

WATERLOO WELLINGTON BOARD OF DIRECTORS JUNE 2015 MINUTES OF DIRECTORS MEETING

DATE/ TIME	June 24, 2015 4:30 to 5:15 p.m.	LOCATION	Waterloo Wellington CCAC Guelph Board Room, 450 Speedvale Ave., W., Suite 201, Guelph, ON N1H 7G7
CHAIR	Brian Cowan	RECORDER	Helene Ireton
PRESENT	<u>Board Directors</u> Brian Cowan, Chair Janet Huber, Vice Chair Ed Arbuckle, Treasurer Robert Dowhan, Board Director (teleconference) Patricia Kahle, Board Director Kathryn MacDonald, Board Director Freeman McEwen, Board Director Marsha Paley, Board Director (teleconference) Glenn Roach, Board Director Dale Clement, Secretary of the Board and CEO	<u>Staff</u> Rob Forbes, Senior Director, Corporate Services Andrea Martin, Senior Director, Partnerships and Performance Martina Rozsa, Senior Director, Patient Services Brian Burns, Director, Information Technology Helene Ireton, Board Liaison <u>Guests:</u> Elliot Fung, Sr. Manager, Health System Integration, WWLHIN A member of the public	
REGRETS	Erika Wulff Gomez, Board Director		

No.	TOPIC	COMMENTS	RESPONSIBILITY & FOLLOW-UP
1.00	Call to Order	The meeting was called to order by the Chair at 4:55 p.m.	
2.00	Declaration of Conflict	No conflict of interest was declared.	
3.00	Secretary of the Board	The Chair announced that Dale Clement would act as Secretary of the Meeting.	
4.00	Confirmation of Meeting Properly Constituted	It was confirmed that proper notice of the meeting had been given and a quorum of the members was present and the Chair declared the meeting to be properly constituted for the transaction of business. The Chair directed that a copy of the Notice be kept with the records of the meeting.	
5.00	Approval of Agenda	It was moved by Glenn Roach and seconded by Kathryn MacDonald that the in-camera agenda be approved as distributed. Carried.	

No.	TOPIC	COMMENTS	RESPONSIBILITY & FOLLOW-UP
6.00	Consent Agenda		
	Approval of Consent Agenda	<p>Items on the Consent Agenda included:</p> <p>6.10 Previous Minutes: May 20 and June 1, 2015</p> <p>6.20 Standing Committees' Annual Reports to the Board</p> <ul style="list-style-type: none"> • Audit Committee • Resources Committee • Governance Committee • Quality Committee <p>6.30 Board and Board Committees' 2015-16 Schedules and Work Plans</p> <p>It was moved by Patricia Kahle and seconded by Janet Huber that the items on the Consent Agenda, be approved as presented. Carried.</p>	
	BUSINESS		
7.00	Chair's Remarks	<p>The Chair gave a brief review of the past year, commending the new CEO as she joined the organization at an unsettled time and commenting on the positive culture in the organization. The Chair spoke about the good care provided in the community and referenced the stories brought to the board table by the Quality Committee that informed about what we are doing in the community to make a difference and opportunities to learn and improve. The balanced budget was noted. The Chair encouraged the board and staff to continue to reach out to partners in the community to continue to learn and to make things better, and thanked all for their contributions over the past year.</p>	
8.00	CEO's Remarks	<p>The CEO referenced her report distributed to the board and spoke about the opportunities she has had to meet with partners and see strengths of their organizations. She referenced some statistics about the work of the CCAC, such as numbers of individuals served by the CCAC on any given day, those served through the CCAC school program, number of transitions home from hospital, number of individuals assisted in their transition to long-term care. The Minister's 10 point plan was referenced. The CEO looks forward to the upcoming year of continuing partnerships with the LHIN and other partners in the community, noting she has found the CCAC to be a well-positioned, resilient organization and has</p>	

No.	TOPIC	COMMENTS	RESPONSIBILITY & FOLLOW-UP
		experienced a great community, board and senior team to work with.	
9.00	Other Business		
10.00	Order for the Annual Meeting of Members	The Chair advised that according to our Bylaw, "The Corporation shall hold an annual meeting of members to elect the board of directors, approve by-law amendments or special resolutions, if any, receive the audited financial statements and approve the appointment of the auditors." The Chair therefore ordered that an annual meeting of the members be called to order immediately following this meeting, according to the Notice of the Annual General Meeting that was previously provided.	
6.0	Adjournment	There being no further business to discuss, the meeting was adjourned at approximately 5:05 p.m.	

APPROVAL OF MINUTES

On a motion duly made, seconded and carried unanimously, the above-noted minutes were approved.

Brian Cowan, Chair

Dale Clement, CEO & Board Secretary

Date: _____