

MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY, FEBRUARY 24, 2016

Commencing at 5:00 p.m.

Central West LHIN Office, 8 Nelson Street West, Suite 300

Brampton, Ontario



Board Members Present:	Maria Britto (Board Chair), Suzan Hall (Member), Pardeep Singh Nagra (Member), Jeff Payne (Member) Via Teleconference: John McDermid (Vice Chair), Ken Topping (Member), Adrian Bita (Member)
LHIN Staff Present:	Scott McLeod (CEO), David Colgan, Brock Hovey, Michele Williams
Regrets:	Gerry Merkley (Member), Lorraine Gandolfo (Member)
Guests:	Anika Christie, Grosso McCarthy Francesca Grosso, Grosso McCarthy (via Teleconference)

1.0 Call to Order

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. She advised that regrets had been received from Board Members Gerry Merkley and Lorraine Gandolfo and that due to the inclement weather, John McDermid (Vice Chair), Ken Topping (Board Member) and Adrian Bita (Board Member) had opted to call in via Teleconference. There was one Observer in attendance from Bayshore Home Health who joined the meeting via Teleconference.

1.1 Approval of Agenda

MOVED by Jeff Payne and **SECONDED** by Pardeep Singh Nagra, that the Regular Agenda for the Central West LHIN Board of Directors' meeting of Wednesday, February 24, 2016 be approved, as circulated.

CARRIED

1.2 Conflict of Interest

Maria reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. There were no declarations. She also asked that all cell phones be turned off or muted during the meeting.

2.0 Consent Agenda

Maria reminded Board Members that the process is that they can ask questions for clarification from the Consent Agenda, but if further discussion is required, the item will be pulled from the Consent Agenda and added to the Regular Agenda.

Scott noted that all actions items as noted in the minutes of Wednesday, January 27, 2016 had been addressed.

He highlighted the letter to the Minister of Health and Long-Term Care which had been included within the Consent Agenda, noting that this letter provided advice on behalf of the 14 LHINs with respect to LHIN transition requirement related to the Patients' First Proposal to Strengthen Patient-Centred Care in Ontario.

A brief discussion followed and clarification of a couple of items, but no detailed discussion was held or concerns noted with respect to any of the items.

MOVED by Suzan Hall and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the Consent Agenda, as circulated.

CARRIED

3.0 Report of the Board Chair and Chief Executive Officer

3.1 Report of the Board Chair

Maria provided a brief overview of the meetings and events she had attended over the last month and the recent LHIN Leadership Council and Chairs' Council. She thanked both Board Members and staff for their good work and attendance at the ongoing community consultation sessions on the Patients' First Discussion Paper. She also acknowledged Board Members and staff for their good work at two recent sessions – the Chronic Disease & Prevention Management Conference held on February 19th and the Central West LHIN Governance & Leadership Forum on Patients' First, with keynote speaker, Dr. Bob Bell, noting that this event had marked the best attendance ever at a Central West LHIN Governance and Leadership Forum in the history of the LHIN.

Other brief updates included:

Ontario Association of CCACs (OACCAC) - Annual Conference

Maria advised that all LHIN Board Chairs had received correspondence from the OACCAC, encouraging LHIN Board attendance at this year's annual conference. Michele was asked to distribute the letter received and to send further information to the Board as it becomes available. Board Members interested in attending are asked to let Michele know.

Action: All Board Members/Michele

Letter to Minister of Health and Long Term Care from LHIN Board Chairs

A letter from the LHIN Board Chairs on 'Transition Requirements' has been submitted to the Minister of Health and Long Term Care and speaks to the need for a detailed roadmap for the LHINs, including clear expectations and timelines as the new accountabilities are phased in over time. (A copy of this letter was included in the Consent Agenda).

Healthy Communities Initiative

The Healthy Communities Initiative is making good strides and a full-time resource, Shemiza Hamir, has been seconded to the Central West LHIN from the Region of Peel to lead this initiative. Maria advised that she and Neil Davis, Co-Chairs of the Healthy Communities Initiative would be meeting Shemiza in the next couple of weeks to establish key objectives for this role over the next year.

Peel Public Health

Maria suggested that it may be timely to invite members from Peel Public Health to a future Board Meeting, noting that the new Medical Officer of Health for the Region of Peel, Dr. Eileen de Villa, has been a welcome addition to the Region of Peel and would bring a refreshing and unique perspective, along with Janette Smith, Commissioner of Health Services. Board Members agreed and Scott advised that this is already on the radar for a future Board Meeting.

3.2 Report of the Chief Executive Officer

Scott referenced the CEO report that was included in the Board package and highlighted the following key items:

Peace Ranch and Supportive Housing in Peel (SHIP)

This Integration is proceeding well. They are in the process of reviewing some bylaw changes that will need to take place.

Peel and Waterloo Wellington CMHAs

The two organizations are in the final stages of considering a service realignment for Dufferin County. Central West LHIN Staff have met with CMHA Peel to discuss additional one-time and base costs that will need to be considered. The proposed alignment will improve accessibility and consistency of services in Dufferin County.

Health Links

The Central West LHIN Health Links continue to be leaders in Ontario but are behind in the agreed-upon targets by Health Link. There is agreement with the Lead organizations on the need to understand more comprehensively, what the barriers are and how we can address them.

Patients' First Consultations

These consultation sessions are well underway and have for the most part, been very well received. We will need to continue to explore ways to enhance this part of our engagement.

Emergency Preparedness

As was predicted, the flu season hit later this season and we are just beginning to see increased outbreaks in facilities in Central West including Long Term Care Homes, Retirement Homes and Hospitals. Scott noted that the Brampton Civic, in particular, has experienced significant increased volumes in Emergency with over 700 patients per day. In order to manage flow, Osler has opened 20 unfunded beds, many of them in hallways, and they have requested some additional one-time funding to help cope. The LHIN is working with the Ministry and the hospital to see how they can be supported.

Central West LHIN Governance & Leadership Forum

Maria noted that the February 10th Governance & Leadership Forum on the Patients' First Discussion Paper, with special guest Dr. Bob Bell, Deputy Minister of Health and Long-Term Care, had been an outstanding event with approximately 190 people in attendance. She extended her personal thanks to key members of the Central West LHIN team for their respective roles in the planning and executing the event as well as facilitating group discussions and managing the registration table.

Scott advised that the subject for the next Governance and Leadership Forum is '*A Culture of High Performance- Achieving Higher Quality at a Lower Cost*', with keynote speakers Mitch Hagins and Bonnie Cochrane from the Studer Group. We are working to confirm the date which will likely be in April 2016.

Action: Michele Williams

4.0 Board Education/Generative Dialogue

4.1 Central West LHIN HSP Survey – Summary of Findings

Maria welcomed Francesca Grosso (via Teleconference) and Anika Christie (in person) of Grosso McCarthy, to provide an overview of the recent survey administered to the Central West LHIN Health Service Provider organizations. They reported the key findings of the recent survey administered to all Central West LHIN health service provider organizations. Overall, they noted that the survey results were positive and showed continued improvement particularly as it related to relationships between the LHIN and HSPs. They noted that there has been a decrease in the confidence of system sustainability. They also noted results indicated improved performance in the LHIN meeting its mission. Anika advised that it had been the first year that the Central West LHIN had included ranking of the Core Action Groups and she noted that some feedback had been received as to how the LHIN could improve the functionality and outcomes of the Core Action Groups.

Board Members agreed that overall, the comments received from the HSP survey were very positive. Scott advised that the LHIN would use the report as a guideline in making some improvements. The full report is posted on the LHIN website.

On behalf of the Board of Directors, Maria thanked Francesca and Anika for their work and for presenting the results. She noted that the LHIN would take this valuable information and use it going forward.

4.2 In-Camera Discussion

At this point in the meeting (6:10 p.m.), the Board Meeting moved In-Camera for a special one-hour discussion with Board Members and senior staff only. The one Observer who had joined via teleconference disconnected from the call.

MOVED BY Suzan Hall and SECONDED by Pardeep Singh Nagra, that at 6:10 p.m., the Central West LHIN Board of Directors consider a matter of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members Scott McLeod, David Colgan, Brock Hovey and Michele Williams be invited to stay for this portion of the meeting.

CARRIED

MOVED by John McDermid and SECONDED by Ken Topping, that at 7:05 p.m., the Central West LHIN Board of Directors' meeting be moved Out of Camera and back into the Regular Session.

CARRIED

5.0 Strategy Dialogue

5.1 2016-2017 Annual Business Plan

David Colgan provided an overview of the 2016-2017 Annual Business Plan, asking Board Members to provide their feedback to Michele Williams no later than March 9th. A copy of the Final draft will be brought to the March 23rd Board of Directors' meeting for Board approval. Board Members were asked to only send feedback related to content, noting that staff would ensure that any spelling, grammar or formatting issues would be addressed in the final Draft. There was a request that a reminder email be sent to all Board Members regarding this item following this Board Meeting.

Action: All Board Members / Michele Williams

5.2 Patients' First Community Engagement Debrief

Board Members received an overview of the feedback received at the recent Patients' First community engagements and David Colgan advised that a total of 364 people had participated in the sessions.

David advised that Tom Miller is working on pulling the information together to be submitted to the MOHLTC by February 29th and that Board Members will receive a copy once finalized.

Action: Tom Miller / Michele Williams

6.0 Fiduciary Dialogue

6.1 Verbal Report of the Quality Committee

John McDermid provided a brief update on discussions held at the Quality Committee meeting of Monday, February 8th held at Holland Christian Homes in Brampton. He noted that Committee Members received excellent presentations from representatives of Sienna Living, the Region of Peel and Holland Christian Homes about the quality programs in place at their respective organizations. Committee Members had been very impressed overall, with the quality programs in place.

John advised that the next Quality Committee meeting would be held Monday, March 7th, and that he would not be able to attend. He has asked Jeff Payne to be Acting Committee Chair at that meeting.

6.2 Verbal Report of the Governance Committee

As Acting Committee Chair, Ken Topping provided a verbal update on discussions held at the Thursday, February 11, 2016. He noted that the Committee received the results of the Governance & Leadership Forum evaluation held February 10. Feedback from the session was extremely positive and very complimentary on the presentation by Dr. Bob Bell, Deputy Minister of Health and Long Term Care.

Ken noted that the Committee had also discussed the Whole Board Evaluation – Summary of Feedback. Committee Members did a deep dive into the report that was presented at the January Board meeting. They reviewed each section of the report to identify the opportunities for improvement. Based on the discussion, Scott will prepare a summary of the 'Opportunities for Development' which will be reviewed and discussed at the next Governance Committee meeting.

6.3 Verbal Report of the Finance & Audit Committee

As Acting Committee Chair, Adrian Bitz provided a verbal update on discussions held at the Finance and Audit Committee meeting of Monday, February 22, 2016 held via Teleconference. He noted that there were only two items on the agenda including: the 2015-2016 Audit for the year ending March 31, 2016 and the 2016-2017 Central West LHIN Budget Assumptions.

The Deloitte audit plan was presented, discussed and supported by the committee.

MOVED by Ken Topping and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2015-2016 Central West LHIN Audit Services Plan for the period ending March 31, 2016, as circulated.

CARRIED

Adrian noted that with respect to the discussion of the 2016-2017 Budget Assumptions, following review and discussion, two revisions were made. These changes are incorporated into the material circulated to the Board for approval. A brief discussion followed and the following motions resulted:

MOVED by Suzan Hall and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the 2016-2017 Central West LHIN Budget Assumptions, as presented.

CARRIED

7.0 In-Camera Session

MOVED by Ken Topping and SECONDED by Adrian Bitá that, at 7:40 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members Scott McLeod, Brock Hovey and Michele Williams be invited to stay for this portion of the meeting.

CARRIED

MOVED by Suzan Hall and SECONDED by Pardeep Singh Nagra that, at 8:45 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 Adjournment of Board Meeting

MOVED by Jeff Payne and SECONDED by Ken Topping, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, February 24, 2016 be adjourned at 8:45 p.m.

CARRIED

Maria Britto, Board Chair

Scott McLeod, CEO