

Date: Wednesday, June 29, 2016

Time: 5:00 – 5:45 p.m.

Place: WWCCAC Board Room, 450 Speedvale Ave., West, Suite 201, Guelph, ON N1H 7G7

Time Allocation	Item	Topic (Resource Material)	Lead	Policy Formulation	Education / Information	Performance Monitoring Disc./Educ'n	Decision Making
5:00 p.m.	1.00	WELCOME & CALL TO ORDER	Brian Cowan				
	2.00	Declaration of Conflict	Brian Cowan				X
	3.00	Secretary of the Board	Brian Cowan		X		
	4.00	Confirmation of Meeting Properly Constituted Confirmation of Notice of Meeting Quorum	Brian Cowan		X		
	5.00	Approval of the Agenda	Brian Cowan				X
5:10 p.m.	6.00	CONSENT AGENDA	Brian Cowan				X
	6.10	Approval of Minutes (May 25, 2016)					X
	6.20	Report of the CEO – Year In Review				X	
	6.30	Annual Reports of the Committees to the Board Executive Committee Audit Committee Resources Committee Governance Committee Quality Committee				X	
	6.40	Governance Policy Review III-10 Reporting-Irregularities IV-4 Asset Protection IV-5 Procurement Policies & Leases IV-6 Signing Authority					X

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	6:50	Annual Report on Appeals Process	Janet Huber			X	
	6.60	Annual Event Tracking Management System Trending Report	Janet Huber			X	
	7.00	BUSINESS					
5:15 p.m.	7.10	Remarks from the Chair and CEO	Brian Cowan Dale Clement		X		
5:25 p.m.	7.20	Board-approved Audited Financial Statement (for signing by Chair & Treasurer)	Brian Cowan Glenn Roach				X
5:30 p.m.	7.30	Approval of Slate of Directors to be recommended to Members	Carol Hunter				X
	7.40	Other Business					
5:35 p.m.	7.50	Order for the Annual Meeting of Members:	Brian Cowan				
5:40 p.m.	8.00	Conclusion					