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**Home and Community Care Support Services Mississauga Halton  
 Senior Staff Expenses  
 Briefing Note  
 (2nd Quarter, Fiscal 22/23)**

**Issue:** Home and Community Care Support Services - Posting of Travel, Meal and Hospitality Expenses - 2nd Quarter, Fiscal 2022/23

**Summary:**

1. To provide a high-level summary of the expenses that were submitted in Quarter 2

**Total of Each Individual's Expenses**

Senior Staff Member	Amount	Role in the MH LHIN
Jutta Schafler Argao	NIL	Vice President, Quality and People
Janet Wright	NIL	Vice President, Home and Community Care
<b>Total of all Expenses</b>	<b>NIL</b>	

2. Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive - (eg: Dinner expense amount exceeding maximum stipulated in Directive):- N/A
3. Identify any travel outside the province – Provide rationale:- N/A
4. Identify any conferences attended by staff:- N/A
5. Contentious Issues:- N/A
6. Communications/Issues Management Strategy: Provide an outline of Communications/Issues Management Strategy to be implemented by the Home and Community Care Support Services to mitigate any potential contentious issues that may arise from the posting of expenses:- N/A

Approved by: \_\_\_\_\_  
 Steven Gao - Director, Finance  
 Home and Community Care Support Services,  
 Mississauga Halton  
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