

## Central West LHIN | RLISS du Centre-Ouest

## MINUTES OF THE BOARD OF DIRECTORS' MEETING



WEDNESDAY, FEBRUARY 22, 2017

Commencing at 5:00 p.m.

Central West LHIN Office

8 Nelson Street West, Suite 300

Brampton, Ontario

<b>Board Members Present:</b>	Maria Britto (Board Chair), Suzan Hall (Member), Adrian Bitá (Member), Jeff Payne (Member), Neil Davis (Member), Pardeep Singh Nagra (Member) <b>Via Teleconference:</b> John McDermid (Vice Chair)
<b>LHIN Staff Present:</b>	Scott McLeod (CEO), Brock Hovey, Kim Delahunt, Kimberley Floyd, Michele Williams, Tom Miller
<b>Regrets:</b>	Preet Kang (Member)
<b>Guests:</b>	Andrew Hussain, Regional Chief Information Officer, Central Ontario Cluster LHINs

## 1.0 CALL TO ORDER

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. and welcomed everyone in attendance. She advised that Board Member Preet Kang had sent Regrets for the meeting and that John McDermid would be participating via Teleconference.

There were no observers from the public in attendance.

## 1.1 Approval of Agenda

No additional items were added to the Regular Agenda, as circulated.

**MOVED by Suzan Hall and SECONDED by Pardeep Singh Nagra, that the Regular Agenda for the Central West LHIN Board of Directors' Meeting of Wednesday, February 22, 2017 be approved, as circulated.**

CARRIED

## 1.2 Conflict of Interest

Maria reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. She requested that all cell phones be turned off or muted during the meeting. There were no declarations.

## 2.0 CONSENT AGENDA

Maria reminded Members that the process is that they can ask questions and seek clarification on items within the Consent Agenda, but if further discussion is required, the item will be pulled and added to the Regular Agenda.

Scott McLeod advised that all action items from the previous minutes of Wednesday, January 25, 2017 had been addressed. He noted that he had received a response from LHIN Legal regarding Board Member Suzan Hall's request for clarification of the term "Officer" contained within the Bylaws. LHIN Legal had provided the following response:

- *Board Member is a defined term.*
- *Bylaw #1, section 6 describes all of the offices and the additional duties of each person.*
- *In consideration of the above, there was no merit to include a separate definition of "Officer".*

**MOVED by Jeff Payne and SECONDED by Adrian Bitá, that the Consent Agenda be approved, as circulated.**

**CARRIED**

## 3.0 REPORTS OF THE BOARD CHAIR, BOARD MEMBERS, AND CHIEF EXECUTIVE OFFICER

### 3.1 Report of the Board Chair

Maria Britto provided an update on her many meetings and activities over the past month, including some of the discussions that have taken place provincially. She advised that the current posting on the Public Appointments Secretariat website for Board Chair has been extended to February 28, 2017.

### 3.2 Information Sharing by Board Members

Neil Davis noted that the Healthy Communities Initiative continues to gain momentum and that recent discussions have been focused primarily on Prevention and Wellness. He noted that as the prevalence of diabetes within our South Asian population is almost 4½ times larger than the provincial average, it is up to us, as health leaders, to start the conversations that will help drive this important Initiative forward.

Suzan Hall provided an update on the Etobicoke Community Partners' Task Force meeting that she had recently attended and updated Members on the redevelopment underway. She noted that she had also attended the South Asian Community Forum which had been a great success.

### **3.3 Report of the Chief Executive Officer**

Scott provided a brief overview of his monthly CEO Report, highlight specific areas. He noted that he would not go into too much detail at this meeting but was happy to answer any questions from the Board. A brief discussion period followed.

## **4.0 BOARD EDUCATION / GENERATIVE DIALOGUE**

### **4.1 Digital Health Strategy**

Scott McLeod welcomed Andrew Hussain, Regional Chief Information Officer for the Central Ontario Cluster LHINs. Andrew provided an informative presentation on the Central West LHIN's Digital Health System and noted that in support of Patients First, the Digital Health Strategy was built upon three high-level objectives:

1. Open up access to information and services
2. Strengthen quality, effectiveness and accountability
3. Stimulate innovation and growth

Andrew advised that the objectives for the Digital Health Strategy were developed as a result of extensive consultations over 15 months with over 850 health system stakeholders, including patients and families, private-sector innovators, researchers, and health system planners. He noted that the objectives had been widely agreed upon and they form the foundation for Ontario's Digital Health Strategy Paper and accompanying implementation priorities.

## **5.0 STRATEGIC DIALOGUE**

### **5.1 2017-2018 Central West LHIN Annual Business Plan**

Kim Delahunt provided a high level overview of the 2017-2018 Annual Business Plan, noting that this is a first draft of the document, which is a major annual undertaking for all LHINs. She advised that Board input on content is welcome and asked Board Members to provide any feedback to Michele Williams by Friday, March 10<sup>th</sup> so that the information could be incorporated into the final draft which will be brought back to the March Board Meeting for approval.

### **5.2 Patients First**

Scott provided an overview and summary of some of the provincial and local materials and workstream documents that had been pre-circulated to Board Members. Highlights of the discussion that followed included:

- Local Workstreams are actively working to complete their respective 'Must Haves' and some of their work is dependent on deliverables from the Provincial level
- Capacity and Readiness Assessments - the second round of visits by Deloitte are being scheduled for the end of February or early March

- Joint communications to staff are continuing weekly
- The Transitional Organizational Chart was released publicly last week
- A 'Pulse Check' of LHIN and CCAC staff was undertaken, and was generally positive

Scott advised that the document he had included on 'Home and Community Care Report', was a deliverable from the Home and Community Care Workstream, and is an educational document intended to provide an overview of Community Care Access Centres and the work that they do.

## **6.0 FIDUCIARY DIALOGUE**

### **6.1 Verbal Report of the Governance Committee**

John McDermid provided a verbal report on discussions that had taken place at the Governance Committee meeting of Thursday, February 9, 2017. Some of the items that had been discussed at the meeting included a debriefing of the Inaugural Quality Awards event that had taken place on January 31, 2017, an update on the Board Recruitment process, the upcoming Joint Board Retreat with William Osler, Headwaters and the CCAC, and updates on both the provincial and local Governance Workstreams. He further advised that an initial discussion had taken place with respect to the need to start planning for a Central West LHIN Board of Directors' Retreat in late May.

### **6.2 Verbal Report of the Finance & Audit Committee**

Adrian Bitz provided a verbal report on discussions that had taken place at the Finance & Audit Committee meeting held Tuesday, February 21, 2017 and noted that Steve Stewart, Partner with Deloitte, had attended the meeting to present the 2016-2017 Central West LHIN Audit Service Plan, which requires Board approval. Also discussed and requiring Board approval, was the 2017-2018 Central West LHIN Operating Budget Assumptions. The following motions resulted:

**MOVED by John McDermid and SECONDED by Suzan Hall, that the 2016-2017 Central West LHIN Audit Service Plan be approved, as presented.**

**CARRIED**

**MOVED by Pardeep Singh Nagra and SECONDED by John McDermid, that the 2017-2018 Central West LHIN Operating Budget Assumptions be approved, as presented.**

**CARRIED**

### **6.3 Verbal Report of the Quality Committee**

Jeff Payne advised that although the Committee had not met in February, the Quality Team had put together a slideshow of various photos from the recent Central West LHIN 'Inaugural Quality Awards' event. The video was shown to the Board and everyone agreed that the Quality Team was to be commended for executing a very successful event.

**7.0 IN-CAMERA SESSION**

**MOVED by Adrian Bitz and SECONDED by Jeff Payne, that at 7:55 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.**

**CARRIED**

**MOVED by Suzan Hall and SECONDED by Neil Davis, that at 8:30 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.**

**CARRIED**

**8.0 ADJOURNMENT OF BOARD MEETING**

**MOVED by Suzan Hall and SECONDED by Jeff Payne, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, February 22, 2017 be adjourned at 8:30 p.m.**

**CARRIED**

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Maria Britto, Board Chair

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Scott McLeod, CEO