

**WATERLOO WELLINGTON CCAC**  
**Annual Meeting of Directors**  
**June 13, 2012**

<b>DATE/ TIME</b>	Wednesday, June 13, 2012 From 6:00 p.m.	<b>LOCATION</b>	Holiday Inn Guelph, 601 Scottsdale Drive, Guelph, ON N1G 3E7
<b>CHAIR</b>	Marshall Draper	<b>RECORDER</b>	Helene Ireton
<b>BOARD PRESENT</b>	Marshall Draper, Chair Michael Delisle, Vice Chair Brian Cowan, Director Susan Elliott, Director Richard Emrich, Treasurer John Enns, Director Djurdjica Halgasev, Director Susan Horton, Director Larry Kron, Director John Lewington, Director Lori Trumper, Director Kevin Mercer, CEO & Secretary to the Board		Community Committee Members & Nominees to the Board of Directors: Ed Arbuckle Glenn Roach  And other guests from WWLHIN, hospitals, community service provider agencies, long-term care and retirement homes and from the community.
<b>No</b>	<b>ITEM</b>	<b>COMMENTS</b>	
1.0	Welcome	Marshall Draper welcomed guests and introduced Joan Fisk, Chair, Board of Directors of the Waterloo Wellington LHIN. Ms. Fisk brought greetings on behalf of the WWLHIN.	
2.0	Call to Order	The annual general meeting of the Board of Directors of the Corporation of the Waterloo Wellington Community Care Access Centre was called to order by the Chair, Marshall Draper, at 6:15 p.m.	
3.0	Conflict of Interest	None declared.	
4.0	Secretary	The Chair confirmed that Kevin Mercer, Board Secretary, would act as Secretary of the meeting.	
5.0	Notice of Meeting	The Chair confirmed that the notice of meeting, previous minutes, financial statements and the auditor's report had been sent to each director prior to the meeting, and requested that a copy of the Notice be kept by the Secretary with the meeting records.	
6.0	Quorum	The Chair announced that a majority of the directors of the Corporation were present in order for the business of the meeting to proceed.	

7.0	Confirmation	The chair declared the meeting to be duly constituted for the transaction of business.
8.0	Agenda	<b>IT WAS MOVED by John Enns and seconded by Djurdjica Halgasev that the agenda be approved as distributed. Carried.</b>
9.0	Presentation of Financial Statements and Auditor's Report	The Chair noted that a copy of the financial statement and auditors' report had been provided to the directors of the Corporation prior to the meeting. Reading of the Report was dispensed with and there were no questions.  <b>IT WAS MOVED by Richard Emrich and seconded by Larry Kron that the financial statements of the Corporation for the fiscal period ended March 31, 2012, and the Auditor's Report thereon be approved. Carried, unanimously.</b>
11.0	Order for Members' Meeting	In accordance with Bylaw No. 3, the Chair ordered that an annual meeting of the members be called to order immediately following this meeting, according to the Notice of the Annual General Meeting that was previously provided.
12.0	Termination of Meeting	<b>IT WAS MOVED by Michael Delisle; seconded by Lori Trumper to terminate the meeting of the Directors.</b>

#### APPROVAL OF MINUTES

On a motion duly made, seconded and carried unanimously, the above-noted minutes were approved.

\_\_\_\_\_  
Marshall Draper, Chair

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Kevin Mercer, CEO & Secretary of the Board

Date: \_\_\_\_\_