

**WATERLOO WELLINGTON BOARD OF DIRECTORS  
September 2011 Public Board Meeting**

<b>DATE/ TIME</b>	Wednesday, September 28, 2011		<b>LOCATION</b>	WWCCAC Board Room, 450 Speedvale Ave., West, Suite 201, Guelph, ON
<b>CHAIR</b>	Marshall Draper		<b>RECORDER</b>	Helene Ireton
<b>PRESENT</b>	Marshall Draper, Chair Richard Emrich, Treasurer Michael Delisle, Vice Chair Susan Elliott John Enns, Board Director Susan Horton, Board Director		John Lewington, Board Director Larry Kron, Board Director Lori Trumper, Board Director Bryce Walker, Board Director Kevin Mercer, CEO & Secretary to the Board Helene Ireton, Executive Assistant	
<b>GUESTS</b>	Scott Major, Presenter, ComCare Karen MacNeil, Presenter, CarePartners Brenda Labron, Presenter, Therapy Partner Wendy Theis, ParaMed Michelle Palmer, WWCCAC Joe Millage, Shoppers Home Health Care Cheryl Chambers, Bayshore Home Health		Frank Pace, Pace Homecare Julie Manderson and Kathy Stephens, Dynamic Therapy Solutions/Care Partners Sue Wideman, CarePartners Kelly Breuls, Marchese Health Care Wilma Quinones-Nitsch, Community Rehab Rene van der Meijden, WWCCAC	
<b>REGRETS</b>	Board Directors: Brian Cowan, Djurdjica Halgasev			
<b>No</b>	<b>ITEM</b>	<b>COMMENTS</b>		<b>RESPONSIBILITY &amp; FOLLOW-UP</b>
1.0	CALL TO ORDER	<p>Board Chair, Marshall Draper, called the meeting to order at 6:05 p.m. and welcomed the guests to the meeting.</p> <p>Kevin Mercer greeted the guests, noting the board and CCAC appreciates and values the relationship with the service providers. The board had asked to meet with service providers, and this evening provided an opportunity for the service providers to advise the board of the challenges and issues facing them. Service provider representatives introduced themselves, and Kevin Mercer invited Scott Major, Karen MacNeil and Brenda Labron to make their presentation on behalf of the service providers.</p>		

2.0	PRESENTATION	<p>The three service providers addressed the board with a PowerPoint presentation – filed with these minutes.</p> <p>Some Q&amp; A discussions included -</p> <p>How could the CCAC be helpful? The service providers mentioned some things that they have found particularly helpful were -</p> <ul style="list-style-type: none"> <li>• Working through the Service Provider/CCAC Advisory Committee</li> <li>• Forums: front line staff with breakout groups, technology forum</li> <li>• Routine meetings by discipline</li> <li>• CCAC consults providers when issues arise</li> </ul> <p>Other sources of income other than CCAC?</p> <ul style="list-style-type: none"> <li>• About 90 – 95 percent of revenue comes from CCAC.</li> </ul> <p>Where do service provider agencies get capital to support technology?</p> <ul style="list-style-type: none"> <li>• Built into budget; time savings generated by technology self-fund to some extent.</li> </ul> <p>There was discussion about how a member of the community might find a service provider agency and how a client of CCAC might purchase private care to supplement their CCAC care.</p> <p>Appreciation for the cooperative nature of WWCCAC was expressed, as well as concern about community sector issues and the ability of the CCACs to compete with hospitals to attract revenue from government. It was noted the net O policy has created great pressure on the provider agencies and it was wondered what CCACs could do to represent community needs to the Ministry.</p> <ul style="list-style-type: none"> <li>• OACCAC has tabled a number of papers with government drawing attention to the impact of Home First</li> <li>• Majority of CCACs are facing the same fiscal situation as WWCCAC with about a 20 percent increase in acuity in one year.</li> <li>• CARP has put out a paper and is getting involved in the conversation</li> <li>• Political debates</li> <li>• WWCCAC Board of Directors is advocating with the WWLHIN.</li> </ul>	 <p>2.1 SP Board Presentation Sept_28.</p>
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3.1	Declaration of Conflict	No conflict was declared.	
3.2	Agenda	<b>It was moved by Lori Trumper, seconded by Larry Kron that the agenda be approved as distributed. Carried.</b>	
4.0	CONSENT AGENDA	<p>Items of business on the Consent Agenda were:</p> <ul style="list-style-type: none"> <li>• Report of the CS&amp;Q Committee</li> <li>• Approval of previous board minutes</li> <li>• Report of the Chair</li> <li>• Report of the CEO</li> <li>• Balanced Score Card Report</li> <li>• Quarterly Strategic Planning Report</li> <li>• Correspondence</li> </ul> <p>An error in the Quarterly Strategic Planning Report was noted regarding labour relations and it was agreed that the status of this item would be moved from green to red.</p> <p>Lori Trumper drew attention to the CS&amp;Q Report in the package with thanks to Inta Bregzis and Elizabeth Krestick for their support.</p> <p>Marshall reported meetings with Brian Cowan regarding the Governance Committee. He encouraged Committee Chairs to feed policy needs into the Governance Committee.</p> <p>The Consent Agenda was accepted, with correction noted, by consensus.</p>	
5.0	STANDING REPORTS		
5.1	Community Engagement	<p>Gloria Cardoso gave an overview of her Report to the Board, including some upcoming activities. She noted that Marshall Draper, Michael Delisle, and Bryce Walker have committed to involvement with physician engagement, and noted plans for the October board meeting with the CEO and Board Chair of North Wellington Health Alliance.</p> <p>Discussion included –</p> <ul style="list-style-type: none"> <li>• A review of the history of the implementation of the Planning, Communications &amp; Community Engagement division.</li> <li>• Recent engagement activities with service providers. It was noted most of these have been operational in nature. It was suggested</li> </ul>	It was requested that Gloria provide board members with a “What Do You Say” theme to board members – some general things board members could portray.

		<p>that the board might at some point consider engaging service provider reps in the WWCCAC Strategic Planning refresh.</p> <ul style="list-style-type: none"> <li>• Marshall encouraged the board to embrace community events whenever possible – e.g., insights received through AGMs and other conversations</li> <li>• There was a question about interest from and need to approach municipalities - social services, public health. It was noted this would need to be coordinated with the LHIN re approach and message to municipalities.</li> </ul>	
6.1	DECLARATION OF COMPLIANCE	<p>Richard Emrich explained the Declaration of Compliance is a part of the M-SAA with the WWLHIN that requires the CCAC to verify by signature of the Chair that it is in compliance with the items listed on it.</p> <p><b>It was moved by Richard Emrich and seconded by Lori Trumper that the Board of Directors authorizes the Board Chair to sign the Declaration of Compliance on behalf of the Corporation. Carried.</b></p>	
4.0	OTHER ITEMS	No further business was discussed.	
5.0	NEXT MEETING	Wednesday, October 26, 2011, in Mount Forest.	
6.0	EVALUATIONS		
7.0	ADJOURNMENT		