

**WATERLOO WELLINGTON BOARD OF DIRECTORS
January 2012 Public Board Meeting**

DATE/ TIME	Wednesday, January 25, 2012	LOCATION	WWCCAC Guelph Office, 450 Speedvale Ave., W., Guelph, ON – Board Room
CHAIR	Marshall Draper	RECORDER	Helene Ireton
PRESENT	Marshall Draper, Chair Richard Emrich, Treasurer Michael Delisle, Vice Chair Brian Cowan, Board Director Susan Elliott, Board Director John Enns, Board Director John Lewington, Board Director Larry Kron, Board Director (by teleconference) Lori Trumper, Board Director Bryce Walker, Board Director	Kevin Mercer, CEO & Secretary to the Board Inta Bregzis, Senior Director, Planning & Performance Management Gloria Cardoso, Senior Director, Planning, Communications and Community Engagement Jim Dalgliesh, Senior Director, Corporate Services Barbara McKay, Senior Director, Client Services Kelly Smith, Senior Director, HR & Organizational Development Dana Khan, Senior Manager, Client Services Helene Ireton, Executive Assistant Fieny Anger, Executive Secretary, CEO's Office	
REGRETS	Djurdjica Halgasev and Susan Horton, Board Directors		
No	ITEM	COMMENTS	RESPONSIBILITY & FOLLOW-UP
1.0	CALL TO ORDER	Marshall Draper, Chair, called the public meeting of the board to order at 6:10 p.m.	
1.1	Declaration of Conflict	No conflict was declared.	
1.2	Agenda	It was moved by Brian Cowan; seconded by John Lewington, that the agenda be approved as distributed. Carried.	
1.3	Report from In-Camera Meeting	Marshall Draper summarized discussion about the Performance Improvement Plan from the in-camera meeting immediately prior to the calling of this meeting. Marshall announced the WWCCAC Performance Improvement Plan (PIP) was approved by the Board for presentation to the WWLHIN. Marshall noted that the report is currently being re-written with some structural revisions and incorporation of some suggestions for improvement, but with no substantial changes to the content.	

		<p>Motion: It was moved by Michael Delisle and seconded by Richard Emrich that the WWCCAC Performance Plan be approved for submission to the WWLHIN.</p> <p style="text-align: right;">Carried.</p>	
3.0	Consent Agenda	<p>The following items were presented on the Consent Agenda:</p> <ul style="list-style-type: none"> 3.1 <i>Board Committee Reports</i> 3.2 <i>Approval of Previous Board Minutes</i> 3.3 <i>Report of the Chair</i> 3.4 <i>Report of the CEO</i> 3.5 <i>Strategic Plan Update</i> <p>3.1.1 Brian Cowan provided an overview of work completed at the Governance Committee. The Report from the Governance Committee was noted, along with the board governance policies brought forward for adoption by the Board – i.e., Policies III-6; III-7 and policies from Sections I, II and V-A as noted in the Report.</p> <p>3.1.2 Richard Emrich distributed copies of the Finance Report to December 31, 2011, and provided an overview.</p> <p>3.1.3 Lori Trumper noted that Marshall Draper had chaired the most recent Client Services & Quality Committee in her absence; board members were directed to refer to the CS&Q meeting minutes.</p> <p>3.1.4 John Lewington reported meeting with the Auditors to review the audit plan for next year. John noted that no decision has been made at this point whether or not to go to an RFP to select an Auditor for next year. John and Richard noted there may be some benefit to renewing the current Auditor for one more year in order to maintain some stability over the period of the introduction of new finance standards. There was brief discussion about the pros and cons of changing auditors every three years.</p> <p style="text-align: center;">It was moved by Susan Elliott; seconded by Lori Trumper that the items on the Consent Agenda be adopted.</p> <p style="text-align: right;">Carried.</p>	<p>It was requested that there be opportunity at a future meeting for good discussion about considering an RFQ.</p>

5.0	BUSINESS		
5.1	WWLHIN Rehabilitation Review 2011	<p>Dana Khan, Senior Manager, Client Services, provided an overview of the Report to the Board, <i>WWLHIN Rehabilitation Review 2011</i> included in the board package, and responded to questions and comments.</p> <ul style="list-style-type: none"> • Client's freedom of choice was mentioned – it was postulated this project may result in more contented clients • It was asked if the WWLHIN will respond to the financial impact of this transformation – e.g., flow money from one area to another • There was discussion about the structure of the satellite clinics and hub – e.g., will be situated within clearly designated health care buildings. • There was discussion about the Intake role – not decided yet which agency will take this on. It was noted there is some fit with CCAC's expanded role, but undecided at this time. It was requested that there be some emphasis on ensuring there is equal access for community and hospital rehab patients. • There was a question about the CCAC strategy for taking on new projects. Noted that the WWCCAC is willing to undertake the role of system navigator where funded. 	
6.0	OTHER BUSINESS		
6.1	Board Strategy Meeting Follow-Up.	<p>Richard Emrich requested information about follow-up to the Board Strategy Meeting of November 21, 2011. Michael Delisle reminded board members who had agreed to bring forward presentations to the February board meeting about their topics.</p> <ol style="list-style-type: none"> 1. Engaged Community and Staff – John Enns 2. System Leadership – Brian Cowan 3. Safe, Quality Care – Michael Delisle 4. Right Care, Right Time, Right Place – Bryce Walker, John Lewington <p>Board members will give brief presentations to provide a common definition of the board strategic priorities to ensure a common understanding of the strategic priorities and how each is measureable.</p>	John Lewington requested background materials regarding <i>Right Care, Right Time, Right Place</i>
4.0	NEXT MEETING	<p>Wednesday, February 22, 2012, at - 4:30 p.m. in-camera meeting of board and CEO. 6:00 p.m. public board meeting in the board room.</p>	

		8:00 p.m. Informal meeting of board only.	
5.0	Adjournment	The meeting adjourned at 7 p.m., as moved by Lori Trumper.	

APPROVAL OF MINUTES

On a motion duly made, seconded and carried unanimously, the above-noted minutes were approved.

Marshall Draper, Chair

Kevin Mercer, Secretary of the Board & CEO

Date: _____