

Board Highlights – January 25, 2012

Guelph-ON – The Waterloo Wellington Community Care Access Centre (WWCCAC) Board of Directors met on Wednesday, January 25, 2012. The following are highlights from the discussions of that meeting.

Closed Session

The Board met in a closed session according to Board Governance Policy V-B-7.

Governance Committee Report

The Board gave final approval to a number of existing policies and one new policy following a recent review to ensure the policies complied with the provincial standard template in order to ensure congruence with leading governance practice. The following policies were approved:

- I-1 - Vision, Mission and Core Values
- I-2 - Strategic Planning
- I-3 - Community Engagement and Needs Assessment (see item 3 - additional work to be undertaken)
- I-4 - Board Goals
- I-5 - Research
- II-1 - Chief Executive Officer Selection Process
- II-2 - Chief Executive Officer Direction
- II-3 - Chief Executive Officer Job Description
- II-7 - Chief Executive Officer Succession Planning
- II-8 - Chief Executive Officer expense Reimbursement and Travel Policy
- II-9 - Occupational Health and Safety - Accountability Framework
- II-10 - French Language Services
- II-11 - Accessibility for Ontarians with Disabilities Act
- III-6 - Ethics
- III-7 - Respect for Diversity
- V-A-1 - Principles of Governance and Board Accountability
- V-A-2 - Roles and Responsibilities of the Board of Directors
- V-A-3 - Roles and Responsibilities of Individual Directors (includes conflict of interest)
- V-A-4 - Director's Declaration
- V-A-5 - Guidelines for the Selection of Directors
- V-A-6 - Board Size and Composition
- V-A-8 - Position Description for the Board Chair
- V-A-9 - Position Description for the Vice-Chair
- V-A-10 - Position Description for the Treasurer
- V-A-11 - Position Description for the Board Secretary
- V-A-12 - Position Description for a Committee Chair
- V-A-13 – Role and Responsibilities of Non-directors on Board Committees

- V-B-1 - Process for Nomination of Directors
- V-B-2 - Process for Selection of Board Officers
- V-B-3 - Board Orientation
- V-B-4 - Ongoing Board of Director Education
- V-B-5 - Board Committee / Task Force Principles
- V-B-6 - Board Work Plan
- V-B-7 - Open Board Meetings
- V-B-8 - Evaluation and Monitoring of Board Performance
- V-B-11 - Removal of a Director
- V-B-12 - Process for Review of Board Policies
- V-B-13 - Post-Service Directives - Board Members and Senior CCAC Staff
- V-B-14 - Conflict of Interest Guidelines

Waterloo Wellington CCAC Performance Improvement Plan (WWCCAC) - Update

Marshall Draper, Chair of the Board of Directors reported that the WWCCAC Final Draft Performance Improvement Plan was received in the closed session. He reported that the Board provided staff with suggested changes to improve the report flow and readership. With the inclusion of these changes, the Board approved the report for submission to the Waterloo Wellington Local Health Integration Network on January 31, 2012.

Waterloo Wellington Rehabilitation Review - 2011

Dana Khan, Senior Manager of Client Services provided an update on the Rehabilitation Review for Waterloo Wellington. The review was commissioned by the Waterloo Wellington Local Health Integration Network and lead by Dr. Ashok Sharma, Chief of Staff St. Mary's Hospital and Grand River Hospital, and Terrie Dean, Senior Director Clinical Services at St. Joseph's Health Care Centre, Guelph. The review recommendations focus on areas to improve patient access to rehabilitative services in Waterloo Wellington. The report suggests patient rehabilitation care is best organized by "Streams of Care": Stroke, Musculoskeletal, Cardiopulmonary and Frail/Medically Complex with a lead organization assigned for each stream.

A central intake process is proposed for hospital and community patients requiring rehabilitation ensuring people receive the appropriate and efficient rehabilitative care in the right setting. This process will include standardized inclusion criteria and assessments that are aided by an electronic referral system that will help match patients with the next available rehabilitative service available.

The "Waterloo Wellington Rehabilitation Leadership Council" will oversee the implementation of the recommendations. WWCCAC is part of this Rehabilitation Leadership Council. At this point it is unclear the direct changes that may be in store for WWCCAC. A future update will be provided to the Board when additional information is known.



Waterloo Wellington CCAC will continue to be an active participant in the planning and implementation process to improve Rehabilitations in Waterloo Wellington.

Learn More

More information on the Board meeting are posted to the WWCCAC website at www.ww.ccac-ont.ca click on "About Us, Governance, Board Meetings".

Reference Information:

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