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Approved Board Minutes

October 28, 2015 – 13:30 to 5:00 p.m.

Champlain LHIN Office – 1900 City Park Drive, suite 500

Board Members in Attendance: Jean-Pierre Boisclair (Board Chair), David Somppi, Alexa Brewer, Elaine Ashfield, Randy Reid, Marie Biron, Pierre Tessier.

Staff Members in Attendance: Chantale LeClerc (CEO), Eric Partington, Cal Martell, Elaine Medline, James Fahey.

1 **Call to Order and Moment of Reflection**

The meeting is called to order at 1:30 p.m.

The Board Chair welcomes everyone. Observers are reminded about the rules of engagement of our public board meeting and the scheduled break providing members of the public a chance to engage with Board Directors and senior managers as well as with each other. Participants are asked to introduce themselves.

2 **Conflict of Interest Declarations**

- D. Somppi declares a potential conflict of interest regarding Pricewaterhouse Coopers.

3 **Approval of Agenda**

The agenda is approved as distributed.

MOVED: Alexa Brewer / SECONDED: Pierre Tessier
All in Favour
Carried

4 **Chair's Introductory Remarks and Report**

Jean-Pierre Boisclair presents a summary of his activities over the last month. The focus of activities for the Board Chair and Champlain LHIN staff has been to engage with health service providers, users of health services, and various partners from many different settings to inform the development of our strategic plan. Results of these sessions have been insightful and there is strong support of our strategic directions and goals. The Integrated Health Services Plan will be tabled for approval at today's board meeting.

The Chair indicates that the Champlain LHIN's Accountability Agreement with the Ministry of Health and Long Term Care will be tabled with the Board as soon as it is received.

5 **CEO's Report:**

Chantale LeClerc provides highlights of activities that have taken place to advance the LHIN's key priorities:

- **Seniors Care:** Funding was received to hire two nurse practitioners in long-term care homes in Pembroke and Cornwall to better assist the homes in providing primary care to their residents.
- **Mental Health and Addictions:** Work on our action plan continues with an emphasis on high risk groups such as patients in transition between youth and adult mental health services and patients with a dual diagnosis. Also, the LHIN is co-championing an innovative partnership involving service providers, the police, public health, housing providers, and schools to proactively connect individuals in a neighborhood of south-east Ottawa that are at risk of becoming involved with the justice system with appropriate services.
- **Quality Evidence Care – Orthopedics:** Work continues on the development of the regional program and the siting of services across the region. The outcome of this work will be brought back to the LHIN Board in the coming months .
- **Complex Chronic Conditions - Heart Failure:** We are working with the Ottawa Heart Institute to deploy resources in the community to better assist primary care physicians who support patients with heart failure and prevent patients from having to visit hospital emergency departments.
- **End of Life Care:** We are in the process of hiring a physician lead for hospice palliative care services. The individual will have a joint role to advise the hospice palliative program, as well as the regional cancer program.

- Community Engagement - Mini-Medical course with Ottawa University: Chantale will be teaching a class on the organization of health care services and the role of the Champlain LHIN.

During the questions period Chantale LeClerc provides more details regarding mental health and addictions' rapid intervention, a proposed integrated decision support system, CHAMP (Champlain Hospitals Adopting a Common Meditech Project for their electronic records) used by six hospitals in Champlain.

MOTION:

That the Champlain LHIN Board approve the CEO report for the period of September 14 to October 9, 2015.

**MOVED: Marie Biron / SECONDED: Elaine Ashfield
All in Favour
Carried**

Chantale LeClerc reads the attestation for the second quarter of 2015-2016 and confirms that we are in compliance with all of our obligations with two exceptions. These include a potential breach to our Memorandum of Understanding and Ministry-LHIN Performance Agreement as a result of our lease for office space and liability insurance. It is noted that our lease renewal has not yet been fully executed. Work is in progress to resolve both issues.

Also it is noted the Champlain LHIN is in compliance with a new clause regarding the principles for LHIN managed quality based procedures volume movement.

MOTION:

That the Champlain LHIN Board approve the CEO's attestation of compliance for the second quarter of the fiscal year 2015/16.

**MOVED: Alexa Brewer / SECONDED: Pierre Tessier
All in Favour
Carried**

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Consent Agenda Items

MOTION:

That the Board approve the item listed under the consent agenda:

- **Board Minutes of September 23, 2015**

**MOVED: Elaine Ashfield / SECONDED: David Somppi
All in Favour
Carried**

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Performance Accountability

7.1 Approval to issue the draft Integrated Health Services Plan 2016-2019 to the Ministry of Health and Long Term Care

Jean-Pierre Boisclair provides comments on the development process of the Integrated Health Services Plan (IHSP) 2016/19. The draft IHSP framework is available to the public on our website through the board package. The full plan will be available once approved by the Ministry, prior to the start of the fiscal year 2016-2017.

Chantale LeClerc provides a summary of the main risks to the achievement of the strategies and directions of the IHSP and also shares the mitigation strategies for each risk. Discussion follows regarding risks, the province's economic situation and its impact on health service providers, as well as pressures on the health care system.

Each Board Member is invited to express his or her agreement or disagreement with the IHSP. In summary, the Board feels that the plan is concrete, result orientated, and although ambitious, feasible. The group is satisfied with the level of community engagement undertaken to inform the development of the plan.

Chantale LeClerc shares comments she recently received in her most recent engagements regarding the IHSP framework. Providers expressed that the plan resonates with them, they also expressed enthusiasm and a readiness to face the challenges ahead. They also indicated their understanding of the need for change. Members of the LHIN senior management team also expressed their support for the plan.

Board members are asked if they feel they can answer yes to all key questions distributed at the beginning of the strategic process. Board Members unanimously express their full support.

MOTION:

Be it resolved that the Champlain LHIN Board approve the content of the 2016-19 draft Integrated Health Service Plan, subject to a few minor amendments provided by the Board today.

MOVED: Randy Reid / SECONDED: Elaine Ashfield

All in Favour

Carried

Jean-Pierre Boisclair thanks and congratulates every Board Member, Senior Management and staff for their contribution. Special recognition is offered to James Fahey for his leadership in managing the process to develop the plan.

7.2 LHIN Performance Reporting

Jean-Pierre Boisclair reports that the Board held, prior to the Board Meeting, a retreat to review the proposed format and approach developed for the new quarterly performance reporting that will be presented for approval at the Board meeting of November 25.

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Board Committee Stewardship Reports and Matters Arising Therefrom

9.1 Community Nominations

Alexa Brewer reports no committee meeting over the last month and no further news to share at this time.

9.2 French Language Services

Pierre Tessier reports no committee meeting over the last month and no further news to share at this time.

9.3 Governance

Randy Reid reports no committee meeting over the last month and no further news to share at this time.

9.4 CEO Performance Evaluation & Compensation

David Somppi will provide details of the last committee meeting during the in-camera session.

9.5 Finance & Audit – Approval of financial reports

The Committee met on October 26 and therefore a report will be presented at the November 25 Board meeting. Materials will be shared with Board Members. Marie Biron informed the Board that Randy Reid has been appointment to the LSSO/LHINC Audit Subcommittee.

9

Other Business

No other business tabled.

10

Round Table

A round table discussion was not held at today's Board meeting.

11

In-Camera Session

Be it resolved that members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:”

- X Personal or public interest
- X Personnel matters

To address the following items:

- *CEO's and Chair's report*
- *Approve confidential minutes July 30 and September 23, 2015*

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc
Sylvie Bleau
Jessica Searson
Cal Martell
Eric Partington

Also to address *CEO Performance Evaluation and Compensation Committee* and that the following individual be permitted to attend for this item:

Chantale LeClerc

MOVED: Marie Biron / SECONDED: Elaine Ashfield

All in favour

Carried

The Chair has nothing to report in the public meeting regarding business conducted during the in-camera session and the Board agrees with the business conducted and information received.

The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

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Adjournment of Meeting

The meeting is adjourned at 5:20 p.m.

Jean-Pierre
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network