

**WATERLOO WELLINGTON BOARD OF DIRECTORS  
March 2012 Public Board Meeting**

<b>DATE/ TIME</b>	Wednesday, March 28, 2012 6:00 to 7:30 p.m.	<b>LOCATION</b>	WWCCAC Guelph Office, 450 Speedvale Ave., W., Guelph, ON – Board Room
<b>CHAIR</b>	Marshall Draper	<b>RECORDER</b>	Helene Ireton
<b>PRESENT</b>	Marshall Draper, Chair Brian Cowan, Board Director Richard Emrich, Treasurer Michael Delisle, Vice Chair Djurdjica Halgasev, Board Director Susan Horton, Board Director (Teleconference) Larry Kron, Board Director (Teleconference) Lori Trumper, Board Director	Kevin Mercer, Secretary to the Board & CEO of the Corporation Inta Bregzis, Senior Director, Performance Management & Accountability Gloria Cardoso, Senior Director, Planning, Communications & Community Engagement Jim Dalgliesh, Senior Director, Corporate Services Barbara McKay, Senior Director, Client Services( Kelly Smith, Senior Director, HR & Organizational Development) Andrea Martin, WW Integrated Hospice Palliative Care Lead Helene Ireton, Executive Assistant Fieny Anger, Executive Secretary	
<b>REGRETS</b>	Susan Elliott, John Enns, John Lewington, Bryce Walker		
<b>No</b>	<b>ITEM</b>	<b>COMMENTS</b>	<b>RESPONSIBILITY &amp; FOLLOW-UP</b>
1.0	CALL TO ORDER	Marshall Draper, Chair, called the public meeting of the board to order at 6:10 p.m.	
1.1	Declaration of Conflict	No conflict was declared.	
1.2	Agenda	<b>It was moved by Richard Emrich, seconded by Lori Trumper that the agenda be approved as distributed. Carried.</b>	
1.3	Report from In-Camera Meeting	Immediately prior to the public meeting, the Board met in-camera where there was discussion of topics related to the recent dismissal of a court case, a service provider contracts proposal, 2012-13 budget targets; and a resolution was voted on and carried re: a banking services RFP.	
2.0	Presentation - WW Integrated Hospice Palliative Care	Andrea Martin, WW Integrated Hospice Palliative Care Lead, provided a Powerpoint presentation, "WW Integrated Hospice Palliative Care Direction, Past - Present – Future." There were questions and discussion about the future and ongoing role of the CCAC, the process	

		of bringing many agencies together in the provision of integrated framework for service - i.e., is there a model or learnings that could be used in other areas; critical areas; the gap between the 90 percent of the population who can benefit from palliative care and the 30 or 40 percent who receive it; training and education, especially at long-term care homes. Some training has been done re: end-of-life care medications. The project is depending on Palliative Pain & Symptom Management Consultants to help engage the long-term care homes.	
3.0	Consent Agenda	<p>The following items were presented on the Consent Agenda:</p> <ul style="list-style-type: none"> <li>3.1 <i>Board Committee Reports</i></li> <li>3.2 <i>Approval of Previous Board Minutes</i></li> <li>3.4 <i>Report of the CEO</i></li> <li>3.5 <i>Correspondence</i> <ul style="list-style-type: none"> <li>3.5.1 Letter to Minister of Finance dated March 8, 2012, from OACCAC Board Chair</li> <li>3.5.2 OACCAC Paper in response to <i>Accelerating Ontario's Action Plan for Health</i></li> <li>3.5.3 March 2<sup>nd</sup> letter from Liz Sandals, MPP, inviting nominations for the Queen's Diamond Jubilee Medal</li> </ul> </li> </ul> <p><b>It was moved by Lori Trumper; seconded by Djurdjica Halgasev that the items on the Consent Agenda be adopted. Carried.</b></p>	
4.0	STANDING REPORTS		
4.1	Community Engagement	<p>Gloria Cardoso referred the board's attention back to the February board package concerning the information provided for future discussion about conducting a stakeholder analysis. Gloria also referenced her briefing note in this (March) board package providing information around LHIN and CCAC roles and responsibilities specific to community engagement.</p> <p>Brian Cowan referred to the presentation by John Enns and Gloria Cardoso at the March 8<sup>th</sup> Governance Committee meeting re: community engagement and stakeholder analysis to feed into the strategic planning process.</p>	The issue of community engagement and stakeholder analysis will be brought forward to the April board meeting for fuller discussion. .
5.0	BUSINESS		

5.1	Provincial Budget Announcement	Jim Dalgliesh had referenced his briefing note re: 2012-13 budget during the in-camera discussion where it was agreed the WWCCAC will request a meeting with the WWLHIN to establish mutual clarity around forecasted needs and expectations, especially around the 4 percent funding increase for community services mentioned in the Ontario Budget. Kevin provided highlights around the health component of the Ontario Budget announcement, including the reference to a two-year executive wage freeze and public sector pension changes. More detailed analysis is expected in the near future. Kevin noted the OACCAC is very positive about the direction in which the government is moving. Kevin provided handouts: messages from or forwarded by the OACCAC and the OACCAC media announcement in response to the Budget.	
5.2	CCAC Quality Report	Inta drew attention to the 2010-2011 CCAC Quality Report, as provided, along with her briefing note, in the board package. Inta responded to questions and noted the audience for the Report was mainly political powers and stakeholders and developed for the purpose of demonstrating value and giving CCACs a voice/position in the health care system. It was noted that there are WWLHIN materials and literature in hospital and clinic waiting rooms – CCAC information should also be there.	
5.3	HST Status of Personal Support Services	Jim Dalgliesh reported that his briefing note as included in the Board package was also shared with the WWCCAC auditor. He noted this is a potential risk but is not a recorded liability yet. OACCAC staff is actively involved in advocating on behalf of the CCACs.	
5.4	AGM Planning	Board members reviewed the list of speakers that had been suggested for the AGM, and the top three preferences were: Dr. John Hirdes of the University of Waterloo Faculty of Applied Health Sciences; Dr. Wayne Taylor of McMaster's DeGroote School of Business, or Dr. Michael Rachlis, Health Policy Analyst.  Date of AGM: Wednesday, June 13, 2012	Kevin Mercer will check availability and book one of - Dr. John Hirdes, Dr. Wayne Taylor, or Dr. Michael Rachlis.  Location: site to be selected in either Guelph or Cambridge
6.0	OTHER BUSINESS		
6.1	OACCAC 2012 Annual Knowledge and Inspiration Conference	Marshall Draper reminded board members that the 2012 OACCAC Annual Conference is scheduled for June 17–19, 2012, at the Westin Harbour Castle Hotel in Toronto. Marshall will attend as a member of the OACCAC Board, and suggested that spots be reserved for the	Michael Delisle, Vice Chair; Brian Cowan, Governance Committee Chair; Richard Emrich, Treasurer and Finance Committee Chair; Larry Kron,

		WWCCAC Board Committee Chairs or their designates.	Audit Committee Chair; Bryce Walker, Client Services & Quality Committee member; and John Enns who sits on one of the OACCAC conference ad hoc planning committees and who will be facilitating some of the conference sessions will attend the 2012 OACCAC Conference.
6.2	OACCAC Annual General Meeting	Kevin suggested that board members think about any resolutions they may wish to put forward for the OACCAC AGM.	
7.0	NEXT MEETING	Wednesday, April 25, 2012, at – 4:15 p.m. light supper 4:45 p.m. in-camera board meeting 6:00 p.m. public board meeting. 8:00 p.m. Informal meeting of board only.	
5.0	Adjournment	The meeting adjourned at approximately 7:30 p.m., as moved by Richard Emrich.	

## APPROVAL OF MINUTES

On a motion duly made, seconded and carried unanimously, the above-noted minutes were approved.

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Marshall Draper, Chair

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Kevin Mercer, Secretary of the Board & CEO

Date: \_\_\_\_\_