

**DRAFT BOARD MINUTES
BOARD OF DIRECTORS MEETING**

Wednesday, December 19, 2018

11:00 am to 4:30 pm

**Ajax-Pickering Room, Central East LHIN, Whitby Branch
920 Champlain Ct, Whitby ON, L1N 6K9**

- Directors Present:** Mr. Louis O'Brien (Chair)
Ms. Amorell Saunders N'Daw (Vice Chair)
Ms. Elaine Aimone (Member)
Ms. Aileen Ashman (Member)
Mr. David Barlow (Member)
Mr. Patrick Connolly (Member)
Ms. Debbie Doherty (Member) via teleconference
Ms. Bonnie St. George (Member)
Mr. S. Gopikrishna (Member)
Mr. Michael Nettleton (Member)
Mr. Glenn Rogers (Member)
- Guests:** Mr. Craig Lindsay (Member, Patient and Family Advisory Committee)
Mr. Matthew Anderson (Chief Executive Officer, Lakeridge Health)
- Staff Present:** Mr. Stewart Sutley (Interim Chief Executive Officer)
Ms. Lisa Burden (Vice President, Home and Community Care)
Ms. Shelley Dagherne (Vice President, Finance and Corporate Services)
Ms. Tunde Igli (Interim Vice President, Health System Strategy, Integration, Planning and Performance)
Mr. Marco Aguila (Vice President, Human Resources and Organizational Development)
Ms. Karen O'Brien (Manager, Community Engagement and Outreach)
Ms. Michelle Nurse (Director, Contract Management, Performance and Accountability)
Ms. Sheila Stirling (Interim Executive Coordinator/ Senior Human Resources Coordinator)
Ms. Sueanne Balgobin (Governance Coordinator)
Ms. Vinitha Navarathinam (Governance Administrative Assistant/ Senior Human Resources Assistant, Minutes Recorder)

Mr. Louis O'Brien, Chair of the Central East Local Health Integration Network (the "Central East LHIN") Board of Directors, chaired the meeting.

1.1 MEETING CALLED TO ORDER

Mr. O'Brien called the meeting to order at 11:00 AM and welcomed the members of the public to the Central East LHIN open Board meeting.

Constitution of Meeting and Quorum

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Mr. O'Brien declared the meeting duly constituted for the transaction of business.

1.2 PATIENT STORY

Ms. Karen O'Brien, Manager, Community Engagement and Outreach, welcomed Ms. Anne-Marie Yaraskavitch who introduced Mr. Craig Lindsay, a member of the Central East LHIN's Patient and Family Advisory Committee (PFAC). In addition to being a patient and caregiver representative on the PFAC, Mr. Lindsay has helped to strategically co-design and co-manage the delivery of services in the Central East LHIN related to vascular health on the Central East Vascular Health Steering Committee.

Mr. Lindsay shared his personal journey in navigating through the health care system and experiences at the individual and system level, which has propelled him to convey a sense of urgency to decision makers with regards to the subject to supporting better chronic disease management in the community, specifically diabetes and chronic kidney disease.

Members of the Board thanked Mr. Lindsay for joining the Central East LHIN Board and sharing his story and recommendations.

2.1 DECLARATION OF CONFLICTS OF INTEREST

Mr. O'Brien requested that those in attendance declare any conflicts of interest.

2.2 CONSENT AGENDA

Prior to introducing the motion, Mr. O'Brien asked if there were any items on the consent agenda requiring further discussion.

- MOTION:** By Ms. Saunders N'Daw
Be it resolved that the consent agenda of the December 19, 2018 meeting of the Central East LHIN Board of Directors be approved. Included are the following items for approval:
- Approval of the Agenda
 - Approval of the Minutes for November 28, 2018
 - Chair's Report to the Board
 - Q3 2018/19 Declaration of Compliance

SECONDED: Mr. Connolly

MOTION CARRIED

4.1 BUSINESS ARISING FROM THE LAST MEETING OF NOVEMBER 28, 2018

Mr. O'Brien asked for any business arising from the last Board meeting on November 28, 2018.

There were no items of business arising raised by members of the Board.

5.1 INDIGENOUS SERVICES UPDATE

Ms. Jeanne Thomas, Director, Health System Strategy, Integration, Planning and Performance provided an update on the Central East LHIN Indigenous portfolio, specifically surrounding planning at the provincial and local level, education and training opportunities, clinical services and engagement opportunities. The next steps were outlined as follows:

- Continue implementation of cultural sensitivity education (ICS Training and ARCC Courses) and ensure sustainable initiatives/projects developed to support Indigenous-sensitive policies and practices;
- Align provincial (once finalized) and local priorities identified within each Health Advisory Circle's Workplan;
- Continue to bring the Indigenous voice to system initiatives (i.e., Coordinated Access to Mental Health and Addiction Services);
- Understand and support changes to address Indigenous social determinants of health;
- Identify further opportunities within Home and Community Care to ensure appropriate linkages to services;
- Ensure meaningful engagement with Indigenous Peoples with the understanding that there should be First Nation, Inuit, Métis, urban Indigenous (FNIMuI) solutions to FNIMuI concerns (i.e., engagement with FNIMuI partners should occur in the early stages of project discussion, not as an afterthought); and

- Formalize reporting and action-based accountability by Central East LHIN leadership to prevent tokenistic or non-meaningful engagement.

Members of the Board thanked Ms. Thomas for her presentation and requested an update on indigenous strategies and services within the Central East LHIN and a quarterly status update to the Board.

5.2 CEO HIGHLIGHTS

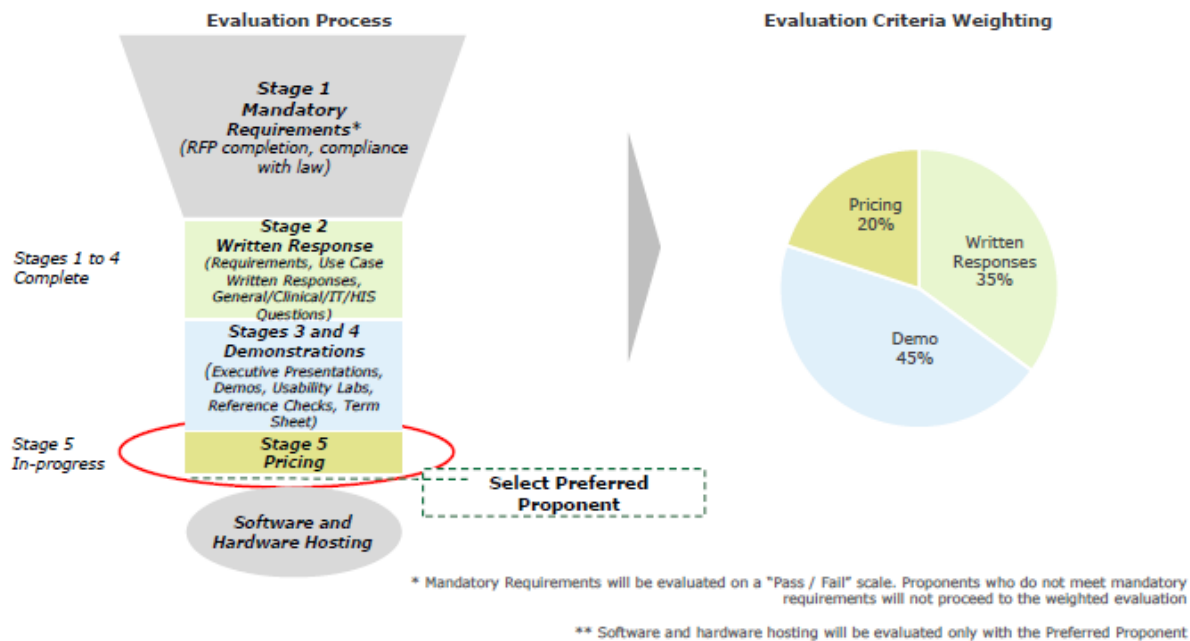
Mr. Sutley presented the CEO highlight for review and questions and noted that the 2019/20 Annual Business Plan and 2019-22 Integrated Health Service Plan will be coming forward for the Board's approval at a future Board meeting.

5.3 CLINICAL INFORMATION SYSTEMS

Mr. Matthew Anderson, Chief Executive Officer, Lakeridge Health was welcomed by Mr. O'Brien to present an update on the Clinical Information Systems (CIS) involving partnership of seven acute care hospitals to implement a shared CIS and the associated process transformation to improve the experience for patients, clinicians and staff. Lakeridge Health, Ross Memorial Hospital, Northumberland Hills Hospital, Campbellford Memorial Hospital, Peterborough Regional Health Centre, Haliburton Highlands Health Services, and Scarborough Health Network have created the Central East Hospital Cluster. Mr. Peter McLaughlin, President and Chief Executive Officer of Peterborough Regional Health Centre, was acknowledged for his attendance at the meeting.

Mr. Anderson highlighted the achievements to date and indicated that the hospitals have been working closely with the Ministry and have their support to go to market and have aligned with the Health Information System Renewal Advisory Panel recommendations.

Mr. Anderson reviewed the procurement timeline and noted that an evaluation process was developed to allow for broad clinician engagement and is on track for completion and Stage 5 evaluation is currently underway as seen below:



Mr. Anderson highlighted the next steps for action for 2019/20, which includes the selection of the preferred proponent and subsequent contract negotiations, development of governance/operations agreements, and completion of the notice of voluntary integration.

Members of the Board thanked Mr. Anderson and acknowledged the seven hospital CEOs for their work to date and commitment to improving patient and clinician experience for residents in Ontario.

5.4 MASTER PLANNING UPDATE

Mr. Anderson walked members of the Board through an overview of Lakeridge Health's Master planning process and timelines. It was noted that the goal of the Master Plan is to be patient focused, community informed and reflective of the growing and diverse populations across the Durham Region. Mr. Anderson highlighted the following key principles:

- Broad-based stakeholder input into Master Plan;
- Evidence-based decision making;
- Patient and community focused;
- Best practice approach;
- Optimization of existing sites;
- Maintain Centres of Excellence model;
- Support Central East LHIN Clinical Service Plan; and

- Collaboration with other key health providers throughout Durham Region and Central East LHIN.

It is expected that the Master Plan will be finalized by March 2019 and will be brought forward to the Central East LHIN Board for endorsement by April 2019.

5.5 Q2 2018/19 ANNUAL BUSINESS PLAN STATUS UPDATE

Mr. Sutley presented an update to the Board on the Central East LHIN's 2018/19 Annual Business Plan (ABP). Overall, the 2018/19 ABP has advanced in terms of completion from 37.7% at the end of Q1 to 52.3% at the end of Q2. It was noted that staff will report back with a status update on the Q3 implementation of the 2018/19 ABP at a future meeting.

5.6 2018/19 FUNDING ALLOCATIONS STRATEGY – HEALTH SERVICE PROVIDERS

Ms. Tunde Igli, Interim Vice President, Health System Strategy, Integration, Planning and Performance provided an overview to the Board on the 2018/19 funding allocations strategy. Staff recommended that the Community Investment allocation be divided among all the seven sub-region tables to enable strategic co-design and co-management between the Central East LHIN and its stakeholders at both the local health system and sub-regional levels.

MOTION: By Ms. Doherty
Be it resolved that the Central East Local Health Integration Network Board of Directors approves the 2018/19 allocation strategy as described in the staff briefing note on this subject, and authorizes the Interim Chief Executive Officer to support effective operationalization of the funding.

SECONDED: Mr. Gopikrishna

MOTION CARRIED

5.7 2018/19 REALLOCATION STRATEGY

Ms. Igli walked members of the Board through the 2018/19 Reallocations Strategy and outlined the LHIN's ability to allocate and reallocate certain funding as outlined in the Local Health System Integration Act (LHSIA), 2006 and the Ministry-LHIN Accountability Agreement (MLAA). A recommendation was tabled for the Board to approve the funding allocation strategy and to delegate authority to the Central East LHIN Interim Chief Executive Officer to make additional reallocations as needed. With

the Board's approval of delegation, staff will report back to the Board in April 2019 on final allocations.

MOTION: By Mr. Nettleton
Be it resolved that the Central East Local Health Integration Network Board of Directors approve the 2018/19 Reallocation Strategy, delegates authority to the Interim Chief Executive Officer to make reallocations consistent with this Strategy, and directs staff to report back on final allocations in the 1st Quarter of 2019/20.

SECONDED: Mr. Gopikrishna

MOTION CARRIED

5.8 **SERVICE ACCOUNTABILITY AGREEMENTS UPDATE**

Ms. Michelle Nurse, Director, Contract Management, Performance and Accountability, provided and update on the Service Accountability Agreements.

Hospital Service Accountability Agreements (HSAAs)

Ms. Nurse reported the all Central East LHIN hospitals have submitted their 2019/20 Hospital Accountability Planning Submissions (HAPS), including identification of pressures and mitigation strategies. It was noted that minimal changes are anticipated for the 2019/20 HSAA process and staff will review the assumptions and any deviations from negotiation criteria will be brought forward to the Board at a future meeting.

Multi-Sector Service Accountability Agreements (MSAAs)

Ms. Nurse reported that the MSAA Agreement Committee is working towards a new three-year agreement, effective from April 1, 2019 to March 31, 2022. It was indicated that all health service providers are required to submit a Community Accountability Planning Submission (CAPS) by November 16, 2018, but the Central East LHIN does not consider this submission final as changes occur post-submission up to January 2019. The final CAPS is to be approved by the health service provider Boards by January 31, 2019.

Long-Term Service Accountability Agreements (LSAAs)

Ms. Nurse highlighted that a new LSAA agreement will be initiated on April 1, 2019 and will remain in effect for three years, terminating on March 31, 2022. Ms. Nurse provided a summary of changes to the LSAA performance indicators for 2019/20. It was communicated that the 2019-22 LSAA template agreement was submitted to the LHIN CEO Council for endorsement and will be coming forward to the Board at the next Board meeting in January for final approval.

Debbie Doherty left the meeting at this time.

5.9 REPORT OF QUALITY COMMITTEE

Ms. Amorell Saunders N'Daw, Chair of the Quality Committee, provided a report on the business tabled at the December 12, 2018 meeting of the Quality Committee. Mr. Randy Filinski, Co-Chair of the Patient and Family Advisory Committee (PFAC), joined the Committee to present an update on the work to date of the PFAC. The Committee also received an update on the Regional Clinical Quality Committee as well as an overview of the Pan-LHIN Quality Committee Chairs' Working Group. A review of the 2nd Quarter 2018/19 Home and Community Care Report and Home and Community Care Performance Excellence Team update were completed.

MOTION: By Ms. Saunders N'Daw
Be it resolved that the Committee Chair's report of the December 12th, 2018 Quality Committee meeting be received by the Central East LHIN Board of Directors.

SECONDED: Mr. Nettleton

MOTION CARRIED

7.0 MOVED INTO CLOSED SESSION

MOTION: By Ms. Ashman
Be it resolved that the Board of Directors move into closed session, pursuant to Section 9, subsection 5 of the Local Health System Integration Act (LHSIA) to:

- √ consider a matter that concerns personal or public interest
- √ consider a matter that would prejudice legal proceedings;
and
- √ consider a personnel matter

and that the following Central East LHIN staff, Stewart Sutley, Lisa Burden, Shelley Dagorne, Karen O'Brien, Marco Aguila, Tunde Igli, Paul Scobie, Sheila Stirling, Sueanne Balgobin and Vinitha Navarathinam join the Board in the closed session.

SECONDED: Mr. Nettleton

MOTION CARRIED

11.1 REPORT ON CLOSED SESSION

Upon reconvening to the open session, Mr. O'Brien reported that during the in-camera session the Board discussed details pertaining to personnel, consider a matter concerning personal or public interest and matters that could prejudice legal proceedings.

MOTION: By Ms. Saunders N'Daw
Be it resolved that the Chair's report of the December 19, 2018 closed session be received and approved, and further that there will be follow up on the actions discussed.

SECONDED: Ms. St. George

MOTION CARRIED

11.2 MOTION OF TERMINATION

MOTION: By Mr. Barlow
Be it resolved that the December 19th, 2018 Central East LHIN Board meeting be terminated.

SECONDED: Mr. Rogers

MOTION CARRIED

The meeting was terminated at 4:30 pm.

ORIGINAL SIGNED BY

Mr. Louis O'Brien
Chair, Central East LHIN

ORIGINAL SIGNED BY

Stewart Sutley
Interim Chief Executive Officer
Board Secretary