

Central West **LHIN** | **RLISS** du Centre-Ouest**MINUTES OF THE BOARD OF DIRECTORS' MEETING**

WEDNESDAY, MARCH 22, 2017

Commencing at 5:00 p.m.

Central West LHIN Office

8 Nelson Street West, Suite 300

Brampton, Ontario



<b>Board Members Present:</b>	Maria Britto (Board Chair), Suzan Hall (Member), Jeff Payne (Member), Adrian Bitz (Member), Neil Davis (Member), Ashish Kemkar (Member) <b>Via Teleconference:</b> John McDermid (Vice Chair), Peter Harris (Member), Pardeep Singh Nagra (Member)
<b>LHIN Staff Present:</b>	Scott McLeod (CEO), Brock Hovey, Kim Delahunt, Kimberley Floyd, Tom Miller, Michele Williams
<b>Regrets:</b>	Preet Kang (Member)
<b>Guests:</b>	Lori Reiser, Principal Consultant, Advanis

**1.0 CALL TO ORDER**

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. and welcomed everyone to the meeting. There were no observers from the public in attendance.

**1.1 Approval of Agenda**

No additional items were added to the Regular Agenda, as circulated.

**MOVED** by John McDermid and **SECONDED** by Neil Davis, that the Regular Agenda for the Central West LHIN Board of Directors' Meeting of Wednesday, March 22, 2017 be approved, as circulated.

**CARRIED****1.2 Conflict of Interest**

Maria reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. She requested that all cell phones be turned off or muted during the meeting. There were no declarations.

## 2.0 CONSENT AGENDA

Maria reminded Members that the process is that they can ask questions and seek clarification on items within the Consent Agenda, but if further discussion is required, the item will be pulled and added to the Regular Agenda.

Scott McLeod advised that all action items from the previous minutes of Wednesday, February 22, 2017 had been addressed.

Neil Davis requested one correction to page 6 of the previous minutes, under Item # 3.2 – Information Sharing by Board Members and his comments regarding the South Asian population. The minutes will be amended to read as follows: *'That as the prevalence of diabetes within our South Asian population is almost 4 ½ times larger than the provincial average, it is up to us, as health leaders, to start the conversations that will help drive this important initiative forward.'*

**MOVED by Suzan Hall and SECONDED by Jeff Payne, that the Consent Agenda be approved, as circulated.**

**CARRIED**

## 3.0 REPORTS OF THE BOARD CHAIR, BOARD MEMBERS, AND CHIEF EXECUTIVE OFFICER

### 3.1 Report of the Board Chair

Maria Britto provided an update on her many meetings and activities over the past month, including some of the discussions that have taken place provincially.

### 3.2 Information Sharing by Board Members

Suzan Hall noted that she had recently presented an overview of the Central West LHIN Health Links at a Seniors Community Forum hosted by the Rexdale Women's Centre, with approximately 75 seniors in attendance.

Jeff Payne advised that he had attended the Joint Board Retreat on March 6<sup>th</sup> with the LHIN, CCAC, Headwaters and William Osler. The theme of the Retreat had been 'Quality of Care at the Transitions'. He noted that it was a very good event. He felt that the afternoon working sessions were well done and discussions had focused on what an 'ideal', continuum of care might look like at Transition. Each table had the opportunity to select from a variety of complex patient care types, with all groups focusing on Mental Health.

### 3.3 Report of the Chief Executive Officer

Scott McLeod provided a brief overview of his monthly CEO Report, highlighting specific areas and responded to questions from the Board. He also provided an update regarding the status of Accreditation by health service provider organizations (HSPs), noting that all HSPs had been asked to achieve this goal by 2017. Scott advised that all but two have now completed the process, with many of the organizations achieving a three year accreditation status.

#### 4.0 BOARD EDUCATION / GENERATIVE DIALOGUE

There was no scheduled Board Education /Generative Dialogue this month.

#### 5.0 STRATEGIC DIALOGUE

##### 5.1 - Community Consultation Study – Public Polling Results

Lori Reiser, Principal Consultant from Advanis, had been invited to the meeting to provide an overview of the Central West LHIN Community Consultation Study – Public Polling Result. Board Members were encouraged to know that overall, residents feel that health services in the Central West LHIN have remained fairly consistent with previous polls, and overall, residents are satisfied with most aspects of the level of service available in their communities. There are always opportunities for improvement, and Board Members felt confident that the results of this study would help to inform the LHIN regarding future planning activities in the Central West.

##### 5.2 - Ministry LHIN Accountability Agreement (MLAA) Dashboard

Brock Hovey provided an overview of the MLAA Dashboard Indicators and noted that overall, the Central West LHIN ranked in the top seven among all LHINs for 17 out of 21 MLAA Indicators, and outperformed the province in 17 of 21 Indicators. He advised that the LHIN continues to struggle with wait times for hips and knees, repeat visits to the ED for mental health and substance abuse conditions, wait times for access to MRI scans, and wait times for CCAC in-home services from the community setting. He noted that the Central West is, however, doing better relatively speaking, than some of the other LHINs.

There was a further discussion by Board Members regarding capacity issues and general agreement that this is more of a 'systemic' problem.

##### 5.3 - 2017-2018 Annual Business Plan (ABP)

Kim Delahunt advised that a final draft of the 2017-2018 Central West LHIN Annual Business Plan (ABP) was shared at the February Board Meeting, and that there were no questions or suggestions from Board Members following that meeting. The Draft ABP is presented for approval to be submitted to the Ministry of Health and Long Term Care by March 31, 2017. Kim further advised that once the Minister's Mandate Letter is received, one more review of the draft ABP will be completed to ensure alignment and any necessary adjustments will be made.

**MOVED by Adrian Bitz and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2017-2018 Annual Business Plan, pending any final adjustments once the Minister's Mandate Letter is received, for submission to the Ministry of Health and Long Term Care by March 31, 2017.**

**CARRIED**

**5.4 - Patients First Update**

Scott McLeod advised that the bulk of the discussion on Patients First this month will take place during the In-Camera portion of the meeting, as directed by the Ministry of Health and Long-Term Care and upon the advice of LHIN Legal Services.

**6.0 FIDUCIARY DIALOGUE****6.1 - Verbal Report of the Quality Committee**

Jeff Payne provided a brief update on discussions that had taken place at the Quality Committee meeting held Monday, March 13, 2017 including discussions on patient experience work that is happening both locally and provincially so that at the end of the day, we will have a common basis of measurement. Also discussed at the meeting was a general debrief of the Inaugural Quality Awards event that took place in January and some recommendations that had been made for the next event which will take place in approximately 18 months. Finally, Jeff advised that the April Quality Committee meeting would be held at Bethell Hospice and would take the form of a tour of the facility and a presentation by staff at Bethell Hospice on their Quality program.

**6.2 - Verbal Report of the Finance & Audit Committee**

Adrian Bitz provided an update on discussions that had taken place at the Finance & Audit Committee meeting held Monday, March 20, 2017 and noted that he would be looking for Board approval of two documents, the 2017-2018 Central West LHIN Operating Budget, and the 2016-2017 In-Year Funding/Reallocation. A minor amendment was made to the Operating Budget, with the following motion taking place.

**MOVED by Jeff Payne and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2017-2018 Operating Budget, as amended.**

**CARRIED**

**MOVED by Neil Davis and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the Final 2016-2017 In-Year Reallocation, as presented.**

**CARRIED**

The Board congratulated Scott and Brock for their good work in reallocating the majority of the funds.

**6.3 - Board-Governed Agency Attestation: 2016-2017**

Brock Hovey provided an overview of the 2016-2017 Board-Governed Agency Attestation, an annual Attestation that requires Board approval by all LHINs, and is to be submitted to the Ministry by April 4, 2017. The Attestation is required to provide assurance that, to the best of their knowledge and belief, they are in substantial compliance with all applicable legislation, regulations, directives and policies; have maintained an effective system of internal controls; and have

established and maintained a system of internal controls that supports the integrity and reliability of financial reports. The Attestation is based on the CEO's confirmation, in the capacity of operational and administrative head to the Board of Directors that the LHIN is in substantial compliance with the following Statements of Responsibility:

- Reporting Requirements
- Legislative/Policy Requirements
- Internal Control System
- Record Keeping

After a brief discussion, the following motion took place.

**MOVED by Neil Davis and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2016-2017 Central West LHIN Board-Governed Agency Attestation, for submission to the Ministry of Health and Long-Term Care by April 4, 2017, as presented.**

**CARRIED**

#### **6.4 - Hospital Sector Accountability Agreement (H-SAA) Extension – Amending Agreement – William Osler**

Brock Hovey noted that the current 2016-2017 H-SAA with William Osler will expire on March 31, 2017 and a new Agreement must be put in place effective April 1, 2017 as per the Local Health System Integration Act (LHSIA). After conversation with Osler, the MOHLTC and LHIN Legal Services, staff are recommending that the current SAA be extended to June 30, 2017.

Brock advised that there was an error in the Briefing Note and it should read that the H-SAA is to be extended to June 30, 2017 and not July 31, 2017 as had been written. The Briefing Note will be amended accordingly.

The following motion took place:

**MOVED by John McDermid and SECONDED by Adrian Bitá, that the Central West LHIN Board of Directors approves the H-SAA Amending Agreement, to be made as of April 1, 2017 and amending the William Osler Health System 2016/2017 H-SAA by extending its term to June 30, 2017.**

**CARRIED**

#### **6.5- Hospital Sector Accountability Agreement (H-SAA) Extension – Amending Agreement – Headwaters**

Brock Hovey noted that the current 2016-2017 H-SAA with Headwaters Health Care Centre will expire on March 31, 2017 and a new Agreement must be put in place effective April 1, 2017 as per the Local Health System Integration Act (LHSIA) and that he would require the Board's approval.

Board Members requested that the briefing note be modified slightly.

After a brief discussion, the following motion took place:

**MOVED by Jeff Payne and SECONDED by John McDermid, that the Central West LHIN Board of Directors approves the H-SAA Amending Agreement, to be made as of April 1, 2017 and amending the Headwaters Health Care Centre's 2008/2017 H-SAA by extending its term to July 31, 2017.**

**CARRIED**

#### **7.0 IN-CAMERA SESSION**

**MOVED by Suzan Hall and SECONDED by Pardeep Singh Nagra, that at 7:15 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.**

**CARRIED**

**MOVED by Jeff Payne and SECONDED by Adrian Bitá, that at 9:15 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.**

**CARRIED**

#### **8.0 ADJOURNMENT OF BOARD MEETING**

**MOVED by John McDermid and SECONDED by Neil Davis, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, March 22, 2017 be adjourned at 9:15 p.m.**

**CARRIED**

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Maria Britto, Board Chair

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Scott McLeod, CEO