



CHRIS Flat File Format

Equipment and Supplies Billing Reconciliation Report

Organization:	Ontario Association of Community Care Access Centres (OACCAC)
Division:	OACCAC Application Support
Version:	4.3
Version Date:	April 3, 2009
Prepared By:	OACCAC

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Revision Log

Version No.	Version Date	Summary of Change	Changed by/Input from
3.5	January 30, 2008	Highlighted all modified changes to made the format compatible with CHRIS	Nasreen Pirani
3.6	February 5, 2008	Updated the following fields in the RA detail: Vendor contract code	Nasreen Pirani
3.7	June 18, 2008	Updated column in record starting from PO number to the end of the file	Nasreen Pirani
3.8	August 21, 2008	<ul style="list-style-type: none"> - Added examples column - RA Header - Total Line Item Count Field is padded with zeros - RA Header – Version field is in column positions 58-60 - RA Details – Billing Reference # length increased to 10 Chars (originally 8 Chars) - RA Details – Billing Reference # is in column positions 28 – 37 - RA Details – Blanks Field following Billing Reference # deleted 	Miren Chauhan
4.0	November 4, 2008	<ul style="list-style-type: none"> - Field specification clarifications. Identified Deltas from the original PMI Format Flat File. 	OACCAC
4.1	January 8, 2009	<ul style="list-style-type: none"> - Quantity Field – The two right most characters will no longer be allocated for decimal values. A quantity of 11 will now be displayed as “000011”. Before this change a quantity of 11 would have been displayed as “001100”. 	OACCAC
4.2	February10, 2009	<ul style="list-style-type: none"> - Removed Vendor Org Code Field. Replaced it with Vendor Invoice Reference #. The contents of this field will be the same as the Vendor Invoice Reference # submitted in the Equipment and Supplies Billing Invoice File. 	OACCAC

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4.3	April 3, 2009	- <i>Amount</i> field (row 29 in line item details) has been clarified. <i>Amount</i> will also be displayed for suspend and rejected line items. The <i>Processing Status</i> field will indicate if the line item is payable, suspended or rejected.	OACCAC

This Layout consist of several line types

Cardinality per Order File

Remittance Advice Header	1
Remittance Advice Details	(1, *)

Delta's from Original Equipment and Supplies Billing Reconciliation Report

This spec is based off of the original PMI format. Majority of the updates applied to this specification document were done with the objective clarifying field definitions and providing examples. Vendors using the original PMI flat file format will need to account for the following changes (all other fields remain unchanged):

- Header
 - The “*Vendor Identifier*” field has been relabeled to “*Vendor Org Code*”. The CHRIS *Vendor Org Code* will be populated in this field. Data type has changed from numeric to alpha/numeric. Field length has increased from 4 characters to 10 characters.
 - The “*CCAC Reference*” field has been relabeled to “*Invoice File Number*”. The CHRIS *Invoice File Number* will be populated in this field. Data type has changed from numeric to alpha/numeric.
 - A new field labeled “*Version*” has been introduced
 - Detail
 - The “*Vendor Identifier*” field has been relabeled to “*Vendor Contract Code*”. The CHRIS *Vendor Contract Code* will be populated in this field. Data type has changed from Numeric to Alpha/Numeric.
 - The “*CCAC Client Reference #*” field has been relabeled to “*Billing Reference #*”. The CHRIS *Billing Reference Number* will be populated in this field. Field length has increased from 8 characters to 10 characters.
 - The “*End Date*” Field can be populated with spaces if a date is not specified
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- The “Supply Line Item #” field has increased from 9 characters to 12 characters. This field will be padded with spaces if 12 characters are not used.
- The “PO #” field has increased from 8 characters to 12 characters.
- The “Processing Status” field data type has changed from numeric to alpha/numeric.
- The “Processing Date” field data type has changed from alpha/numeric to numeric

Reconciliation Report Header

ID	Data Field	Field Length (Chars.)	Data Type	Columns in Record	Field Justification	Pad With	Description	Example	Obsolete									
1	Record Type	1	Alpha	1	N/A	N/A	H = Batch Header	H	N									
2	SAF Type	1	Alpha	2	N/A	Spaces	This field is obsolete. CHRIS may populate this field with a space.		Y									
3	Blanks	5	N/A	3-7	N/A	Spaces	Sending blanks		Y									
4	Vendor Invoice Reference #	10	Alpha/Num	8 – 17	Left	Spaces	The contents of this field will be the same as the Vendor Invoice Reference # submitted in the Equipment and Supplies Billing Invoice File.		N									
5	Total line item count	10	Num	18-27	Right	Zeros	Number of orders in report	00000000 23	N									
	CCAC ID	2	Alpha/Num	28 – 29	Left	Blanks	The LHIN ID for the CCAC this billing reconciliation report is coming from											
							<table border="1"> <tr> <td>CCAC Name</td> <td>Short Name</td> <td>CCAC</td> </tr> <tr> <td>Erie St. Clair CCAC</td> <td>ESC</td> <td>1</td> </tr> <tr> <td>South West</td> <td>SW</td> <td>2</td> </tr> </table>	CCAC Name	Short Name	CCAC	Erie St. Clair CCAC	ESC	1	South West	SW	2		
CCAC Name	Short Name	CCAC																
Erie St. Clair CCAC	ESC	1																
South West	SW	2																

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							CCAC			
							Waterloo Wellington CCAC	WW	3	
							Hamilton Niagara Haldimand Brant CCAC	HNHB	4	
							Central West CCAC	CW	5	
							Mississauga Halton CCAC	MH	6	
							Toronto Central CCAC	TC	7	
							Central CCAC	CENT	8	
							Central East CCAC	CE	9	
							South East CCAC	SE	10	
							Champlain CCAC	CHAM	11	
							North Simcoe Muskoka CCAC	NSM	12	
							North East CCAC	NE	13	
							North West CCAC	NW	14	
7	Blanks	8		30-37	N/A	Spaces	For Future Use			Y
8	Invoice File Number	10	Alpha/Num	38-47	Left	Spaces	Invoice file number assigned in CHRIS.		10148101	N
9	Total Payable	10	Num	48-57	Right	Zeros	Total amount payable for all SAFs coded PA (Payable) in the file. Last 2 digits are decimal with no dot.		0000001080	N
10	Version	3	Alpha/Num	58-60	N/A	N/A	Value = 2.1		2.1	N

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Billing Reconciliation Report Detail

	Data Field	Field Length (Chars.)	Data Type	Columns in Record	Field Justification	Pad With	Comment	Example	Obsolete
11	Record Type	1	Alpha	1	N/A	N/A	S = Service Advice	S	N
12	Line Item Type	1	Alpha/Num	2	Left	Spaces	3 = Equipment 4 = Medical Supplies	3	N
13	Blanks	5		3-7	N/A	Spaces	For Future Use		Y
14	Vendor Contract Code	4	Alpha/Num	8 – 11	Left	Spaces	A unique number assigned to each vendor contract by a local CCAC.	5003	N
15	Blanks	6		12-17	N/A	Spaces	For Future Use		Y
16	Vendor Reference	10	Alpha/Num	18 – 27	Left	Spaces	This field is populated with the Vendor Reference value submitted for the line item in the original Billing Invoice File.		N
17	Billing Reference #	10	Alpha/Num	28 – 37	Left	Spaces	Assigned by local CCAC as a unique identifier of the client record against which the line item is billed. In legacy systems this field may have been referred to as Home Care Reference. For PMI the CTN was submitted in this field.	56000666 9	N
18	Surname	20	Alpha/Num	38 – 57	Left	Spaces	Client Surname	BAUMAN N	
19	Vendor Item Code	10	Alpha/Num	58 – 67	Left	Spaces	Assigned by CCAC. Identifies the specific item of equipment or medical supply delivered to the client	1503	N
20	Item Unit Code	4	Alpha/Num	68 – 71	Left	Spaces	Code for the units in which the supply item has been delivered (e.g., EACH, CASE, BOX, SET, DOZ). Equipment is "EACH"	EACH	N
21	Blank	2		72-73	N/A	Space	For future use		Y

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	Data Field	Field Length (Chars.)	Data Type	Columns in Record	Field Justification	Pad With	Comment	Example	Obsolete
						s			
22	Quantity	6	Num	74 – 79	Right	Zero	Number of items (or units) billed. A quantity of 11 would be displayed as 000011.	000011	N
23	Start Date	8	Num	80 – 87	N/A	N/A	Equipment (SAF Type = 3): Start Date of the billing period Supplies (SAF Type = 4): Date the item was delivered to the client. Must be on or after the order date. Format is: (ddmmyyyy).	31072008	N
24	End Date	8	Num	88 – 95	N/A	Spaces	This field is mandatory if SAF Type = 3. It is optional if SAF Type = 4 If SAF Type = 3 this date represents the end date of the billed period for Equipment rentals. Format is: (ddmmyyyy). Spaces will be populated in this field if no end date is specified by CCAC	06082008	N
25	PO Line Item #	12	Alpha/Num	96-107	Left	Spaces	Unique PO line item number	10315662	N
26	PO Number	12	Alpha/Num	108-119	Left	Blanks	Purchase Order #	85918462 .1	N
27	PST	8	Num	120-127	Right	Zeros	Amount of PST if applicable. 2 right most characters represent decimals	00000120	N
28	GST	8	Num	128-135	Right	Zeros	Amount of GST if applicable. 2 right most characters represent decimals	00000120	N
29	Amount	8	Num	136-143	Right	Zeros	The amount (in cents) payable for this Billing Invoice Line item when the status is PA.	00001080	N

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	Data Field	Field Length (Chars.)	Data Type	Columns in Record	Field Justification	Pad With	Comment	Example	Obsolete
							<p>2 right most characters represent decimals (i.e. \$2123.95 = 00212395)</p> <p>Note: amount for rejected and suspended line items will also be displayed. Processing status field will indicate if the line item is payable, suspended or rejected.</p>		
30	Processing Status	2	Alpha/Num	144-145	N/A	N/A	<p>Current Billing Invoice processing status.</p> <p>PA=Payable, SU=Suspended, UN=Unauthorized (Rejected)</p>	PA	N
31	Processing Date	8	Num	146-153	N/A	N/A	Date on which the Billing Invoice file was processed by the CCAC, i.e., date that the status was set. (ddmmyyyy)	18082008	N
31	Reason Code	6	Alpha/Num	154-159	Left	Blanks	Code identifying the reason a Billing Invoice line item is rejected or suspended	COSERR	N
