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Approved Board Meeting Minutes

June 28, 2017

Public Meeting Start time: 13:30

Champlain LHIN Boardroom, 1900 City Park, Suite 500, Ottawa

Board Members in Attendance: Jean-Pierre Boisclair (Chair), Diane Hupé, Wendy Nicklin, Abebe Engdasaw, Gregory Taylor, Nick Busing, Barbara Foulds, Pierre Tessier, Mindy McHardy, Anne MacDonald

Regrets: Guy Freedman, Randy Reid

Staff Members in Attendance: Chantale LeClerc (CEO), Elaine Medline, Cal Martell, Patrice Connolly, Wendy Grimshaw.

Guests Speakers:

Hindia Mohamoud, Director, Ottawa Local Immigration Partnership (OLIP)

1 Call to Order

The meeting was called to order at 1300 hours.

2 Conflict of Interest Declarations

Nick Busing will recuse himself for item #10.

3 In-Camera Session

20 minutes

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

X Personal or public interest

to receive confidential information relating to:

3.1 Approval of confidential minutes May 24, 2017

3.2 Chair's Report

3.3 CEO's Report

AND further that the following individuals be permitted to attend for these items:

Chantale LeClerc

Elaine Medline

Cal Martell

Moved: Diane Hupé / Seconded: Nick Busing

All in favour

Carried

4 Welcome and Introduction

Chair's Report & In-Camera Report

The Chair welcomed everyone and since June is National Aboriginal History Month, the Chair also acknowledged that we are located on Algonquin Land. The Chair welcomed and invited elder Tom Skanks to perform the opening and closing of today's Board meeting.

Chair's Report:

The Chair's activity report from March to June was previously distributed to the Board for their information. The Chair introduced Mindy McHardy, the latest Board Member to be appointed. The Board is now at full complement of twelve members with the largest representation of clinical members in the province (represented by six of its members).

In-Camera Report:

The Chair reported that no decision was made during the in-camera session held earlier, but confidential information was shared with the Board. The Board will reconvene at the end of the meeting for a brief in-camera session to table a report from the CEO Performance Evaluation and Compensation Committee.

5 Approval of Agenda

There being no further amendment, the agenda was approved as distributed.

Moved: Barbara Foulds / Seconded: Pierre Tessier

All in favour

Carried

6 CEO's Report

Members previously received the CEO report for a period of two months, including the transition. Chantale LeClerc answered questions and the following points were noted:

- Transition: During and since the transition, LHIN staff, including the CEO, continue to learn from each other.
- Sub-regions: An update was provided regarding the following: recruitment for sub-region clinical lead; work related to the advancement of sub-regions, including work of directors to address LHIN's new roles and responsibilities and the alignment of care coordination in Champlain.
- Testing new technology for patients of home and community care – The LHIN is committed to continue this initiative, originally introduced by the CCAC, but will do so in a different manner, through various partnerships.
- Health Links: Clarification was provided how the LHIN was able to mobilize eighty care coordinators to date, to meet the needs of a growing number of Health Links patients (i.e. goal is to achieve 4000 patients to be enrolled in Health Links by the end of fiscal year 2017-2018). Further details will be provided through a presentation at the Board meeting on July 26.
- Wait time for home and community care services: Clarification was provided regarding strategies underway to help people presently waiting for personal support workers and therapies. This involves a constant dialogue/monitoring between our coordinators and clients. Clients on the wait list also receive information regarding alternative services available in Champlain. The LHIN is aware of the pressures this situation creates for family members. Clarification is provided that the LHIN is heavily engaged in many initiatives that are more preventative such as falls prevention, memory clinics, exercise programs for seniors, healthy foods in hospitals, etc. Looking ahead, the LHIN will also continue to look at other opportunities with public health and primary care sectors.

MOTION:

That the Board of Directors approves the CEO Report for the period of April 15 to June 16, 2017, as distributed.

Moved: Pierre Tessier / Seconded: Abebe Engdasaw

All in favour

Carried

7

Consent Agenda

There being no objection, the item listed under the consent agenda is approved as distributed:

- Minutes of May 24, 2017

Moved: Abebe Engdasaw / Seconded: Barbara Foulds
All in favour
Carried

NEW BUSINESS

8 Annual Business Plan 2017-2018

A progress report relating to the final step in the development of the Annual Business Plan 2017-2018 is provided by Cal Martell, Vice-President of Integration. Following the presentation of the draft annual business plan to the Board earlier in March, the LHIN received feedback from the Ministry of Health and Long Term Care. This feedback has been included in the final version of the annual business plan presented today for Board approval. It is reported that there was no significant changes provided by the Ministry and key changes were highlighted ([see slide deck available in the board meeting package posted on our website](#)). The plan will be submitted to the Ministry by the end of the week.

During the question period additional clarifications are provided to the Board.

MOTION:

Be it resolved that the Champlain LHIN Board of Directors approves the Annual Business Plan 2017-18 with the understanding that the operating budget outlined in the Annual Business Plan may be updated if required once the LHIN Board approves the LHIN's operating budget in July 2017.

Moved: Greg Taylor / Seconded: Nick Busing
All in favour
Carried

BREAK (10 minutes)

9 Planning for Immigrants' Health and Wellbeing

Hindia Mohamoud, Project Director of the Ottawa Local Immigration Partnership (OLIP), gave a presentation to the Board about challenges newcomers face, the role of OLIP and the need for immigrant-conscious health and community planning ([see slide deck available in the board meeting package posted on our website](#)).

The OLIP is a multi-sectoral collaboration of 60 organizations. The shared vision of its partners is to work together across jurisdictions to build a prosperous, vibrant and inclusive national capital, strengthened by the contributions of immigrants. The Champlain LHIN has served as a member of OLIP since it was founded in 2009 and is the Co-Chair of OLIP's Health and Well-being Sector Table.

10

Service Accountability Agreement for Bruyère Continuing Care

Attendance Update: Nick Busing left the room for this item.

Jean-Pierre Boisclair provided historical background regarding the proposed motion for the Board's approval relating to the 2017-2018 service accountability agreement for Bruyère Continuing Care. The Board also received detailed information in their board meeting package related to the annual planning submission and supplemental submission developed by Bruyère.

The motion is tabled. During the question period additional information was provided relating to monitoring activities undertaken by the LHIN; budgetary information relating to Bruyère Continuing Care; working capital assumptions and other financial risks for the LHIN. The motion was amended with one additional clause (#4):

MOTION (including amendment):

- **Whereas the LHIN and hospital must have a service accountability agreement in place in order for funding to be provided to the hospital;**
- **Whereas the LHIN's current accountability agreement with the hospital expires June 30, 2017;**
- **Whereas the hospital submitted a Hospital Annual Planning Submission and Supplementary Submission and LHIN staff has completed a review of the submission;**

Be it Resolved that: The Chair of the Board of Directors and the Chief Executive Officer are authorized to execute the 2017/18 Hospital Service Accountability Agreement with Bruyère Continuing Care until March 31, 2018 on the conditions that:

- 1) the LHIN receives Bruyère's 2016/17 Audited financial statement with an unqualified opinion by June 30, 2017;**
- 2) the hospital implements a plan to replenish working capital to achieve a current ratio of 0.8 by 2023; and**
- 3) the hospital continues investment in electronic medical records in order to maintain connectivity to Champlain Association of Meditech Partners as well as to provide sufficient content for the Connecting Ontario project.**
- 4) AMENDMENT: the hospital ensures that it will not have more than 5 vacant beds across its programs at any given time.**

Original Motion

Moved: Pierre Tessier / Seconded: Diane Hupé

Amended Motion

Moved: Greg Taylor / Seconded: Wendy Nicklin

All in favour

Carried

11 Board Committee Stewardship Reports and Matters Arising Therefrom:

11.1 Governance

Anne MacDonald, Chair of the committee indicates the next meeting will be July 5. No further comments were tabled.

11.2 French Language Services

Pierre Tessier reported on the last meeting held June 26. The meeting minutes will be available in the July 26 board meeting package. A board education presented by Le Réseau des services en français de l'est de l'Ontario will be held on July 19. Also, at the July 26 Board Meeting, Le Réseau will present an update regarding the health needs and access to French language health services in Champlain.

11.3 CEO Performance Evaluation & Compensation

This report related to the June 26 meeting of the committee was tabled during the in-camera session.

11.4 Finance & Audit

Jean-Pierre Boisclair provided a summary regarding a presentation from HIROC insurance representatives at the last committee meeting. Members of the committee concluded, based on details provided regarding the present coverage and various risks identified by the LHIN, that the present coverage is appropriate. The meeting minutes will be available in the July 26 board meeting package. The other main issue tabled at the last meeting was the element of performance and financial reporting. LHIN staff received suggestions from the Finance and Audit committee that will be implemented to produce financial reports. This issue will be further discussed by the committee in July and the format and content of the report will continue to evolve and improve with input from the Board.

11.5 Quality

Wendy Nicklin, Chair of the committee provided a brief summary of the June 20th meeting. The first meeting of this committee. The meeting minutes will be available in the July 26 board meeting package. LHIN staff received suggestions from committee members that will be implemented to produce the performance quarterly reports. This issue will be further discussed by the committee in July and the format and content of the report will continue to evolve and improve with input from the Board.

12 Board Planning for Strategic Agenda

Jean-Pierre Boisclair introduced the notion to the Board for the need to schedule a Board Retreat in the fall 2017 to further discuss strategic planning topics identified earlier by the Board. The Chair will share with members a work plan he developed and seek input from members to prioritize and rank topics and proceed to schedule board retreats for fiscal year 2017-18 and beyond. This document will first be presented to the Governance Committee for their feedback on July 5, 2017 and to the Board at large thereafter.

13 Other Business

No other business was tabled.

14 Adjournment of Meeting

The public meeting adjourned at 17:10 and moved in-camera to table one final item.

Moved: Pierre Tessier

20 minutes **MOTION to move in-Camera:**

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006” to receive confidential information relating to the CEO Performance Evaluation and Compensation Committee:

X Personnel matters

AND further that only Chantale LeClerc be permitted to attend for part of this discussion.

Moved: Diane Hupé / Seconded: Nick Busing

All in favour

Carried

Jean-Pierre Boisclair
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network