

# South East Local Health Integration Network

## Board of Directors Meeting No. 100

Monday August 13, 2012

Community Room  
Sharbot Lake Family Health Team  
1005 Medical Centre Road  
Sharbot Lake, Ontario

## MINUTES

---

**Present:** Wynn Turner (Chair); Andreas von Cramon (Vice Chair); Ian Fraser; Jyoti Kotecha; Arthur Ronald; (quorum); and Paul Huras

**Recorder:** Jacqui Prospero

**Regrets:** Dave Sansom;

**Guests:** Sherry Kennedy (Chief Operating Officer); Michael Alexander (Communications / Community Engagement); Paula Heinemann (Director Corporate Services/Controller); Pat Reynolds (Board Coordinator).

---

**1. Call to Order, Chair's Remarks and welcome of guests.**

The Chair welcomed members and guests to the meeting and called the meeting to order at 9:32 am.

**2. Selection of Timer and Observer:**

- a. Timer =
- b. Observer =

**3. Conflict of Interest Declaration**

All members confirmed no conflicts.

**4. Consent Agenda:**

- a. Monthly CEO Reports
- b. Board Correspondence
- c. Chairs Declaration
- d. Chairs Report
- e. Committee Summaries

**That the Consent Agenda be accepted as circulated.**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101-01**

**5. Approval of the Agenda**

**That the Agenda be approved as circulated.**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101-02**

## 6. Approval of Minutes

Minutes of Monday August 13 2012 Board Meeting #100 (attached)

**That the Minutes of Monday August 13, 2012 Board Meeting #100 be approved as circulated.**

**Moved by:**

**Seconded by:**

**Carried – 2012-101-03**

## 7. Business Arising:

a. Memorandum of Understanding (MOU) – Approval -

- P. Huras reviewed the briefing note with members that included a copy of the MOU; back ground summary and a recommendation for their consideration.
- Senior staff provided the following information to the board members based on their questions and comments:

**That the South East LHIN Board of Directors approves the content of the Memorandum of Understanding between the Ministry of Health and Long-Term Care and the LHIN attached to this motion; and authorizes the Chair to sign, on behalf of the LHIN, a copy of the Memorandum of Understanding that is substantially similar to the attached Memorandum of Understanding.**

**Moved by:**

**Seconded by:**

**Carried – 2012-101-??**

b. Integrated Health Services Plan (IHSP3) – Draft outline – Priorities / Drivers -

- P. Huras reviewed the briefing note with members that included.
- Senior staff provided the following information to the board members based on their questions and comments:

c. Community Funding -

- P. Huras reviewed the briefing note with members that included
- Senior staff provided the following information to the board members based on their questions and comments:

**That the South East LHIN Board approves the base allocation increase of \$3.5M to the SE CCAC in 2012-13.**

**Moved by:**

**Seconded by:**

**Carried – 2012-101-??**

d. Chairs Update – 11:20 am

- W. Turner updated the members on

e. CEO Discussion Report – 11:35 am

- P. Huras reviewed the report provided to members at the meeting that included an update on Clinical Services Roadmap; Behavioural Support Office; Providence Care Capital Project Update; e-health Update; Back Office Integration Project (BOIP) – Opt Out of IT; Long-Term Care Home Planning Update and Hospital Service Accountability Agreement (H-SAA) Status Update.
- Senior staff provided the following information to the board members based on their questions and comments: -
  - a) Clinical Services Roadmap Update – there were no questions or comments at this time.
  - a) Behavioural Support Office (BSO) Update - there were no questions or comments at this time.
  - b) Providence Care Capital Project Update – there were no questions or comments at this time.
  - c) E-Health Update – there were no questions or comments at this time.

- d) Back Office Integration Project (BOIP – Opt Out of IT - there were no questions or comments at this time.
- e) Long-Term Care Home Planning Update - there were no questions or comments at this time.
- f) Hospital Service Accountability Agreement (H-SAA) Status Update - there were no questions or comments at this time.

**That the CEO Discussion Report be accepted as circulated.**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101-??**

**RECESS FOR LUNCH – 11:45 am – 12:45 pm**

**That the board consider matters of public interest regarding Approval of In Camera Session Minutes; Organizations Under Performance Improvement Plan (PIP) / Reviews; Audit Committee – Contract Award for the Provision of Auditing Services to the LHINs and Long-Term Care Home Request for Proposal for 78 Bed Licenses pursuant to ss 9(5) of the Local Health Systems Integration Act 2006 s.9(5).**

**Moved by: A. von Cramon**  
**Seconded by: I. Fraser**  
**Carried – 2012-101-??**

**That P. Huras, S. Kennedy, M. Alexander, P. Reynolds; P. Heinemann; and J. Prospero join the board for the in camera session.**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101-??**

**8. In Camera Session: - 12:45 pm**

- a. Approval of In Camera Minutes of Monday August 13, 2012 Board Meeting #100 (attached)

**That the In Camera Minutes of Monday August 13, 2012 Board Meeting #100 be approved as amended.**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101-??**

- b. Organizations Under Performance Improvement (PIP) / Reviews –
  - a. Brockville General Hospital (BGH) –
    - P. Huras
    - Senior staff provided the following information to the board members based on their questions and comments:
  - b. Perth and Smiths Falls District Hospital (PSFDH) –
    - P. Huras
    - Senior staff provided the following information to the board members based on their questions and comments:
  - c. Community and Primary health Care (CPHC) –
    - P. Huras
    - Senior staff provided the following information to the board members based on their questions and comments:

- c. Audit Committee – Contract Award for the Provision of Auditing Services to LHINs -

- I. Fraser reviewed the briefing note with members that included.
- Senior staff provided the following information to the board members based on their questions and comments:

**That the Board of Directors accept the recommendation from the Audit Committee for the approval of the Audit Services Agreement for the three year period ending March 31, 2015**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101–??**

- d. Long-Term Care Home Request for Proposal for 78 Bed Licenses -
  - P. Huras reviewed the briefing note with members that included.
  - Senior staff provided the following information to the board members based on their questions and comments:

**That the Chair rise and provide a verbal report from the In Camera session that included In Camera Session Minutes; Organizations Under Performance Improvement Plan (PIP) / Reviews; Audit Committee – Contract Award for the Provision of Auditing Services to the LHINs and Long-Term Care Home Request for Proposal for 78 Bed Licenses.**

**Moved by:**  
**Seconded by:**  
**Carried – 2012-101–??**

9. *Timer –*  
*Observer –*

10. Date, time and location of next meeting:  
 Monday October 29, 2012 – TBD – Kingston

Future meetings:  
 Monday December 17, 2012 – SE LHIN offices  
 January 2013 – TBD  
 February 2013 – TBD  
 March 2013 – TBD

11. Adjournment  
 That the meeting be adjourned at 1:45 pm

*Motioned:*

Noted departures:  
 None

**Meeting Chair:**  
 \_\_\_\_\_  
 Wynn Turner

**Secretary:**  
 \_\_\_\_\_  
 Paul Huras