

## **Board Highlights – November 28, 2012**

Waterloo-ON – The Waterloo Wellington CCAC held its regular public board meeting at its Waterloo office located at 141 Weber St. North. Following a special in-camera session, the Board convened in open session at 4:30pm

Board chair Michael Delisle introduced himself and welcomed the members of the public present at the meeting. The members of the Board then introduced themselves, in turn, followed by the Senior Leadership team.

### **BUSINESS**

#### **Report of the Supervisor**

Supervisor Brenda Flaherty updated the Board on her progress since the last Board Meeting. This included a summary of the Board retreat held in October. This intensive day and a half session was the first step in a governance renewal process that will be led by Board Vice-Chair Brian Cowan, who chairs the Governance committee. Concurrent with the governance renewal, Michael Delisle will be leading a strategy refresh for the organization that is expected to be completed in early March.

#### **Report re: Media Clause**

Board Chair Michael Delisle presented the following report:

"Tonight I wish to provide you with our Board's report on our deliberations on a public member's request to remove the media clause from WWCCAC Service Agreements with Contracted Service Providers.

This report will provide a summary of the review process leading to the Board's decision, and the Board's decision.

#### Board deliberations

The Board thoroughly reviewed the above points laid out in the public member's submission. In order to ensure a thoughtful deliberation, the Board sought expert opinions on this matter including from a bioethicist, privacy officer, and legal advice. Our Board continues to be committed to open and transparent decision making.

#### Deliberation Process:

The WWCCAC Board conducted a thorough review of the public member's request. The Board was provided with the expert opinions. The Board then deliberated in-camera, which is permitted by the Corporations Act allowing in-camera discussion specific to matters dealing with contracts and matters of potential litigation. Each Board member reviewed the public member's submission and the advice provided by the experts.

#### RESOLUTION:

That the WWCCAC Board of Directors unanimously agreed to maintain the media clause outlined in the existing contract template for contracted service providers."

## Board Committee Reports

- **Finance Committee Report:** At its October 24<sup>th</sup>, 2012 meeting the Finance Committee received presentations providing updates on -
  - the Home Independence Program and on the Wound Care supply costs project, presented by the Director of the Excelerated Response Team
  - information Technology initiatives at the local and provincial levels, presented by the Senior Manager, Information Technology
  - September 2012 Financial Report by Senior Director, Corporate Services
  - Board policies related to Financial Viability were reviewed and no changes were recommended.
- **Audit Committee Report:** at its last meeting the Audit committee reviewed the following:
  - Audit Committee's Work Plan
  - Processes to manage CCAC assets
  - Audit Committee's Committee Terms of Reference
  - Status of litigation matters
- **Client Services & Quality Committee Report:** At its July 2012 meeting, the Client Services & Quality Committee reviewed the recommendations put forth in the WWLHIN Organizational Review re: Embedding Quality in Board Meetings. Recommendations/actions were developed, and were reviewed and endorsed by the board of directors.

## Learn More

More information on the Board meeting are posted to the WWCCAC website at [www.wv.ccac-ont.ca](http://www.wv.ccac-ont.ca) click on "About Us, Governance, and Board Meetings".

Reference Information:

Colin Carmichael, Communications Manager

Planning, Communications and Community Engagement

Tel: 888 883 3313 extension 5412

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