carried – 2013-105–13

9. *Timer* - very well – more time was used than required, but conversations were required.
Observer – minor struggles with technology; good discussion about the ABP; good clarification on the LHINs role in capital planning.

10. Date, time and location of next meeting:
Monday March 25, 2013 – SE LHIN Offices – Belleville

Future meetings:

Monday April 22, 2013 – TBD

Monday May 27, 2013 - TBD

Monday June 24, 2013 - TBD

Monday August 26, 2013 - TBD

11. Adjournment
That the meeting be adjourned at 12:10 pm

Motioned: A. von Cramon

Noted departures:



Meeting Chair:

Donna Segal

Secretary:



Paul Huras