

MINUTES OF BOARD OF DIRECTORS' MEETING

Wednesday, March 25, 2015

5:00 p.m. – 9:00 p.m.

Central West LHIN Office, 8 Nelson Street West, Suite 300
Brampton, Ontario



Board Members Present:	Maria Britto (Board Chair), John McDermid (Vice Chair), Lorraine Gandolfo (Member), Suzan Hall (Member), Ken Topping (Member), Gerry Merkley (Member), Pardeep Singh Nagra (Member)
LHIN Staff Present:	Scott McLeod (CEO), David Colgan, Brock Hovey, Michele Williams, Dave Pearson, Tom Miller, Elizabeth Salvaterra, Ryan Yang, Maria Sanchez
Guests:	Dr. Frank Martino, Primary Care Lead, Central West LHN Joe McReynolds, Panel Member, Donner Expert Panel on Home & Community Care

1.0 Call to Order

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m.

1.1 Approval of Agenda

No additional items were added to the Regular Agenda as circulated.

MOVED by Lorraine Gandolfo and **SECONDED** by John McDermid, that the Regular Agenda for the Central West LHIN Board of Directors' meeting of Wednesday, March 25, 2015 be approved, as circulated.

CARRIED

1.2 Conflict of Interest

Maria Britto reminded Members of the need to declare any Conflict of Interest with respect to items appearing on the Regular Agenda. There were no declarations of Conflict of Interest.

2.0 Consent Agenda

There was one correction made to Item # 2.1 - Minutes of Board of Directors' Meeting of Wed., February 25, 2015. The amended minutes shall reflect that Gerry Merkley, Board Member, was in attendance. Scott McLeod advised that all action items as noted in the minutes of the previous Board Meeting were either completed or underway. He noted that he had tabled the 'Expression of Interest Proposal' as part of the Consent Agenda but would be pleased to answer further questions from Board Members if desired. Board Member Suzan Hall requested that the item be pulled and discussed further.

MOVED by Gerry Merkley and **SECONDED** by Suzan Hall, that the Consent Agenda be approved, as amended.

CARRIED

Scott then provided an overview of the proposal on 'Expression of Interest for Integrated Funding Models', noting that it was the result of a call from the Ministry of Health and Long-Term Care for proposals that will establish patient-centered care across the continuum that will improve quality and reduce unwarranted variation of patient care pathways to improve efficiency and inform policy. The models will be funded at a rate of up to \$175,000 per year for three years for one-time, project-specific, seed funding to coordinate the start-up of these projects. The first wave will prioritize models focused on the hospital-to-home transition. He further advised that there are approximately 50 proposals across the Province and that ours is quite unique, in that it has been a collaboration of four Central West LHIN provider organizations; the Central West CCAC, Headwaters Health Care Centre, the Ontario Telemedicine Network and William Osler Health System (WOHS) and will largely be managed by WOHS.

3.0 Report of the Board Chair and Chief Executive Officer

3.1 Report of the Board Chair

Maria Britto provided a brief overview of her written report and the various meetings and events that she had attended since the last Board Meeting. A brief discussion followed.

3.2 Report of the Chief Executive Officer

Scott McLeod provided a brief overview of his monthly report, noting that the featured staff member this month is Hyder Yusafzai, Specialist, Performance and Quality. He noted that there is no focus on a specific health service provider this month, but rather an overview of the Health Links geography. Scott provided other highlights of his report, as follows:

Mental Health & Addictions

The Mobile Crisis System launched successfully in March and plans are currently underway to spread this initiative to the rest of the Central West LHIN.

Community Capacity Study

This study has been completed and will be highlighted later in the meeting. It is a very significant piece of work and is evidence-based with a long-term view. The Ministry of Health and Long-Term Care and other LHINs are interested in adopting the methodology and there is a possibility that it could become a provincial methodology.

Palliative Care Pledge

Considerable work has gone into developing the 'Spread the Pledge' and the upcoming Governance & Leadership Forum has received considerable response in terms of attendance from a wide variety of participants and organizations, both within and outside of the Central West LHIN. Scott further advised that three Central West LHIN physician practice groups were recently recognized by the Ministry of Health and Long Term Care as being specialists in Palliative Care. These groups are eligible to receive additional funding to compensate for being available 24/7 for home-based palliative care patients and their families.

4.0 Board Education/Generative Dialogue – ‘ Health Links’

Scott McLeod introduced Dave Pearson, Central West LHIN Director of Integration and staff member responsible for the primary health care portfolio and Dr. Frank Martino, Primary Care Physician Lead for the Central West LHIN. The presentation kicked off with a short video on Health Links. They provided a detailed presentation and overview of Health Links including some early ‘learnings’, as well as other items such as an overview of the current state, the importance of a regional approach, how the Telehomecare Program will fit in and where programs and services have been aligned. They were also able to provide some early evidence of impact through pre and post enrolment outcome utilization statistics.

Board Members acknowledged the considerable work that has taken place to date and congratulated Dr. Martino, Dave Pearson and other LHIN staff for their ongoing efforts.

5.0 Strategy Dialogue

5.1 Home & Community Care – Recommendations from Donner Expert Panel

Scott McLeod welcomed Joe McReynolds, Member of the Donner Expert Panel on Home & Community Care. Joe provided an overview of the final report which included sixteen recommendations, some of which are quite significant and are recommended to help define family-centered care and how the system can best support clients and families to thrive in the community. The recommendations also address the need for health care providers to work together and with families to deliver truly family-centered care and the need to ensure accountability for delivering high-performing home care services in Ontario.

5.2 2014/2015 Winter Cycle Third Quarter (Q3) Balanced Scorecard

Brock Hovey and staff provided an overview of the Winter Cycle 2014/2015 Balanced Scorecard and focused on the Indicators requiring investigation this cycle, as follows:

Indicator # 9 – Repeat unscheduled emergency visits within 30 days for substance abuse conditions

Indicator # 14 – Proportion of nosocomial infection indicators achieving target

Indicator # 15 – Proportion of wait time indicators achieving target

Staff noted that with the exception of Indicator #14, the other two Indicators were red for the past two quarters. Indicator #14 is red for the first time for the Winter Cycle 2014/2015 and was last red in the Fall of 2013/2014. After a brief discussion, the Board requested that for future reporting, all items that have seen improvements be highlighted.

Action: Brock Hovey/Staff

5.3 Enterprise Risk Management (ERM) – Quarterly Update

Brock Hovey provided a brief review of the Enterprise Risk Management report for the 4th Quarter (Q4) of 2014/2015, noting that he requires Board approval. He advised that this is the fourth consolidated ERM report that has been provided to Board Members and this will continue on a quarterly basis. Staff will continue to refine and reduce risks as they have been mitigated.

As a result of the discussion, staff will undertake a brief survey with some of the HSPs to determine the implementation status with respect to their own Risk Frameworks.

Action: Brock Hovey

MOVED by John McDermid and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves the 2014/2015 – 4th Quarter (Q4) Enterprise Risk Management (ERM) Report, as circulated.

CARRIED

5.4 Central West LHIN Community Capacity Study

Scott McLeod provided a very high-level overview and highlights from the Community Capacity Study on 'Meeting Senior Care Needs Now and in the Future'. He reminded Members that the study had previously been shared with the Board at its November 26, 2013 and January 22, 2014 meetings.

After some initial discussion, it was agreed that further dialogue regarding community capacity planning would be helpful. Board Members requested that another one-hour session be scheduled at a future Board Meeting. Scott advised that he would circulate the full report to Board Members and schedule some time for this discussion. Scott advised that he may also consider inviting Colin Preyra, Consultant, once this session has been scheduled.

Action: Scott McLeod

6.0 Fiduciary Dialogue

6.1 Verbal Update from Governance Committee

Lorraine Gandolfo provided a verbal update on discussions held at the Governance Committee meeting of Thursday, March 12, 2015 and noted that the Committee had recommended approval of the Boardlink Portal technology to facilitate access to Board and Committee materials electronically through the use of iPads, to be purchased by the Central West LHIN for Board Members' use during their tenure on the Central West LHIN Board. After a brief discussion, the following motion resulted:

MOVED by Ken Topping and SECONDED by John McDermid, that the Central West LHIN Board of Directors approves the recommendation from the Governance Committee to invest in Boardlink Portal Technology to facilitate access to Board and Committee materials through the use of iPads, to be purchased by the Central West LHIN for Board Members' use during their tenure on the Central West LHIN Board.

CARRIED

6.2 Verbal Update from Finance & Audit Committee Meeting

Gerry Merkley provided a verbal update on discussions held at the Finance & Audit Committee meeting of Monday, March 23, 2015 and reminded Members that they had approved the 2015/2016 Budget Assumptions at the February 25, 2015 Board Meeting. She further advised that the Assumptions, as presented in February, were incorporated into the budget. A brief discussion followed.

MOVED by Gerry Merkley and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the 2015/2016 Central West LHIN Operations Budget as presented to the Finance & Audit Committee at their meeting of Monday, March 23, 2015.

CARRIED

7.0 In-Camera Session

MOVED by Suzan Hall and SECONDED by Lorraine Gandolfo, that at 8:35 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that staff members Scott McLeod, Brock Hovey, David Colgan and Michele Williams be invited to stay for this portion of the meeting.

CARRIED

MOVED by Pardeep Singh Nagra and SECONDED by Ken Topping, that at 9:15 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 Adjournment

MOVED by John McDermid and SECONDED by Gerry Merkley, that there being no further business for discussion, that the Central West LHIN Board of Directors' meeting of Wednesday, March 25, 2015 be adjourned at 9:15 p.m.

Maria Britto, Board Chair

Scott McLeod, Board Secretary