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Approved Board Minutes

September 23, 2015 – 9:00 a.m.

Algonquins of Pikwàkanagàn First Nation - Elder's Lodge, 28 Chigibig Inamo

Board Members in Attendance: Jean-Pierre Boisclair (Board Chair), David Somppi, Alexa Brewer, Elaine Ashfield, Randy Reid, Marie Biron

Regrets: Pierre Tessier

Staff Members in Attendance: Chantale LeClerc (CEO), Eric Partington, Cal Martell, James Fahey, Elan Graves, Donna Lyons.

Guests:

Peggy Dick, *Seniors/Client Services Supervisor for the Algonquins of Pikwàkanagàn First Nation*

**Agenda
Item**

Summary of Discussion and Results

1 Call to Order and Special Opening

The meeting is called to order at 9:00. Jean-Pierre Boisclair, Board Chair, invites Irvin Sarazin, Elder of the Algonquins of Pikwàkanagàn First Nation, to perform the opening ceremony and prayer. Mr. Boisclair thanks our hosts, for letting the Champlain LHIN Board hold its board meeting at the Elder's Lodge. He also welcomes all participants and particularly Band Counsellor Jim Nemess.

Jean-Pierre Boisclair asks participants to introduce themselves. Observers are reminded about the rules of engagement of our public board meeting and the scheduled break providing members of the public and Board Directors time to engage with each other and for Board Directors to answer questions.

2 Conflict of Interest Declarations

D. Somppi declares a potential conflict of interest regarding Pricewaterhouse Coopers.

3 Approval of Agenda

One amendment:

- The minutes and confidential minutes of June 24, 2015 were approved at the previous Board meeting and will be removed from the consent and in-camera agenda. There being no further amendment the agenda is approved as amended:

MOVED: Randy Reid / SECONDED: David Somppi

All in Favour

Carried

4 Chair's Introductory Remarks and Report

Jean-Pierre Boisclair provides a report of his activities for the period of July 30, 2015 to present. A few highlights are noted:

- Meeting with CCAC Board Chair and CEO has taken place and will lead to a joint retreat of both organizations, the goal of which will be to identify key activities and collaborations;
- Presentation of a Canada Infoway award for the Champlain LHIN eConsultation project;
- Mr. Boisclair acknowledges the positive relationship developed between the Champlain LHIN and the Ministry of Health and Long Term Care, particularly in relation to recent consultations the Deputy Minister Dr. Bell and Assistant Deputy Minister Nancy Naylor regarding the Ministry LHIN Accountability Agreement, as well as with the Office of the Minister regarding board appointments.

9:35–9:40 Short Recess

5 CEO's Report

Chantale LeClerc highlights a few points from her monthly report and answers questions.

The following point are noted:

- A lot of activities around the development of the Integrated Health Service Plan 2016-2019 and related community engagement sessions have taken place;
- Planning work continues with respect to sub-acute services. Preliminary recommendations will be available in November and will be presented to the Board.
- Cultural sensitivity training (eight-hour online training course) has been secured and is available, thanks to Donna Lyons, Aboriginal Engagement Specialist at the LHIN. The training is offered to LHIN staff and Board as well as health service providers.

- Health Links continue to progress. It is noted that an increased number of patients have a care plan in place. The target at end of fiscal year is to provide care plans to 200 patients. The number of high risk patients served will continue to grow over the next 2-3 years.
- Champlain LHIN and Primary Care Advisory Council will be working at helping primary care providers so they can better support patients with mental health and addictions.
- Algonquin College is starting a lecture series to be kicked off by Chantale LeClerc on Health & Future of Health Care. More details will be shared with the Board via email.
- Meeting with Associate Minister Demerla took place during the LHIN Leadership meeting in Toronto: The Minister shared her priorities regarding long-term care home redevelopment (right number of beds, at right cost in the right location). She also shared details regarding her wellness portfolio.

Mr. Boisclair shares acknowledgements received, first from a local MPP at a recent meeting that the quality of the Champlain LHIN is directly attributable to its CEO Chantale LeClerc, because of her ability to build relationships and the work she accomplishes. The second acknowledgement received was in relation to Ms. LeClerc's verbal report to the Board on June 24th regarding 2014-2015 performance of the Champlain LHIN. The written summary of this report was shared and received compliments from Dr. Bob Bell, Deputy Minister.

MOTION:

That the Board of Directors approves the CEO Report for the period July 18 to September 11, 2015 as distributed.

MOVED: Alexa Brewer / SECONDED: David Somppi

All in favour

Carried

6 Consent Agenda Items

There being no question or concern previously expressed by the Board regarding items listed under the consent agenda, the motion is tabled:

MOTION:

That the Champlain LHIN Board of Directors approves the items under the consent agenda as presented.

6.1 Minutes of July 30, 2015

6.2 From the Finance & Audit Committee: Approval of the quarterly reports (2015-16 Q1):

- Cash Advance
- Capital Planning
- Health Service Provider Allocation

MOVED: David Somppi / SECONDED: Randy Reid
All in favour
Carried

7 Performance Accountability

7.1 2015-2018 Ministry-LHIN Accountability Agreement

Jean-Pierre Boisclair and Chantale LeClerc provide a verbal summary of their meeting with Dr. Bob Bell, Deputy Minister and Nancy Naylor, Assistant Deputy Minister, Health System Accountability and Performance concerning the new Ministry-LHIN Accountability Agreement (MLAA).

The new provincial targets are ambitious and in some cases, aspirational. Mr. Boisclair cited potential reasons for falling short of a target, such as an unusual level of client demand, inadequate resources or program inefficiencies. At the meeting earlier this month, Ministry representatives clarified that the targets are intended to be achieved over the course of the agreement. The Champlain LHIN continues to put in place strategies and programs to drive improved performance.

The Ministry-LHIN accountability agreement will be signed by the Champlain LHIN Board once finalized.

7.2 Development of the Integrated Health Services Plan 2016-2019

James Fahey, Director of Planning at the LHIN, presents an update regarding the development of the Integrated Health Service Plan 2016-19, as well as a summary of the preliminary results of the public online survey (see slide deck posted on our website). The Champlain LHIN Board and CEO extended appreciation to residents who took the time to complete the online survey and to health providers for their efforts in sharing the survey with patients, clients, family members and staff. More than 4,000 people took part in the survey, a higher-than-expected response.

The Champlain LHIN is currently holding sessions with health networks and consumer groups to gather further input to inform the development of the IHSP.

The draft IHSP will be presented to the Board for approval at the meeting in October 2015 and submitted to the Ministry of Health and Long Term Care for feedback.

Question period follows and the following points are noted:

- The Champlain LHIN's community engagement will not cease after the strategic plan is finalized. The LHIN will continue to work collaboratively with the public and stakeholders to improve health care in the Champlain region.
- Feedback from engagement sessions will be consolidated and reported to various groups who participated as well as made public.
- A list of engagement activities was previously shared with the Board for information. Board Directors were invited to participate in any of the sessions. Clarification is provided that more engagement sessions will take place with aboriginal groups, some local MPPs, leadership of hospitals and with the CCAC.

BREAK

8 Regional Planning and Community Engagement

8.1 Update on priorities of Champlain Aboriginal Health Circle Forum and overview of Pikwàkanagàn Hospice Palliative Care pilot program

Elan Graves, Senior Integration Specialist; Donna Lyons, Aboriginal Engagement Specialist and Peggy Dick, Seniors/Client Services Supervisor for the Algonquins of Pikwàkanagàn First Nation present a summary of the priorities of the Champlain Aboriginal Health Circle Forum and an overview of Pikwàkanagàn hospice palliative care pilot program (see slide deck posted on our website).

The Circle is focused at the moment on improving care for Aboriginal people with mental illness, addictions, diabetes and other chronic diseases. It is also actively increasing the cultural competency of health providers, fostering community engagement and building culturally appropriate palliative care and bereavement services. The Health Circle is working closely with the Champlain Hospice Palliative Care Regional Program to improve end-of-life care in Aboriginal communities.

Details of the model adopted by Pikwàkanagàn for hospice palliative care pilot program is presented. The approach aligns with an Aboriginal framework. The program involves using a ‘floating hospice bed’ approach, where care is delivered at home or in hospital based on what the client needs and wants. It may serve as a model for other small communities in Champlain.

9 Board Committee Stewardship Reports and Matters Arising Therefrom

9.1 Community Nominations (1:56)

Alexa Brewer presents a summary of the work accomplished over the summer by the committee related to the next recruitment phase. More details will be shared in-camera.

9.2 French Language Services

Marie Biron provides a verbal summary of the meeting of September 3, 2015. Draft minutes of the committee will be shared with the Board and the public at a later date. Some of the issues tabled were: Review and endorse the approval process of designated agencies under the French Language Services Act and a review of the governance communications policy as recommended by the Board’s French Language Services. Marie Biron also acknowledges the work of Le Réseau des services de santé en français de l’est de l’Ontario for its contribution in leading consultations regarding the Integrated Health Services Plan 2016-2019.

One motion is tabled relating to the approval of a full designation under the French Language Services Act for the Centretown Community Health Centre. It is noted that the catchment area of the CHC has a high number of francophone clients (approximately 10% of its population).

MOTION:

That the Board of Directors of the Champlain LHIN support and approve the submission of

the Centretown Community Health Centre to become a designated agency under the French Language Services Act.

MOVED: Marie Biron / SECONDED: Elaine Ashfield

All in favour

Carried

9.3 Governance

Randy Reid present a verbal summary of the meeting of September 9, 2015. Draft minutes of the committee will be shared with the Board and the public at a later date. Some of the issues tabled included: Review recommendations prepared by Randy Reid to amend a number of Board committee terms of references addressing gaps and duplications; approve amendments to the policy review process by the Board and its committees; review board meeting logistics recommendations implemented and to be reviewed at the end of the fiscal year; review on-boarding process for new directors and implementation of IT policy for board directors.

9.4 CEO Performance Evaluation & Compensation (D. Somppi)

David Somppi provides a brief summary of the meeting of September 21, 2015. More details will be shared with the Board during the in-camera session. The committee will be finalising the CEO performance objectives to be used for the evaluation of the CEO's performance for fiscal year 2015-2016. The committee is seeking to include more qualitative measures.

9.5 Finance & Audit – Approval of financial reports (M. Biron)

Marie Biron provides a summary of the meeting of August 17, 2015 and presents one motion to be tabled. The Board has already approved some of the committee's motions under the consent agenda for today's Board meeting agenda. The following points are noted related to financial reports: The LHIN discovered that it was erroneously reporting the work undertaken by its physician leads as consulting work. It has since clarified that the physician leads are procured as medical specialists, not consultants. The LHIN's operational budget was reviewed by the committee and it is noted that translation costs for this period were higher because of pressures caused by the translation of fourteen annual reports over this short period of time.

MOTION:

That the Finance and Audit Committee recommends the Board approves the following reports as presented:

- LHIN Operations Report (2015-16 Q1)
- Use of Consultants Report (2015-16 Q1)

MOVED: Marie Biron / SECONDED: Alexa Brewer

All in Favour

Carried

During the question period Chantale LeClerc provides clarification, related to the variance of salary and benefits lines currently underspent (eHealth and Diabetes).

10 **Other Business**

No other business is tabled.

11 **Round Table**

Jean-Pierre Boisclair introduces this addition to the Board Meeting agenda to be implemented at the next meeting. It will give Board Directors a chance to table, in a brief address, any matters that will provide Board Directors and LHIN staff insightful information. More details will be provided via email to Board Directors.

Mr. Boisclair invites Irvin Sarazin to proceed with the closing ceremony.

12 **In-Camera Session**

11:50 THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:”

 X Personal or public interest

To address the following items:

- *CEO's report*
- *Ministry LHIN Accountability Agreement*
- *Approve confidential minutes July 30, 2015 – deferred to next meeting.*
- *Community Nominations:*

AND further that the following individuals be permitted to attend for these items;

 Chantale LeClerc
 Sylvie Bleau
 Jessica Searson
 Cal Martell
 Eric Partington

Also to address *CEO Performance Evaluation and Compensation Committee* and that the following individual be permitted to attend for this item:

 Chantale LeClerc

MOVED: Marie Biron / SECONDED: Elaine Ashfield

All in favour

Carried

The Chair has the following (see below) to report in the public meeting regarding business conducted during the in-camera session and the Board agrees with the business conducted and information received.

The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

- An update from the Community Nominations Committee on recruitment was provided.
- An update from the CEO Performance Evaluation and Compensation Committee on performance objectives for the CEO was provided.
- It is noted that the Ministry of Health and Long Term Care agreed to add a statement to our Ministry LHIN Accountability Agreement stating the new targets are to be met over the period of the agreement (2016-2019)

13 Termination of Meeting

Board Directors are reminded to complete and return their meeting evaluation form. There being no further business the meeting is adjourned at 1:00 p.m.

MOVED: Randy Reid
All in favour
Carried

Jean-Pierre Boisclair
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network