

Central West **LHIN** | **RLISS** du Centre-Ouest

**MINUTES OF THE BOARD OF DIRECTORS' MEETING**

**WEDNESDAY, JANUARY 24, 2018**

**Commencing at 5:00 P.M.**

**199 County Court Boulevard – ‘Brampton/Caledon Room’**

**Brampton, Ontario**

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| <b>Board Members Present:</b> | Carmine Domanico (Board Chair), Jeff Payne (Interim Vice Chair), Neil Davis (Member) via teleconference, Moyra Vande Vooren (Member), Hugh O’Brodivich (Member), Anita Gittens (Member), Peter Harris (Member), Angelique Rebelo (Member), Ashish Kemkar (Member), Heather Picken (Member) |
| <b>LHIN Staff Present:</b>    | Scott McLeod (CEO), Brock Hovey, (V.P.), Kimberley Floyd (V.P.), Marla Krakower (V.P.), Tamara Wallington (V.P.), Kim Delahunt (V.P.), Jas Rai (EA to CEO & Board Liaison),  |

**1.0 CALL TO ORDER**

Carmine Domanico, Board Chair, called the Board Meeting to order at 5:00 p.m., and welcomed new Board Member, Heather Picken to the meeting.

**1.1 Approval of Agenda**

Mr. Domanico asked if there were any additional agenda items to be added. No additional items were added to the agenda.

**MOVED by Anita Gittens and SECONDED by Hugh O’Brodivich, that the Regular Agenda for the Central West LHIN Board of Directors’ Meeting of Wednesday, January 24, 2018 be approved, as circulated.**

**CARRIED**

**1.2 Conflict of Interest**

Carmine Domanico reminded members of the Conflict of Interest Guidelines and asked if any members had any conflicts to declare.

There were no declarations of Conflict of Interest.

**2.0 CONSENT AGENDA**

Carmine Domanico reminded Members that the process is that they can ask questions and seek clarification on items within the Consent Agenda, but should further discussion be required, the item will be pulled and added to the Regular Agenda. Scott McLeod advised that all action items in the December minutes are either underway or completed.

Hugh O’Brodivich asked for an update on the rate of flu immunization for staff. Scott McLeod indicated that the number remained the same at 25%.

Hugh. O'Brodovich asked for a correction to the minutes of the December 20 Board of Directors Meeting under Item 5.4 – Annual Business Plan as follows:

To revise the sentence regarding C-section to read “to review the C-section rates with our hospitals”.

To revise the wording regarding Autism to read “review the screening and diagnosing process for Autism”.

Scott McLeod informed members that By-laws 1 and 2, once approved, the word “confidential” will be removed from the footer, the date will be updated and the documents will be posted on our Web site.

**MOVED by Moyra Vande Vooren and SECONDED by Angelique Rebelo that the Consent Agenda be approved, as amended.**

**CARRIED**

### **3.0 REPORTS OF THE BOARD CHAIR, BOARD MEMBERS, AND CHIEF EXECUTIVE OFFICER**

#### **3.1 Report of the Board Chair**

Carmine Domanico provided a brief update on the Board Evaluation Work Group which he chairs. At yesterday's meeting Chairs across the province approved the approach to the Board Evaluation Survey. He informed members that HSSO will provide support to develop the 2017/18 Survey, and the cost will be at most \$25,000 in total for all 14 LHINs. Mr. Domanico informed members that the evaluation this year will only include the whole Board Evaluation and not the peer to peer evaluation (which is not a requirement of legislation).

Carmine will be attending a Ministry LHIN Accountability Agreement (MLAA) Committee meeting on Friday. He advised that staff has provided him with feedback and suggestions regarding the indicators and the plan is to send a draft to the Ministry. The new agreement and indicators will likely come to the Board for approval towards the end of February.

Mr. Domanico reminded members that the Governance and Leadership Forum has been confirmed for March 6<sup>th</sup> with presentations from public health. He encouraged all members to attend, and indicated that this will be an opportunity to share the updated Mission, Vision and Values.

#### **3.2 Verbal Updates from Board Members**

Ashish Kemkar informed members that he attended the Ethics and Integrity training session. This was a full day session and was attended by people from many agencies. He indicated that it was an informative session.

Carmine Domanico indicated that almost all members have completed the mandatory Institute of Governance (IOG) Training. New Members Angelique Rebelo and Heather Picken will receive this training in the next cycle of sessions.

### 3.3 Report of the Chief Executive Officer

Scott McLeod provided highlights from the CEO report including:

- **King Nursing Home** – Scott McLeod provided a brief update on the status of repairs to the King Nursing Home. He noted that the necessary repairs to the heat exchanger and the replacement of one of the Boilers have been completed, but the environment has not yet stabilized. Once it has, the MOHLTC will provide approval to begin repatriation which will begin immediately. Scott noted that staff in the Home and Community Care team have been outstanding throughout the process.
- **Patient and Family Advisory Committee (PFAC)** – Scott McLeod informed members that the Ministry has identified five priorities and we will use these as part of our local priorities. Jeff Payne asked if the minutes of these meetings were being reported up to a sub-committee. Brock Hovey advised that a regular report will go to the Quality Committee.
- **Governance and Leadership Forum – March 6** - Mr. McLeod provided a brief overview of the plans for the next Governance and Leadership Forum. He informed members that the three Medical Officers of Health representing Peel, Dufferin and Toronto are confirmed as panelists. Together, they will provide an overview of public health, population health and opportunities to work together at the sub region. Tamara Wallington will then moderate a “fire side chat” with the panelists which will include a social media Q&A session and a round table discussion.
- **MP correspondence** - Scott McLeod informed members that during recent visits to MP Ruby Sahota and MP Kamal Khera they expressed an interest in understanding the LHIN priorities including the funding equity challenge. He informed members that letters from Carmine Domanico were sent highlighting our key priorities. Jas Rai will share the letters with Members for their information.

**Action Item: Jas Rai**

### 4.0 BOARD EDUCATION / GENERATIVE DIALOGUE

Scott McLeod informed members that the presentation by the MOHLTC Capital Branch originally scheduled for today has been postponed to next month. The purpose for requesting Capital to present was due to the announcement of Peel Phase 2. He advised that it would be helpful for Members to get an understanding of what the capital process is, to understand the LHIN role in the process, as Capital projects come to the Board for approval.

There followed discussion regarding which Committee these types of approvals should come from and it was agreed that this decision would be made after Capital's presentation next month.

#### **4.1 Patient Story**

Jeff Payne introduced a video presentation which tells the story of the first indigenous women surgeon in Canada and her reflections from a physician, patient and indigenous people's perspective.

Hugh O'Brodovich indicated that the surgeon is a role model for many different groupings in the medical field, one of which is in the surgery discipline where there are fewer women. Scott McLeod reminded members that the Indigenous Training that members took part in includes some powerful examples of where the impact of strategies for assimilation of the indigenous population historically continue to impact on health service providers and assumptions about indigenous populations. He noted that Indigenous Health continues to be a key priority in Ontario and within the Minister's mandate letter.

Hugh reminded members that recent media clippings highlighted a story of a North Ontario Medical School with fantastic success, where a quarter or third of the students are indigenous. It was requested that the article be recirculated.

**Action Item: Jas Rai**

### **5.0 STRATEGIC DIALOGUE**

#### **5.1 Mission, Vision and Values**

Kim Delahunt provided a brief overview for new board members on the process and progress to date to develop new Mission, Vision and Values statements. She advised Members that after staff input the Mission, Vision and Values was taken to the last Governance and Leadership Forum where feedback received was incorporated. At this time she is looking for final input from Board Members and the updated version will come to the Board for final approval at the February Board Meeting.

There followed discussion and suggestions of minor changes to the Mission, Vision and Values statements presented by Kim Delahunt.

Kim Delahunt advised that next steps will be to take feedback from Members and socialize with staff to bring back to the Board in February. It was agreed to update the current slide deck with the new iterations of the Mission, Vision, and Values and provide a short briefing note for Board Approval.

**Action Item: Kim Delahunt**

### **6.0 FIDUCIARY DIALOGUE**

#### **6.1 Report of the Governance Committee Meeting, January 11, 2018**

Jeff Payne provided a Briefing Note which highlighted a summary of discussions at the Governance Committee Meeting held on January 11, 2018.

Mr. Payne informed members that work is being done to continuously improve the Board package and materials to be more concise, to highlight information that Members need to review and to avoid duplication. Material will clearly indicate if an item is for information or Board approval.

Jeff indicated that at each meeting the action items coming from the meeting will be summarized at the end of the meeting to ensure staff are clear on what is being requested.

Jeff Payne advised Members that it is good governance practice to look at Board Members attendance at Committee and Board Meetings. An excel spreadsheet has been created and will be reviewed at every Governance Committee Meeting.

## **6.2 Report of the Finance & Audit Committee Meeting, January 22, 2018**

Adrian Bitá provided a verbal update of the Finance & Audit Committee Meeting held on January 22, 2018 on the following items:

- **Central West LHIN Financial Report – 2017-18 Quarterly Report (Q3)** – Mr. Bitá reviewed the Q3 Financial Reports and noted that the report is structured in the five funding envelopes required by the Ministry: Home & Community Care, LHIN Operations, LHIN Initiatives, Digital Health and LHIN Administration

Adrian advised that results show that the annual budget increased by approximately \$1.6M in the last quarter and that the LHIN has an operating surplus of \$387K. He noted that staff have implemented strategies to maximize the use of the resources and are at this point projecting a balanced position at the end of the year.

**MOVED by Adrian Bitá and SECONDED by Hugh O’Brodivich that the results of operations of the Central West LHIN for the period ending December 31, 2017 (Q3) be approved, as circulated.**

**CARRIED**

- **Amending Agreement for External Auditor for 2017-18 Fiscal Year** - Adrian Bitá informed Members that Deloitte & Touche are at the end of the contract for providing auditing services to the LHINs. The Ministry and Pan-LHIN CEO decision is to amend the agreement to continue with Deloitte & Touche for all LHINs for the 2017-2018 Audit, this would result in a cost saving of about 34% from last year.

**MOVED by Adrian Bitá and SECONDED by Neil Davis that the LHIN Board Chair and the LHIN CEO execute, on behalf of the LHIN, the Amending Agreement, amending the Auditing Services Agreement between the LHIN and Deloitte and Touche LLP, be approved.**

**CARRIED**

- **2017-18 Q3 MLAA Health Service Provider Funding Report** – Adrian Bitá informed members that material had been shared with Members which highlights Health Service Provider (HSP) funding as of November 30, 2017. The December report will not be available until the end of January 2018.

Mr. Bitá informed Members that the MLAA will be updated and brought back to the Board. He indicated that each time the LHIN receives additional funding for an HSP an Amending Agreement is made with the HSP.

**MOVED by Adrian Bitá and SECONDED by Hugh O’Brodivich that the 2017-2018 MLAA Health Service Provider Funding Report as of November 30, 2017, be approved, as circulated.**

**CARRIED**

- **Revised Non-Financial Delegation of Authority (GP013)** – Adrian Bitá advised the Board that the Committee is recommending a revision to the Non-Financial Delegation of Authority policy to delegate to the LHIN CEO the approval of the form of agreements for Health Service Providers and Service Provider Organizations.

Scott McLeod reminded Members that the Multi Sector Accountability Agreement (MSAA) had come to the Board in the December meeting package. By making this change members will no longer need to approve the form of the agreement which are common issues and are fully reviewed by LHIN Legal. The Hospital Services Accountability Agreement (HSAA) and the Long-Term Care Sector Accountability Agreement (LSAA) scheduled to come forward in January and February will not be required if the proposed change is approved. Scott informed Members that a number of other LHINs have delegated authority to the CEO to approve the form of these agreements.

**MOVED by Adrian Bitá and SECONDED by Moyra Vande Vooren that the Delegation of Non-Financial Decisions Policy (DOA-NFD) GPO13 effective January 24, 2018, be approved, as amended.**

**CARRIED**

### **6.3 CEO Quarterly Attestation – 2017-2018 – 3<sup>rd</sup> Quarter (Q3)**

Scott McLeod highlighted the only exception which has been noted for the last two years is related to Healthcare Insurance Reciprocal of Canada (HIROC). He noted that all 14 LHINs have this exception and that it specifically relates to the reciprocal nature of HIROC. Work has been underway to make this an exception by Treasury Board and hopefully this will no longer be an exception.

**MOVED by Neil Davis and SECONDED by Peter Harris, that the CEO Quarterly Attestation for 2017/2018 3<sup>rd</sup> Quarter (Q3) for the period October 1, 2017 to December 31, 2017, be approved, as submitted.**

**CARRIED**

## **7.0 IN-CAMERA SESSION**

**MOVED by Moyra Vande Vooren and SECONDED by Peter Harris, that at 7:15 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.**

**CARRIED**

**MOVED by Jeff Payne and SECONDED by Peter Harris, that at 8:50 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.**

**CARRIED**

#### **9.0 ADJOURNMENT OF BOARD MEETING**

**MOVED by Jeff Payne and SECONDED by Anita Gittens, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, January 24, 2018 be adjourned at 8:50 p.m.**

**CARRIED**

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Carmine Domanico, Board Chair

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Scott McLeod, CEO