

ITEM 2.1

REGULAR MINUTES OF THE BOARD OF DIRECTORS' MEETING OF THE CENTRAL WEST LOCAL HEALTH INTEGRATION NETWORK

HELD WEDNESDAY, FEBRUARY 25, 2015 AT 5:00 P.M.

Central West LHIN Office, 8 Nelson Street West, Suite 300, Brampton, Ontario

Board Members Present:

Maria Britto (Board Chair), John McDermid (Vice Chair), Lorraine Gandolfo (Member)
Ken Topping (Member), Suzan Hall (Member), Pardeep Singh Nagra (Member)

Staff Members Present

Scott McLeod (CEO), Brock Hovey, David Colgan, Michele Williams, Suzanne Robinson, Tom Miller

Guests:

Darryl Yates, Clinical Director, Mental Health & Addictions, William Osler Health System
David Smith, Chief Executive Director, Canadian Mental Health Association-Peel Branch
Laurie Ridler, Chief Executive Officer, SHIP – Supportive Housing in Peel

1.0 Call to Order

1.1 Approval of Agenda

Maria Britto, Board Chair, called the regular meeting to order at 5:00 p.m.

MOVED by John McDermid and SECONDED by Lorraine Gandolfo, that the Regular Agenda, as circulated, be approved.

CARRIED

1.2 Conflict of Interest

Maria Britto reminded Board Members of the need to declare any Conflicts of Interest with respect to items appearing on the Regular Agenda. There were no declarations of Conflict of Interest.

2.0 Consent Agenda

Scott McLeod advised that all action items as noted in the minutes of the previous Board Meeting were either completed or underway. He also advised that he had included a Briefing Note on Health Links and Reconnect Mental Health Services as follow-up to discussions held at the previous Board Meeting.

There was a request that Item # 2.6 – ‘Reconnect Mental Health Services’ be pulled from the Consent Agenda for further discussion.

MOVED by Ken Topping and SECONDED by Suzan Hall, that the Consent Agenda be approved, as amended.

CARRIED

A discussion followed regarding a previous inquiry from Board Member Suzan Hall regarding Reconnect Mental Health Services. Scott provided a brief update and Suzan thanked staff for the information provided in the Briefing Note that had been circulated this month, noting that it was very comprehensive. It was agreed that staff will continue to monitor services provided by Reconnect on a semi-annual basis and provide the Board with specific updates as required.

ACTION: Scott McLeod / David Colgan / Brock Hovey

3.0 Report of the Board Chair and Chief Executive Officer

3.1 Report of the Board Chair

Maria Britto provided an overview of her written report and the various meetings and events that she had attended over the past month. A brief discussion followed.

3.2 Report of the Chief Executive Officer

Scott provided a brief overview of his monthly report and noted that Brenda Fraser, Director of Quality, is the profiled staff member this month. He noted that Health Service Provider profiles are attached to his report for each of the LHIN’s eight Community Mental Health and Addictions health service providers. He then provided further brief updates on other items as follows:

Primary Care Expert Advisory Committee

The report has been tabled with the Minister but it is still embargoed. It is expected that the report will be presented to the Primary Care Network in the Central West.

Government and Community Services Fair – Saturday, February 21, 2015

Central West LHIN hosted a booth at the Government and Community Services Fair. The booth was staffed by Tom Miller, Director of Communications and staff. Board Member Suzan Hall attended and participated again this year. The event, held at Cloverdale Mall in Etobicoke was generally well-attended but the weather may have kept the usual crowds away.

Integrated Funding Model

The Central West LHIN is working with the two hospitals and the CCAC (and others) to develop a submission for March 18, 2015 and the proposal is for the purpose of selecting a particular care

pathway for a patient group and for the hospitals to manage the continuum of care across the pathway, including a short-stay homecare component of care.

Community Capacity Study

This study has been completed and will be shared with the Board in the near future.

4.0 Board Education/Generative Dialogue – Mental Health & Addictions

Scott introduced a short video entitled 'Change the View', which kicked off an educational session on Mental Health & Addictions with guest speakers Darryl Yates (Clinical Director of Mental Health & Addictions at William Osler Health Centre), David Smith, CEO of the Canadian Mental Health Association-Peel Branch, Laurie Ridler, CEO of SHIP – Supportive Housing in Peel) and Suzanne Robinson, Central West LHIN Director of Health System Integration. The focus of the presentation and discussion was on the work of the Mental Health and Addictions Core Action Group.

5.0 Strategy Dialogue

5.1 2015/2016 Annual Business Plan

David Colgan provided an overview of the changes that had been incorporated into the Annual Business Plan (ABP) as a result of feedback from three Board Members since the earlier draft was shared with the Board in January. He noted that all questions and comments have been considered in the review of the document. While the "redline" version of the ABP was circulated late, it was noted that the changes were minor. He further advised that with the Board's approval, the Draft of the 2015/2016 Annual Business Plan will be submitted to the Ministry by February 28, 2015. Following the Ministry review, the final ABP will be presented to the Board for approval. A brief discussion followed.

MOVED by John McDermid and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves the Draft 2015/2016 Annual Business Plan for submission to the Ministry of Health and Long-Term Care by February 28, 2015 for Ministry review.

CARRIED

5.2 H-SAA Amending Agreement

Brock Hovey advised that the LHIN CEOs are recommending that the Hospital Service Accountability Agreements (H-SAAs) across the Province be extended to the end of the fiscal year, as per the template that is attached to the Briefing Note. He noted that the template had been prepared by LHIN Legal Services and will require approval by two-thirds of the LHIN Boards.

He further noted that the extension would take the current H-SAA to March 31, 2016 and would include a refresh of the Schedules by updating funding and performance expectations.

MOVED by John McDermid and SECONDED by Ken Topping, that the Central West LHIN Board of Directors' approves the proposed H-SAA Amending Agreement to be made as of April 1, 2015, amending the 2008-2015 H-SAA by extending its term to March 31, 2016 and by replacing the 2014/2015 Schedules with 2015/2016 Schedules; and,

That the Board Chair and CEO be authorized to execute the H-SAA Amending Agreements on behalf of the LHIN, provided that the execution version of the H-SAA is substantially the same as the draft template attached.

CARRIED

6.0 Fiduciary Dialogue

6.1 Verbal Update from the Quality Committee Meeting of February 9, 2015

John McDermid provided an overview of discussions held at the recent Quality Committee meeting noting that the March meeting has been cancelled with meetings continuing again in April, 2015. He thanked Committee Members for providing their feedback to a short survey immediately following the meeting and noted that all feedback and suggestions would be taken into consideration for future meetings.

6.2 Verbal Update from the Governance Committee Meeting of February 12, 2015

Lorraine Gandolfo provided an overview of discussions held at the recent Governance Committee meeting noting that the Committee had reviewed the recent 'Whole Board Evaluation' summary noting that overall, the evaluation was very positive. She noted that Scott McLeod is in the process of developing an 'Action Plan' that will assist in addressing some specific areas that the Board may wish to pursue as opportunities for improvement. This Action Plan will be brought back to the Board at a future date.

Lorraine further advised Board Members that the Governance Committee will be having a Board portal demonstration (BoardLink) by Thomson Reuters at its next meeting on March 12, 2015 and all Board Members are welcome to attend and participate in this demonstration. She advised that the Committee had endorsed a recommendation, in principle, for this portal technology, pending a successful demonstration and outcome at that meeting.

6.3 Verbal Update from the Finance & Audit Committee Meeting of February 23, 2015

Gerry Merkley provided an overview of discussions held at the recent Finance & Audit Committee meeting and noted that she would require Board approval of two documents; the Central West LHIN Audit Service Plan ending March 31, 2015 and the Central West LHIN Operating Budget Assumptions for 2015/2016. She advised that she would be tabling a brief In-Camera discussion with respect to the Audit Service Plan during the In-Camera session with Board Members only.

MOVED by Gerry Merkley and SECONDED by John McDermid, that the Central West LHIN Board of Directors' approves the Central West LHIN Audit Service Plan ending March 31, 2015 as circulated.

CARRIED

MOVED by John McDermid and SECONDED by Ken Topping, that the Central West LHIN Board of Directors' approves the Central West LHIN Operating Budget Assumptions for 2015/2016, as circulated.

CARRIED

A brief discussion followed with respect to the Quality and Mental Health Lead positions for the Central West LHIN and Gerry advised that the Finance & Audit Committee had requested a review of all the LHIN Lead positions and that staff will be bringing further information back to a future Finance & Audit Committee meeting.

7.0 In-Camera Session

MOVED by Suzan Hall and SECONDED by Lorraine Gandolfo, that at 7:25 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that staff members Scott McLeod, Brock Hovey, David Colgan and Michele Williams be invited to stay for this portion of the meeting.

CARRIED

MOVED by Pardeep Singh Nagra and SECONDED by Ken Topping, that at 8:40 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 Adjournment of Meeting

MOVED by John McDermid and SECONDED by Gerry Merkley, that there being no further business for discussion, that the Central West LHIN Board of Directors' meeting of Wednesday, February 25, 2015 be adjourned at 8:40 p.m.

CARRIED



Maria Britto, Board Chair

Scott McLeod, Board Secretary