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Approved Board Minutes

July 30, 2015 – 9:00 a.m.

Champlain LHIN Office: 500 – 1900 City Park Drive, Ottawa, ON

Board Members in Attendance: Jean-Pierre Boisclair (Board Chair), David Somppi, Alexa Brewer, Elaine Ashfield, Randy Reid, Jocelyne Beauchamp, Pierre Tessier

Regrets: Marie Biron

Staff Members in Attendance: Chantale LeClerc (CEO), Eric Partington, Cal Martell, Elaine Medline

1 Call to Order and Moment of Reflection

The meeting is called to order at 9:05 a.m.

Jean-Pierre Boisclair welcomes everyone and asks participants to introduce themselves. He indicates that because today's meeting agenda is brief, there will be no scheduled break to engage with participants. Observers are reminded about the rules of engagement of our public board meetings.

2 Conflict of Interest Declarations

D. Somppi declares a potential conflict of interest regarding Pricewaterhouse Coopers.

3 Approval of Agenda

The Chair tables a few amendments to the agenda:

- Item #7 is for information only - there will be no decision / approval of the Ministry LHIN Accountability Agreement.
- There is no report to be presented by the CEO Performance Evaluation and Compensation committee - this item will be removed from the public meeting and in-camera session agenda.
- A standard item will be added to the agenda for “other business” to deal with urgent matters if required.

There being no objection, the agenda is approved as amended.

MOVED: Jocelyne Beauchamp / SECONDED: Alexa Brewer
All in Favour
Carried

4 Chair’s Introductory Remarks and Report

Jean-Pierre Boisclair provides a report of his activities for the period of June 24, 2015 to present. He also provides comments regarding the evaluation of the board meeting June 24th in St-Bernardin. The suggested changes will be reviewed by the Governance Committee in September and the Committee will report back to the Board at a later date. The Board Chair also shares an opportunity for a Board Member to volunteer and take part in the LHIN Shared Services Audit Sub-Committee. Board Members interested may submit their name to the Chair.

5 CEO’s Report

Chantale LeClerc highlights a few points from her monthly report and answers questions.

- Convalescent Care Beds Review: A review of convalescent care beds took place in the region to ensure effective use of the beds to support people discharged from hospitals. These beds are an important part of our success in reducing Alternative Level of Care rates in Champlain. We are now receiving permanent base funding for 45 convalescent care beds (previously funded as one-time).
- 34 Bed Residence/Supportive Housing Initiative: Funding was provided in partnership with the City of Ottawa and the John Howard Society to end homelessness for people with chronic mental health/addictions. Champlain LHIN will provide funding for support services in the new residence.
- Health Links: Funding from the Ministry has been received for Health Links that are operating, as well as Health Links that are finalizing their business plan. A total of 35 patients have integrated care plans through Health Links in Champlain and positive impacts on patients’ health is already experienced. It is noted that Chantale LeClerc will

approach the Board if board-to-board engagement is need to advance progression of Health Links in Champlain.

- Health System Funding Reform & Hospitals: More work continues with hospitals to deal with impacts of the funding reform on this fiscal year's budgets.
- Long Term Care (LTC) Home Renewal Strategy: Clarification is provided that this is a Ministry lead strategy. An engagement session with LTC homes and the Ministry took place a few months ago. The LTC homes are working directly with the Ministry, but the LHIN is also participating in consultation meetings. The Board will be kept abreast of any developments relating to this project.
- Integrated Decision Support System: More details are provided regarding this project and how Champlain is trying to learn from best practices developed in other LHINs, as well as regarding challenges of securing funding for such project.

5.1.1 Attestation of Compliance for the first quarter of 2015-16:

Chantale LeClerc tables her attestation of compliance will applicable legislation and directives. Two exceptions include potential breach to our Memorandum of Understanding and Ministry-LHIN Performance Agreement as a result of our lease for office space and liability insurance. It is noted that the issue related to our lease will be resolved once we re-new our lease at the end of its term in September.

MOTION:

That the Board of Directors approves the CEO Report for the period June 13 to July 17, 2015 and the attestation for the first quarter 2015-16 as distributed.

MOVED: Jocelyne Beauchamp / SECONDED: Randy Reid

All in favour

Carried

5.1.2 Approval of the Champlain LHIN lease renewal:

Chantale LeClerc provides background information on the process undertaken by the LHIN to renew the lease for its office space and seeks the Board's approval to commit the LHIN's operating budget to the costs of the renewed lease. Board approval is sought given that the total costs for the lease are over the threshold allocated to the CEO under the LHIN's commitment to spending policy. The new lease will be held by Infrastructure Ontario and will include the three suites occupied by the LHIN at 1900 City Park Drive. It is noted that delays in the process impacted the LHIN's ability to negotiate. The Board supports the CEO in following up in writing with the Ministry to express concerns regarding the lease renewal process.

MOTION (is amended with underlined text):

Be it resolved

- That the Board of Directors for the Champlain LHIN authorizes the execution of the terms being offered for the lease renewal with Infrastructure Ontario; and
- The CEO of the LHIN writes a letter to the Ministry outlining the LHIN's concerns with our recent experience with the lease renewal process to avoid a similar situation in the future.

MOVED: Pierre Tessier / SECONDED: Elaine Ashfield
 All in favour of the amended motion
 Carried

Chantale LeClerc thanks Eric Partington and Darryl Gavard for their work in the lease renewal process.

6 **Consent Agenda Items**

One word was missing in a sentence under item 8.2:

“Chantale LeClerc discusses with the Board her views of overall challenges facing health care in the coming three years and stressed the importance of building a strong foundation of primary care, home and community care.”

There being no further amendments the motion is tabled:

MOTION:

That the Champlain LHIN Board of Directors approves the minutes of the Board meeting of June 24, 2015 as amended.

MOVED: Pierre Tessier / SECONDED: Randy Reid
 All in favour
 Carried

7 **Performance Accountability**

7.1 2015-2018 Ministry-LHIN Accountability Agreement (MLAA)

Jean-Pierre Boisclair provides introductory remarks regarding duties of the Board to review the accountability agreement between the Champlain LHIN and the Ministry of Health and Long Term Care including revised performance indicators. The agreement is not in its final format and will be shared with the public once it is signed. The approach to setting performance targets will be changing. Eric Partington provides an overview of the changes that are being proposed to the MLAA (see slide deck posted on our website). The Board will have further deliberations during the in-camera session and the final agreement will be tabled for approval by the Board once it is ready.

During the question period the following comment is noted:

- The LHIN will continue to monitor indicators that are no longer part of the new MLAA (i.e. cardiac, cataract and cancer wait times) to ensure gains made in these areas are maintained. LHIN management will determine how to report these indicators to the Board and to the public.

8 **Other Business**

There is no other business tabled.

9 **In-Camera Session**

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:”

X Personal or public interest

To address the following items:

- To approve confidential minutes
- To receive confidential information from the CEO
- To discuss LHIN strategy for negotiation of Ministry-LHIN Accountability Agreement 2016-19

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc
Sylvie Bleau
Elaine Medline
Cal Martell
Eric Partington
Brian Schnarch

MOVED: Elaine Ashfield / SECONDED: Pierre Tessier

All in favour

Carried

The Chair has two issues (see below) to report in the public meeting regarding business conducted during the in-camera session and the Board agrees with the business conducted and information received.

The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

- Bruyère Continuing Care: The Board approved the request for a performance improvement plan to be received by the LHIN by the end of September.
- Ministry LHIN Accountability Agreement: The Board engaged in a fruitful discussion around Ministry LHIN Accountability Agreement and the approach to executing the agreement once finalized.

Termination of Meeting

The next Board Meeting is scheduled for September 23, 2015 however, Board members would like to attend an open house hosted by the Algonquins of Pikwakanagan First Nation. Board Directors will be surveyed to identify an alternative date or time for the September Board meeting ACTION: Sylvie Bleau.

Board Directors are reminded to complete and return their meeting evaluation form. There being no further business the meeting is adjourned at 11:55 p.m.

MOVED: Jocelyne Beauchamp
All in favour
Carried



Jean-Pierre
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network