

**JOB POSTING #037-23**

**POSTING DATE: February 7, 2023**

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<b>JOB TITLE:</b>	Rehabilitation Assistant – Full-time
<b>INITIAL ASSIGNMENT:</b>	In-Home (PS IH RA PT-001)
<b>BARGAINING AGENT:</b>	OPSEU
<b>LOCATIONS:</b>	Parry Sound
<b>LANGUAGE(S):</b>	English
<b>EFFECTIVE DATE:</b>	Immediately

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Home and Community Care Support Services North East offers a wide-range of quality health-care services and resources to support people of all ages at home, school or in community. In addition to planning, delivering and coordinating care for thousands of people each day in Northeastern Ontario, we also manage eligibility and admissions to long-term care homes, short stay respite, assisted living, and adult day programs. We need caring, motivated people who are driven to help others and make difference in their community, to join our multi-disciplinary team.

**POSITION SUMMARY:**

The Rehabilitation Assistant provides therapy assistance and administrative support to Physiotherapy and/or Occupational Therapy staff.

**QUALIFICATIONS**

- Combined Physiotherapist Assistant and Occupational Therapist Assistant certificate from a recognized Community College or equivalent post-secondary training;
- Relevant experience assisting registered therapists in a community/health care environment;
- Knowledge of physiotherapy and occupational therapy professions;
- Clear understanding of the scope and limitations of the Rehabilitation Assistant's role and their relationship with the registered therapist;
- General understanding of the roles of health care professionals;
- Knowledge of equipment, modalities, materials, and intervention processes used in the provision of physiotherapy and occupational therapy services;
- Familiar with rehabilitation principals and clinical terminology used in interventions;
- Knowledge of applicable CPO and/or COTO professional guidelines;

- Ability to accurately prepare required documentation, forms, and materials for patient files and/or Home and Community Care Support Services North East;
- Ability to prioritize professional duties, manage multiple patients, and efficiently organize workload;
- Working knowledge of computer software (email, internet) and Microsoft Office applications (Word, Excel);
- Ability to work collaboratively with registered therapists and accept work direction when assisting with patient interventions;
- Strong interpersonal and collaboration skills to work with diverse patient groups, case managers, family members/caregivers/Substitute Decision Makers, health care professionals, community organizations and service providers;
- Ability to communicate information effectively through a variety of means including reports, letters, meetings, and presentations;
- Must have valid driver's license and access to a vehicle;
- Advanced oral and written proficiency in English is essential.

Less qualified candidates may be considered. However, candidates who meet all requirements will be given priority for an interview.

Home and Community Care Support Services North East is an equal opportunity employer. Personal information submitted will be used only for the purpose of determining suitability for this vacancy. All applicants are thanked for their interest in this position. Only those applicants selected for an interview will be contacted.

Individuals with a disability requiring accommodation during the application and/or the interview process should advise the recruitment contact so arrangements can be made.

Interested persons are invited to submit a cover letter and resume by e-mail to:

[NECareers@hccontario.ca](mailto:NECareers@hccontario.ca)

**Please refer to posting number 037-23 when applying**

Home and Community Care Support Services has implemented a mandatory vaccination policy across the province that requires all staff to be fully vaccinated against COVID-19. Applicants being considered for employment will be required to provide proof of vaccination documentation confidentially to Human Resources upon hire. Any medical or human rights exemption requests will be reviewed and validated prior to an offer of employment.