

BOARD OF DIRECTORS PUBLIC MEETING August 2013 AGENDA

Date: Wednesday, August 14, 2013

Time: 4:30-7:30 p.m.

Place: WWCCAC Board Room, 450 Speedvale Ave., West, Suite 201, Guelph, ON N1H 7G7

| Time Allocation | Item | Topic (Resource Material) | Lead | Policy Formulation | Education / Information | Performance Monitoring Disc./Educ'n | Decision Making |
|-----------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------|-------------------------|-------------------------------------|-----------------|
| | 1.0 | PUBLIC MEETING - 4:30 p.m. WELCOME & CALL TO ORDER | Michael Delisle | | | | |
| 5 min | 1.1 1.2 | Declaration of Conflict Approval of Agenda | Michael Delisle | | | | X |
| 10 min. | 2.0 2.1 2.2 | CONSENT AGENDA (<i>Any Board Member may request that any item be removed from this consent agenda and moved to the regular agenda</i>) Previous Minutes (June 26, 2013) Report of the CEO | Michael Delisle | | | X | X |
| | 3.0 | BUSINESS | | | | | |
| | 3.1 | Ensure Program Quality & Effectiveness | | | | | |
| 20 min | 3.1.1 | Client Story Presentation | Martina Rozsa | | X | | |
| 10 min | 3.1.2 | Quality Committee Report - Committee Metrics Reporting Process | Lori Trumper | | | X | |
| 15 min | 3.1.2.1 | Strategic Plan Metrics (PMF) | Gordon Milak | | | | X |
| 10 min | 3.1.2.2 | Balanced Scorecard | Inta Bregzis | | | X | |
| 5 min. | 3.1.3 | Medical Supplies & IV RFP | Inta Bregzis | | | X | |

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| | 3.2 | Establish Strategic Direction | | | | | |
| 10 min. | 3.2.1 | Strategic Plan | Gloria Cardoso | | | | X |
| 5 min. | 3.2.2 | Annual Business Plan | Gordon Milak | | X | | |
| | 3.3 | Ensure Board Effectiveness | | | | | |
| 15 min. | 3.3.1 | Governance Committee Report | Brian Cowan | | | X | |
| | 3.3.2 | Governance Policies | | | | | X |
| | 3.4 | Provide for Excellent Management | | | | | |
| 10 min | 3.4.1 | Environmental Sustainability Plan | Kelly Smith | | X | | |
| | 3.5 | Build Relationships | | | | | |
| 10 min | 3.5.1 | Communications & Engagement Update | Gloria Cardoso | | | X | |
| 10 min | 3.5.2 | Rural Wellington Governance Steering Committee engagement session, Oct 26, 2013, with Richard Delaney, President, Cdn. Institute for Public Engagement | Gloria Cardoso | | | X | |
| | 4.0 | OTHER ITEMS | | | | | |
| 5 min. | 5.0 | EVALUATION | | | | | |
| | 6.0 | CONCLUSION | | | | | |
| | 7.0 | <i>In camera session to follow this meeting</i> | | | | | |
| | 8.0 | NEXT MEETINGS: Board Meeting: Wed., Nov. 13, 2013 Board Meeting: Wed., Feb. 12, 2014 Board Meeting: Wed., May 14, 2014 Board Orientation 1: Wed., Sept. 4, 2013 | | | | | |

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| | | Quality Workshop: Wed., Sept. 11, 2013 Board Retreat: Mon., Oct. 28, 2013 Board Evaluation & Education: Wed., Apr. 9, 2014 | | | | | |

MATERIALS INCLUDED IN THE PACKAGE

- 1.2 Public Meeting Agenda
- 2.1 Previous Minutes – June 26, 2013
- 2.2 Report of the CEO
- 3.1.1 Client Story Presentation
- 3.1.2 Quality Committee Report to the Board
 - 3.1.2.1 Strategic Plan Metrics (PMF) and Decision Support Document
 - 3.1.2.2 Balanced Scorecard
- 3.1.3 Medical Supplies & IV RFP
- 3.2.1 Strategic Plan
- 3.2.2 Annual Business Plan Briefing Note, Executive Summary
- 3.3.1 Governance Committee Report to the Board
- 3.3.2 Governance Policies
- 3.4.1 Environmental Sustainability Plan and Briefing Note
- 3.5.1 Communications and Engagement Update
- 3.5.2 Rural Wellington Governance Steering Committee Engagement Session, October 26, 2013