

BOARD OF DIRECTORS PUBLIC MEETING February 2014 AGENDA

Date: Wednesday, February 12, 2014

Time: 4:30 to 6:45 p.m.

Place: WWCCAC Board Room, 450 Speedvale Ave., West, Suite 201, Guelph, ON N1H 7G7

Time Allocation	Item	Topic (Resource Material)	Lead	Policy Formulation	Education / Information	Performance Monitoring Disc./Educ'n	Decision Making
4:30 p.m.	1.0	PUBLIC MEETING – 4:30 p.m. WELCOME & CALL TO ORDER	Michael Delisle				
	1.1 1.2	Declaration of Conflict Approval of Agenda	Michael Delisle				X
	2.0 2.10 2.20 2.30 2.40 2.50 2.60	CONSENT AGENDA (<i>Any Board Member may request that any item be removed from this consent agenda and moved to the regular agenda</i>) Previous Minutes (November 13, 2013) Report of the CEO CEO Succession Plan Recommendation: Governance Policies for Adoption Recommendation: Quorum & Membership on Board Committees Enterprise Risk Assessment - Refresher	Michael Delisle				X
4:45 p.m.	3.0	BUSINESS					
		Ensure Program Quality & Effectiveness					
20 min	3.10	Presentation: Client Story & Video http://news.ontario.ca/mohltc/en/2014/01/moving-				X	

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		forward-with-health-care-transformation.html					
15 min.	3.11	Presentation: Diversity	Glenn Roach		X		
	3.20	Report of the Quality Committee	Lori Trumper			X	
20 min	3.20.1	Quality Improvement Plan (QIP)	Lori Trumper/ Gloria Cardoso				X
20 min	3.20.2	Performance Management Framework and M-SAA Indicators (Q3)	Lori Trumper/ Gloria Cardoso			X	
		Ensure Financial Viability					
5 min.	3.30	Report of the Resources Committee	Ed Arbuckle			X	
5 min	3.40	Report of the Audit Committee	Ed Arbuckle			X	
10 min.	3.40.1	CEO Certificate of Compliance	G. Milak/G Arseneau				X
		Ensure Board Effectiveness					
15 min.	3.50	Report of the Governance Committee				X	
		Provide for Excellent Management					
15 min.	3.60	Occupational Health & Safety Policy	G. Arseneau/ K. Smith				X
	4.00	OTHER ITEMS					
5 min.	5.00	EVALUATION					
	6.00	CONCLUSION					
	7.00	<i>In camera session to follow this meeting</i>					
	8.00	NEXT MEETINGS: Board Meeting: Wed., May 14, 2014 Board Evaluation & Education: Wed., Apr. 9, 2014					

MATERIALS INCLUDED IN THE PACKAGE

- 1.2 Public Meeting Agenda
- 2.1 Previous Minutes – Nov 2013
- 2.20 Report of the CEO
- 2.30 Briefing Note – CEO Succession Plan
- 2.40 Decision document - Policies
- 2.40 Policies recommended for adoption
 - III-5 Appeals Process
 - III-7 Respect for Diversity
 - III-10 Reporting of Irregularities
 - V-A-5 Guidelines-Selection of Directors
 - V-A-8 Position Description-Chair
 - V-A-9 Position Description-Vice Chair
 - V-A-10 Position Description-Treasurer
 - V-A-11 Position Description-Secretary
 - V-A-12 Committee Chair
 - V-A-13 Non-director Committee Members
 - V-B-1 Process for Nomination of Directors
- 2.50 Decision Document – Quorum and Membership for Committees
- 2.60 Briefing Note – Enterprise Risk Assessment Refresh
- 3.20 Report from the Quality Committee
- 3.20.1 Briefing note – Quality Improvement Plan (QIP)
 - 3.20.1.1 QIP Narrative
- 3.20.2 Briefing Note: PMF and M-SAA
 - 3.20.2.1 PMF Q3
 - 3.20.2.2 M-SAA Metrics
- 3.30 Report from the Resources Committee
- 3:40 Report from the Audit Committee
- 3.40.1 Decision Support – Compliance Reporting
 - 3.40.1.1 Signed Certificate of Compliance
 - 3.40.1.2 Schedule A – Corporate Filing Requirements
- 3.50 Report from the Governance Committee
- 3.60 Decision Support – Occupational Health & Safety Policy
 - 3.60.1 Policy