

**BOARD APPROVED MINUTES
BOARD OF DIRECTORS MEETING**

Wednesday, October 24, 2018

11:00 am to 3:00 pm

**Ajax-Pickering Room, Central East LHIN, Whitby Branch
920 Champlain Ct, Whitby ON, L1N 6K9**

Directors Present: Mr. Louis O'Brien (Chair)
Ms. Amorell Saunders N'Daw (Vice Chair) via teleconference
Ms. Elaine Aimone (Member)
Ms. Aileen Ashman (Member)
Mr. David Barlow (Member)
Mr. Patrick Connolly (Member)
Ms. Debbie Doherty (Member)
Ms. Bonnie St. George (Member)
Mr. S. Gopikrishna (Member) via teleconference
Mr. Michael Nettleton (Member)
Mr. Glenn Rogers (Member)

Staff Present: Dr. Barry Guppy (Interim Chief Executive Officer)
Mr. Stewart Sutley (Vice President, Health System Strategy, Integration, Planning and Performance)
Ms. Lisa Burden (Vice President, Home and Community Care)
Ms. Shelley Dagherne (Vice President, Finance and Corporate Services)
Ms. Katie Cronin-Wood (Director, Strategic Communications and Stakeholder Engagement)
Mr. Marco Aguila (Vice President, Human Resources and Organizational Development)
Ms. Sueanne Balgobin (Governance Coordinator)
Ms. Sheila Stirling (Interim Executive Coordinator)
Ms. Marliee Suter (Director, Decision Support)
Ms. Lisa Mizzi (Director, Home and Community Care)
Ms. Jeanne Thomas (Director, Health System Strategy, Integration, Planning and Performance)
Mr. Jeff Gardner (Director, Clinical Programs, Home and Community Care)
Mr. Irem Ali (Senior Manager, Contract Management Performance and Accountability)
Ms. Vinitha Navarathinam (Corporate Governance Administrative Assistant, Minutes Recorder)

Mr. Louis O'Brien, Chair of the Central East Local Health Integration Network (the "Central East LHIN") Board of Directors, chaired the meeting.

1.1 MEETING CALLED TO ORDER

Mr. O'Brien called the meeting to order at 11:00 AM and welcomed the members of the public to the Central East LHIN open Board meeting.

Constitution of Meeting and Quorum

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Mr. O'Brien declared the meeting duly constituted for the transaction of business.

1.2 PATIENT STORY

Ms. Katie Cronin-Wood, Director, Strategic Communications and Stakeholder Engagement, welcomed Mr. Harry van Bommel, a resident of Scarborough and a member of the Central East LHIN's Patient and Family Advisory Committee, who shared his personal experience as a caregiver in accessing palliative care services for his family.

Members of the Board thanked Mr. van Bommel for joining the Central East LHIN Board and sharing his story.

2.1 DECLARATION OF CONFLICTS OF INTEREST

Mr. O'Brien requested that those in attendance declare any conflicts of interest.

2.2 CONSENT AGENDA

Prior to introducing the motion, Mr. O'Brien asked if there were any items on the consent agenda requiring further discussion.

MOTION: By Mr. Gopikrishna
Be it resolved that the consent agenda of the October 24, 2018 meeting of the Central East LHIN Board of Directors be approved.
Included are the following items for approval:

- Approval of the Agenda
- Approval of the Minutes for September 26, 2018
- Chair's Report to the Board

SECONDED: Mr. Rogers

MOTION CARRIED

4.1 BUSINESS ARISING FROM THE LAST MEETING OF SEPTEMBER 26, 2018

Mr. O'Brien asked for any business arising from the last Board meeting on September 26, 2018.

There were no items of business arising raised by members of the Board.

5.1 SENIORS AIM UPDATE

Seniors Care Strategic Aim

Continue to support frail older adults to live healthier at home by spending 20,000 fewer days in hospital and reducing Alternate Level of Care days for people age 75+ by 20% by 2019.

Ms. Marilee Suter, Director, Decision Support, presented the performance metrics for the seniors strategic aim and indicated that based on the Q4 2017/18 performance, the Central East LHIN is currently not on track to reach 20,000 days saved and reduce Alternate Level of Care days from people ages 75+ by 20% by 2019.

Ms. Lisa Mizzi, Director, Home and Community Care and Ms. Kelly Kay, Executive Director, Seniors Care Network, walked members of the Board through an overview of the seniors strategy-related initiatives underway at the Central East LHIN in collaboration with the Seniors Care Network, which included the following:

- Adult Day Programs (ADP);
- Assisted Living Services for High-Risk Seniors (ALS-HRS);
- Behavioral Support Ontario (BSO);
- Geriatric Assessment and Intervention Network (GAIN);
- Geriatric Emergency Management (GEM);
- Nurse Practitioner Supporting Teams Averting Transfers (NPSTAT);
- Seniors Friendly Care (SFC);
- Primary Care Collaborative Memory Services (PCCMS); and
- Dementia Capacity Planning.

Members of the Board commended staff on their evidence-based approach in developing the initiative to advance the Seniors Aim.

5.2 CEO HIGHLIGHTS

Dr. Guppy presented the CEO highlight for review and questions.

Dr. Guppy acknowledged the LHIN staff on receiving the Award of Excellence by Esri Canada for its use of geographic information system (GIS) technology and location analytics to improve the delivery of local health care services in the Central East LHIN.

Members of the Central East LHIN Board along with Dr. Guppy expressed their gratitude and appreciation to staff for their hard work and commitment to improving patient services for residents in the Central East LHIN.

5.3 PALLIATIVE CARE AIM UPDATE

Palliative Care Strategic Aim

Continue to support palliative patients to die at home by choice and spend 15,000 fewer days in hospital by increasing the number of people discharged home with support by 17% by 2019.

Ms. Jeanne Thomas, Director, Health System Strategy, Integration, Planning and Performance (HSSIPP) reported on the measurement and progress of the palliative strategic aim and supporting indicators. It was indicated that based on the Q4 2017/18 performance to date, the Central East LHIN is on track to exceed 15,000 days saved and to reach 17% of people discharged home with support by 2019. Ms. Thomas highlighted the following four (4) Central East Regional Palliative Care Strategic Priorities to support the achievement of the Palliative Strategic Aim:

Priority #1: Establish common and consistent palliative care terminology to be utilized across Central East region

Priority #2: Establish a purposeful and deliberate coordination of care process at points of transition across all care settings

Priority #3: Establish and implement an Advance Care Planning Strategy

Priority #4: Review and continue implementation of an education strategy for health service providers

Ms. Thomas walked members of the Board through an overview of the 2018/19 Central East LHIN Palliative work plan and current initiatives.

The next steps were outlined as follows:

- Develop an Implementation Plan to guide achievement of the Central East Regional Palliative Care Work Plan
- Continue to identify opportunities to leverage collaboration/partnership between the Central East LHIN Regional Cancer Program and the Central East LHIN Divisions to advance the Work Plan:
 - Identify strategies to enable continued progress toward achievement of hospice residences; and
 - Conduct an environmental scan to increase capacity to plan for and address sub-region palliative care needs.
- Align provincial and LHIN level indicators/metrics by developing a balanced score card.

Members of the Board commended staff on the progress made on the Palliative Care Strategic Aim and requested that more information on Long-Term Care Homes in relation to palliative care be shared with the LHIN Board.

5.4 2019-2022 INTEGRATED HEALTH SERVICE PLAN

Mr. Stewart Sutley, Vice President, Health System Strategy, Integration, Planning and Performance presented the draft Central East LHIN 2019-2022 Integrated Health Service Plan (IHSP 5). The IHSP 5 has two overarching, interdependent strategic priorities which include transforming specific areas of clinical care service delivery across the local healthcare system to better meet patient-centric quality and performance standards and second, to address community-specific health needs through the operationalized of accountable care planning tables at the sub-regional level.

Mr. Sutley highlighted the following six imperatives that all LHINs are committed to working towards over the next three years:

- Improve the patient experience;
- Address health inequities by focusing on population health;
- Reduce the burden of disease and chronic illness;
- Build and foster healthy communities through integrated care closer to home;
- Drive innovation through sustainable new models of care and digital solutions; and
- Drive efficiency and effectiveness.

It was noted that the Ministry of Health and Long-Term Care (MOHLTC) advised the LHINs to keep in mind the following five (5) provincial areas of focus in planning for the new IHSPs:

- Hospital overcrowding;
- Mental health and addictions;
- Long-term care;
- Home care; and
- Capacity planning.

Mr. Sutley indicated that the 2019/22 IHSP 5 draft report will be submitted to the Ministry by October 29, 2018, pending approval from the Central East LHIN Board.

MOTION: By Mr. Nettleton
Be it resolved that the Central East LHIN Board of Directors approve the draft 2019/22 Integrated Health Service Plan for submission to the Ministry of Health and Long-Term Care by October 29, 2018.

SECONDED: Ms. Doherty

MOTION CARRIED

5.5 THE CANADIAN NATIONAL INSTITUTE FOR THE BLIND HALIBURTON KAWARTHA PINE RIDGE AND VISION LOSS REHABILITATION CANADA VOLUNTARY INTEGRATION

Mr. Irem Ali, Senior Manager, Contract Management, Performance and Accountability, provided an overview of the voluntary integration of the vision loss rehabilitation services between the Canadian National Institute for the Blind (CNIB) Haliburton Kawartha Pine Ridge (HKPR) and Vision Loss Rehabilitation Canada (VLRC).

MOTION: By Mr. Gopikrishna
Be it resolved that the Central East LHIN Board of Directors, not issue a decision to stop the transfer by means of a voluntary integration of LHIN-funded services, assets and liabilities, from the Canadian National Institute for the Blind – Haliburton Kawartha Pine Ridge to Vision Loss Rehabilitation Canada.

Be it further resolved that Vision Loss Rehabilitation Canada be approved in principle to provide the following services otherwise to be included in the 2019-22 Multi-Sector Service Accountability Agreement with Vision Loss Rehabilitation Canada:

- Community Support Services – Vision Rehabilitation Services (72 5 82 75)

SECONDED: Ms. Saunders N'Daw

MOTION CARRIED

5.6 REPORT OF THE AUDIT AND FINANCE COMMITTEE

Mr. Patrick Connolly, Chair, Audit and Finance Committee provided a report on the business tabled at the October 23, 2018 meeting of the Audit and Finance Committee. The Committee reviewed the revisions made to the delegation of authority and signing authority policies for the Central East LHIN, which were tabled for the Board's approval.

MOTION: By Mr. Connolly
Be it resolved that the Central East Local Health Integration Network Board of Directors approve the revised suite of policies as amended for Signing Authority and Delegation of Authority as recommended by the Central East LHIN Audit and Finance Committee.

SECONDED: Mr. Barlow

MOTION CARRIED

Mr. Connolly communicated that the Committee also reviewed the Lakeridge Health Oshawa Site Interventional Radiology and Ultrasound Project Combined Stage 1 and Stage 2 submission and presented it to the Board for approval.

MOTION: By Mr. Connolly
Be it resolved that the Central East Local Health Integration Network Board of Directors endorse the Lakeridge Health Oshawa Site Interventional Radiology and Ultrasound Project combined Stage 1 and Stage 2 submission and;

Be it further resolved that the Central East LHIN Board of Directors direct staff to prepare a letter to the Ministry of Health and Long-Term Care acknowledging endorsement of the combined Stage 1 and Stage 2 submission.

SECONDED: Ms. St. George

MOTION CARRIED

MOTION: By Mr. Connolly
Be it resolved that the Central East LHIN Board of Directors approve the Scarborough Location Lease option as presented.

SECONDED: Mr. Barlow

MOTION CARRIED

MOTION: By Mr. Connolly

Be it resolved that the Committee Chair's report of the October 23, 2018 Audit and Finance Committee meeting be received by the Central East LHIN Board of Directors.

SECONDED: Ms. Doherty

MOTION CARRIED

7.0 MOVED INTO CLOSED SESSION

MOTION: By Ms. Saunders N'Daw

Be it resolved that the Board of Directors move into closed session, pursuant to Section 9, subsection 5 of the Local Health System Integration Act (LHSIA) to:

- √ consider a matter that concerns personal or public interest
 - √ consider a matter that would prejudice legal proceedings;
- and
- √ consider a personnel matter

and that the following persons including Adair Ireland-Smith and Peter McLaughlin of Peterborough Regional Health Centre, Valerie Harris and Bert Lauwers of Ross Memorial Hospital along with members of the Central East LHIN staff, Barry Guppy, Stewart Sutley, Lisa Burden, Shelley Dagherne, Katie Cronin-Wood, Karen O'Brien, Rosemarie Cameron-Lewis, Michelle Nurse, Jeanne Thomas, Kasia Luebke, Irem Ali, Patricia Scanlon, Sheila Stirling, Sueanne Balgobin and Vinitha Navarathinam join the Board in the closed session.

SECONDED: Mr. Nettleton

MOTION CARRIED

11.1 REPORT ON CLOSED SESSION

Upon reconvening to the open session, Mr. O'Brien reported that during the in-camera session the Board discussed details pertaining to personnel, consider a matter concerning personal or public interest and matters that could prejudice legal proceedings.

MOTION: By Mr. Barlow
Be it resolved that the Chair's report of the October 24, 2018 closed session be received and approved, and further that there will be follow up on the actions discussed.

SECONDED: Mr. Rogers

MOTION CARRIED

11.2 MOTION OF TERMINATION

MOTION: By Mr. Rogers
Be it resolved that the October 24, 2018 Central East LHIN Board meeting be terminated.

SECONDED: Mr. Barlow

MOTION CARRIED

The meeting was terminated at 4:00 pm.

ORIGINAL SIGNED BY

Louis O'Brien
Chair, Central East LHIN

ORIGINAL SIGNED BY

Dr. Barry Guppy
Interim Chief Executive Officer,
Board Secretary