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Approved Minutes – Champlain LHIN Board Meeting

August 24, 2016

Champlain LHIN Boardroom, 1900 City Park Drive, Suite 500

Board Members in Attendance: Jean-Pierre Boisclair (Chair), Marie Biron (Vice-Chair), Guy Freedman, Randy Reid, Elaine Ashfield, Pierre Tessier, Diane Hupé, Nick Busing

Staff Members in Attendance: Chantale LeClerc, Elaine Medline, Eric Partington

Guest Speakers:

Mr. John Riddle, Chair, Board of Directors, Bruyère Continuing Care

Mr. Marc Guèvremont, Senior Vice-President, Corporate Services and Chief Financial Officer, Bruyère Continuing Care

1 Call to Order

The meeting is called to order at 12:30 p.m.

2 Approval of Agenda

13:00 There being no objection, the agenda is approved as distributed.

Moved: Nick Busing / Seconded: Diane Hupé
All in favour
Carried

3 Conflict of Interest Declarations

There is no conflict of interest declared.

4 In-Camera Session

12:30-12:55 ***THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:***

X Personal or public interest
X Personnel matters

To receive confidential information regarding the following items:

4.1 Chair's Report

4.2 CEO's Report

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc

Adele Pritchett

Elaine Medline

Eric Partington

Also to address the topic listed below, and that the following individual be permitted to attend for this item;

4.3 CEO Performance Evaluation and Compensation Committee

Chantale LeClerc

Moved: Guy Freedman / Seconded: Diane Hupé

All in favour

Carried

5 Welcome and Introduction and Chair's In-Camera Report

The Board Chair welcomed members and guests. Guests were reminded about the rules of engagement for the LHIN's public board meetings and the scheduled break providing members of the public a chance to engage with Board Directors and senior managers as well as with each other. Participants were asked to introduce themselves.

The Chair reported on business conducted during the in-camera session held earlier:

- To share confidential information related to meetings of the LHIN Chairs held in Toronto;
- To receive confidential information regarding the CEO Performance Evaluation and Compensation Committee. This report was favourable of the CEO's performance.

The Chair also reported on his activities over the last month which included:

- Work in progress regarding LHIN renewal governance workstream. The LHIN continues to have a very open relationship with the CCAC and will hold a joint board retreat later this month to learn about each other's role.
- A meeting of all LHIN chairs and CCAC chairs took place in Toronto in late July.
- Work on the LHIN's sub-regions is progressing and will be tabled at the Board for approval in September. Consultation sessions will be held in early September to that effect across Champlain as well as on-line. The LHIN extended invitation to participate in the consultations far and wide through key service providers and stakeholders. The LHIN Board is also planning to have a retreat on this issue on September 21, 2016.

6 Approval of Agenda

13:00

There being no objection, the agenda is approved as distributed.

Moved: Nick Busing / Seconded: Randy Reid
All in favour
Carried

7 **Consent Agenda Items**

Approval of minutes of July 27, 2016 - This item is deferred to the next meeting.

8 **Distribution of Orthopedic Services in Champlain LHIN**

Following the presentation to the Board (at its meeting on June 22, 2016) of a proposed integrated decision for re-distribution of orthopedic services in Champlain, Chantale LeClerc presented a summary of the proposed changes based on the feedback received over the 39 day period following the June board meeting. (A summary of the proposed changes to the decision, was posted on the LHIN website as part of the [board meeting package](#)). This integration decision, under consideration, will change how orthopedic services are distributed across the Champlain region. The aim is to better align orthopedic care with the needs of patients in various geographical areas across Champlain.

The Board Chair, on behalf of the Board, thanked all those who took the time to review the proposed decision and submit comments to the Champlain LHIN. Highlights of the presentation are noted below:

Summary of input received:

Notice of the proposed decision was distributed widely to Champlain LHIN health service providers and stakeholders. Fifty one written submissions were received during the six week period open to the public to submit comments/input or concerns regarding the proposed decision. The largest number of the comments received (50%) were from various people/groups of hospitals affected by the redistribution of services.

Summary of main concerns expressed:

The preponderance of feedback was positive (76%). 13% of these positive submissions also offered suggestions. 12% of submissions received were not in agreement with the proposed decision and some of these comments also specified that they were not in agreement with the process to arrive at the decision.

Report on the proposed changes to June 22 decision:

Chantale LeClerc presented an overview of the overall themes contained in feedback from the community, as well as the resulting proposed changes to the decision. The feedback received enabled the LHIN to review and amend, where needed, the integration decision. All changes to the proposed decision of June 22, 2016 were distributed and made available to the Board in advance of the meeting and to those in attendance at the meeting. No points of clarification were tabled.

- The motion was tabled and discussion took place. The following points are noted:

- The Board requested an additional change to the proposed decision in order to include a requirement for the Champlain Regional Orthopedic Network to develop an evaluation framework.
- If approved by the Champlain LHIN Board, the decision would become effective the day after this Board meeting and the Pembroke program should start late in the fourth quarter (January, February, March 2017), depending on the completion of the recruitment process for orthopedic surgeons. Recruitment for orthopedic surgeons is already in progress and is being performed in partnership with the Champlain Regional Orthopedic Program.
- The Board Chair acknowledged the work and collaboration between all players involved with the development of the regional program for orthopedic services in Champlain.
- Recognizing that some people in attendance submitted input on the proposed integration decision, the Board Chair requested and received confirmation from them that the themes of their submission/input have been reflected in today's presentation.

Attendance Update: Board Director Guy Freedman was excused from the meeting for this agenda item and returned after the vote on the motion.

MOTION :

Whereas the Champlain LHIN has analyzed population need and has received advice from the Champlain Regional Orthopedic Network related to changing the current distribution of some hospital-based orthopedic services; and

Whereas the Champlain LHIN has sought input from the community on a proposed integration decision as required by legislation; and

Whereas the Champlain LHIN has reviewed the written submissions it received, duly considered all the feedback and amended the proposed integration decision based on the feedback;

Be it resolved that the Champlain LHIN Board of Directors issue the revised integration decision “Distribution of Orthopedic Services in the Champlain LHIN” pursuant to section 25 (2) (b) and section 26 of the Local Health System Integration Act (2006) as amended and presented August 24, 2016 and make copies available to the parties to the decision and to members of the public.

Moved: Randy Reid / Seconded: Nick Busing

All in favour

Carried

Chantale LeClerc recognized the work of key people involved in working on the decision: Holly Burns, Acting Network Coordinator, Champlain Regional Orthopedic Network and Rod Olfert, Senior Integration Specialist at the LHIN.

BREAK

9

Bruyère Continuing Care Improvement Plan

John Riddle, the Chair of the Board, and Marc Guèvremont, the Chief Financial Officer of Bruyère Continuing Care were invited to present the organization's improvement plan to members of the LHIN Board. By way of introduction, Jean-Pierre Boisclair noted the importance of Bruyère programs and services to the Champlain region and reviewed the steps that have taken place since last fall (2015) when the plan was first submitted to the Champlain LHIN. Since then, discussions have occurred at various levels (Board and staff). The LHIN Board asked Bruyère Continuing Care to present the latest iteration of its plan in order for the LHIN Board to be in a position to make a decision about the endorsement of the plan at its meeting of September 28th, 2016. The slide deck of the presentation is available in the [board meeting package](#).

Pursuant to the presentation, Board members posed a number of questions and received further explanations from the representatives of Bruyère Continuing Care on the proposed improvement plan. These included the various initiatives noted in the plan and their financial and other impacts, both current and prospective; how Bruyère Continuing Care is preparing to resolve ongoing deficit issues in fiscal year 2017-18; solutions that have or are emerging from Bruyère's strategic deliberations aimed at continuing to serve the needs of their clientele and the aging population in Champlain.

Jean-Pierre Boisclair, on behalf of the Board, thanked both guest speakers for their presentation and for answering questions from the Board.

10

Patients First Update

Chantale LeClerc provided an overview of the planning work that is taking place to define sub-regions as required in Bill 210, should it be enacted by the Ontario Legislature. She noted that all LHINs must inform the Ministry of Health and Long Term Care of their proposed sub-regions by the end of September. A sub-region consists of a smaller area of the Champlain LHIN that will serve as a unit of focus for planning health services, and to better serve the health needs of the population of that area. The LHIN has taken advantage of and used all available data in its deliberations thus far, including the data that was previously used to determine Health Links boundaries (focusing on clients with high needs). In this latter exercise, staff has focused on the total population of Champlain.

The LHIN team has identified five sub-region areas as a "going-in picture" and consulted/received feedback from a group of experts/partners in mid-August. It is to be expected that the forthcoming public consultation process may, and likely will, result in changes to the "going-in picture". The LHIN will host six community consultations across Champlain on the proposed regions at various venues in the early part of September. The LHIN will also seek feedback from the population at large through an on-line survey. The Board will attend a retreat on September 21 to receive a presentation on sub-regions, as well as the input collected during consultation sessions. The final proposal for sub-regions will be tabled for adoption at the Board meeting on September 28, 2016.

Clarification is provided that Health Links' geographical areas will not be affected in the short term and will continue to operate and be part of sub regions.

11 **Consolidation of Governance and Community Nominations Committees**

Randy Reid, Chair of the Governance Committee, presented a proposal to effectively merge the Governance and the Community Nominations committees. The terms of reference of the merged Committee was pre-distributed. This change is being proposed to ensure that the board's workload is effectively managed in the light of Bill 210's potential passage. Should Bill 210 become law, new additional committees of the board will likely have to be created. It is noted that other LHINs have already merged these two committees. During discussion it was agreed to refer to the merged committee as the "Governance Committee". Membership and meeting schedule will be addressed at a later date.

MOTION:

That the Governance Committee recommend the Board approve the adoption of the revised terms of reference of the merged committees as presented and effective immediately; and

That the merged Governance and Community Nominations Committee will be referred to as the "Governance Committee".

Moved: Randy Reid / Seconded: Marie Biron

All in favour

Carried

12 **Board Committee Stewardship Reports and Matters Arising Therefrom**

Community Nominations:

No meeting was held last month and there is no update at this time. Future meetings related to community nominations will be tabled on the agenda of the Governance Committee. Please refer to item #10.

French Language Services:

No meeting was held last month and there is no update at this time.

Governance:

Please refer to item #10.

CEO Performance Evaluation & Compensation:

The committee reported during the in-camera session.

Finance & Audit:

A meeting was held on August 15 and a report will be tabled at the board in September.

13 **Other Business**

Clarification was provided that developments regarding Pan-LHIN planning related to LHIN renewal will be tabled through the Board Chair's regular reports to the Board.

14 **Adjournment of Meeting**

There being no objection the meeting is adjourned at 16:30.

Jean-Pierre Boisclair
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network