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Approved Minutes

Champlain LHIN Board
November 26, 2014 - 1:00 p.m.
St. John's Anglican Church, 6699 Rideau Valley Drive, Kars ON

Board Members in Attendance: Jocelyne Beauchamp (Acting Chair), David Somppi, Alexa Brewer, Marie Biron, Elaine Ashfield, Randy Reid.

Regrets: Yvonne Boyer

Staff Members in Attendance: Chantale LeClerc (CEO), Maureen Taylor-Greenly, Cal Martell, Elaine Medline, Rod Olfert, Elan Graves, Carole Ouellette.

Guests:

Yvon Lemire, Executive Director, Maison Fraternité
AnnMarie DiMillo, Program Manager, RGPEO
Kelly Milne, Director, RGPEO

One Minute of Reflection / Silence Welcome & Introductions

The meeting is called to order at 1:04 p.m.

One minute of silence is observed. Jocelyne Beauchamp asks members of the public to introduce themselves.

Jocelyne Beauchamp welcomes observers in both official languages and reminds them about the rules of engagement of our public board meeting. Also, observers are reminded of the twenty-minute scheduled break during the meeting, providing members of the public and Board Directors time to engage with each other and for Board Directors to answer questions.

3. Declaration of Conflict of Interest:

- D. Somppi declares a possible conflict of interest regarding Pricewaterhouse Coopers.

4. Approval of: Agenda and Consent Agenda

5. There being no amendment, the Board approves the agenda as presented.

MOVED: Marie Biron / SECONDED: Alexa Brewer

All in Favour

Carried

There being no request submitted by the Board to remove items from the consent agenda and no question previously expressed regarding the following:

5.1 Approval of the Board Meeting Minutes - September 24, 2014

5.2 Finance and Audit Committee motions for approval (meeting of 27 October):

- Quarterly and financial reports for Q2
- Extension of auditors contract for a second 3-year term

5.3 Community Nominations Committee motion for approval of (meeting of October 29):

- Board skills matrix revised & skills definitions

MOTION:

That the Champlain LHIN Board of Directors approves the items listed under the consent agenda as distributed:

MOVED: Randy Reid / SECONDED: Alexa Brewer

Recused: D. Somppi

Carried

6 Build a strong foundation of integrated primary, home and community care

6.1 Update on Residential Youth Treatment Program for Francophone

1:05-1:40 Rod Olfert, Senior Integration Specialist at the LHIN, paints a picture of the youth substance-use treatment system in our region and underlines the need for these services in Champlain ([see slide deck included in the board package posted on our website](#)).

Yvon Lemire, Executive Director, Maison Fraternité, provides historical background and details of programs offered to francophone adults since 1962, and treatment for youth and families since 1989, as well as through Résidence Richelieu Fondateur that opened in 2012 ([see slide deck included in the board package posted on our website](#)). He also provides details regarding strategies Maison Fraternité has implemented to promote its youth residential treatment program given the slower than anticipated ramp-up on the new residential treatment program. Since the implementation of these strategies, the occupancy has increased and it is anticipated that this trend will continue.

During the question period more details are provided regarding concurrent disorder and access to service, regarding Maison Fraternité's public awareness campaign and use of social media, and finally regarding the

evaluation process in place to ensure strategies implemented are effective.

MOTION:

That the Champlain LHIN Board approves the plan and related strategies, proposed by Maison Fraternité on October 1, 2014, to resolve issues of low occupancy at La Résidence Richelieu Fondateur.

MOVED: Marie Biron / SECONDED: David Somppi

All in Favour

Carried

7 Improve coordination and transitions in care

7.1 Update on Champlain Geriatric Emergency Management (GEM) Program

1:45-2:25 Elan Graves, Senior Integration Specialist, explains the Geriatric Emergency Management (GEM) program that was initially funded under the Champlain LHIN's Aging at Home strategy in 2008. This program is a key component of the Champlain LHIN's seniors' and emergency department improvement strategies.

The program is targeted at screening and assessing at-risk seniors in emergency departments and aims to improve quality of care and accessibility of services ([see slide deck included in the board package posted on our website](#)).

Two guest speakers also present details regarding the program: AnnMarie DiMillo, Program Manager, and Kelly Milne, Director at Regional Geriatric Program of Eastern Ontario ([see slide deck included in the board package posted on our website](#)). Their presentation includes key factors that have contributed to the success of the GEM program. The program has been implemented in both urban and rural communities in the emergency departments in Arnprior, Cornwall, Hawkesbury, Montfort, Pembroke, Queensway Carleton, Renfrew and at The Ottawa Hospital.

During the question period more details are provided regarding health related problems identified by GEM nurses, how GEM nurses are connecting and referring patients to community support services in their communities, how services are purchased through service level agreements. Finally examples are offered, including types of services provided and how quickly services can be delivered to patients in urban and rural areas.

8 Increase coordination and integration of services among hospitals

There is no item under this priority presented today.

2:25-2:50

B R E A K

9 Enable our vision

9.1 Committee Report: Finance & Audit (meeting of October 27, 2014)

2:50-2:53 Marie Biron, Chair of the committee, presents a verbal summary of the last meeting ([draft minutes are included in the board package posted on our website](#)). All motions from this committee meeting were previously approved through the consent agenda. Other matters are summarized, including the establishment of an evaluation of the

Board's discussion in relation to quarterly scorecard reports presented to the Board. This will be implemented starting with the Q3 scorecard report.

9.2 Committee Report: French Language Services (meeting of October 15, 2014)

2:53-2:55 Jocelyne Beauchamp, Chair of the committee, presents a verbal summary of the last meeting ([draft minutes are included in the board package posted on our website](#)). The main issue from the October meeting focused on the implementation of the Board's policy on French Language Services and the next steps.

9.3 Committee Report: Governance

2:55-2:57 Randy Reid, Chair of the committee, presents a verbal summary of the last meeting ([draft minutes are included in the board package posted on our website](#)). Some of the elements discussed at the November meeting included: the Board's performance evaluation, the process underway regarding the development of the 2015-16 Annual Business Plan, the year-end annual review of the Board and its committees and a proposal to set up an aboriginal committee of the Board. This latter will be tabled at the Governance committee in March, once terms of reference have been drafted by a working group comprised of Champlain LHIN staff members and one Board Director.

9.4 Committee Report: Community Nominations (meeting of October 29, 2014)

2:57-3:00 Alexa Brewer, Chair of the committee, presents a verbal summary of the last meeting ([draft minutes are included in the board package posted on our website](#)). She reports that the Board Director's competition closed on October 31 and applications were received yesterday. The committee will review applications and will aim to complete interviews before Christmas. The committee will present its recommendations to the Board in January. There is no update regarding the Board Chair's position.

9.5 Committee Report: CEO Performance Evaluation and Compensation (IN-CAMERA)

3:00 David Somppi, Chair of the committee, will provide a verbal report during the in-camera session. He reports that the committee's work plan is on track.

9.6 Verbal Report: Health Achieve 2014

3:00-3:12 Alexa Brewer, Board Director, attended the Health Achieve Conference in November and presents a brief verbal summary. Members are invited to review the conference presentations that will be posted on the OHA website. A web link will be shared as soon as presentations are available.

9.7 Acting Chair Verbal Report

3:12-3:22 Jocelyne Beauchamp, Acting Board Chair, presents a verbal report of monthly activities that included participation in the following activities:

- Strategic planning retreats with the Champlain Community Care Access Centre and The Royal.
- Health Quality Ontario (HQP) Transformation conference in Toronto. Board Members are invited to visit the HQP website to view the agenda and reports presented. It is noted that two projects from the Champlain region were recently added to the Honour Roll for the Minister's Medal at HQP's annual event:

Champlain BASE eConsult Service and Telehome Monitoring Program for their excellent work in putting patients at the centre of the circle of care.

- LHIN Leadership meetings took place and issues such as collaborative governance and board evaluation were tabled. It is noted that the Ontario LHIN Boards will proceed with their performance evaluation in the coming weeks.
- A board-to-board meeting with South East LHIN took place to address cross boundaries issues to ensure that the population in both LHINs is well served.

9.8 CEO's Report & Compliance Certificate for Q3

3:22-3:40 Chantale LeClerc tables her monthly report previously distributed to the Board. She answer questions and reports on some more recent activities:

- On November 27 the Champlain LHIN will be hosting a meeting with representatives from the Ministry of Health and Long Term Care regarding Health System Funding Reform (HSFR). The objective will be to report on feedback, trends and observations we have identified during consultations with chiefs financial officers of hospitals in Champlain. Chantale LeClerc will meet next week with the Champlain hospitals and CCAC CEOs and will also follow up with them on the same topic and ascertain if there are other opportunities to mitigate challenges experienced in implementing HSFR. She will report back to the Board in January.
- Funding was recently received for Health Links, additional volumes to perform hip and knee surgeries, and for the community sector. Further details will be provided to the Board in the coming months.
- A meeting of the 14 French Language Services Coordinators with the Co-Leads (Champlain and North East LHIN CEOs) took place to discuss provincial priorities.
- The notion of bundle payment is picking up interest and pilot projects may be launched by the Ministry of Health and Long Term Care across the province shortly. This new approach is intended to bundle acute and post-acute care funding for a defined patient type in order to provide more timely, patient-centered care and produce some efficiencies.
- Health Links #4 Update: Draft readiness assessment has been received by the LHIN.
- Orleans Health Hub Update: Meetings have taken place with the Capital Branch to ensure alignment on the scope of programs and services. This phase of planning is progressing.

- **MOTION:**

That the Board of Directors approves the CEO monthly report for the period of September 13 to November 14, 2014 as presented.

MOVED: Alexa Brewer / SECONDED: Randy Reid

All in favour

Carried

Compliance Certificate for the Second Quarter:

Chantale LeClerc reads the compliance certificate for Q2. The two exceptions to compliance remain the same as per last quarter, but work is progressing for both exceptions.

That the Board of Directors approves the Compliance Certificate for Q2 as presented.

MOVED: Marie Biron / SECONDED: David Somppi
All in Favour
Carried

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MOTION TO MOVE IN CAMERA:

3:50-5:15

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

- X Personal or public interest
- X Personnel matters

To address the following items:

- To approve confidential minutes (September 24, 2014)
- To receive confidential information from the CEO's monthly report
- To receive confidential information from the Acting Chair's monthly report

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc
Sylvie Bleau
Maureen Taylor-Greenly
Cal Martell
Elaine Medline

- To receive confidential information from the CEO Performance & Evaluation Committee

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc

MOVED: Marie Biron / SECONDED: Alexa Brewer
All in Favour
Carried

The Chair has one issue to report in the public meeting regarding business conducted during the in-camera session and the Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

- During the report of the CEO Performance Evaluation and Compensation Committee, The Board and CEO reviewed the CEO's written report of progress against objectives. While discussion on specific LHIN performance metrics will continue using the scorecard in the New Year, no changes were made in CEO's personal objectives.

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Meeting Evaluation & Conclusion

Board Directors are reminded to complete and return their evaluation form.

There being no further business the meeting is adjourned at 5:15 p.m.

MOVED: David Somppi / SECONDED: Alexa Brewer

ALL IN FAVOUR

CARRIED

Jocelyne Beauchamp
Acting Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network