

## Central West LHIN | RLISS du Centre-Ouest

### MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY, MARCH 28, 2018

Commencing at 5:00 P.M.

199 County Court Boulevard – 'Brampton/Caledon Room'

Brampton, Ontario

<b>Board Members Present:</b>	Carmine Domanico (Board Chair), Jeff Payne (Vice Chair), Adrian Bitá (Member), Neil Davis (Member), Moyra Vande Vooren (Member), Hugh O'Brodovich (Member), Anita Gittens (Member), Peter Harris (Member), Angelique Rebelo (Member), Ashish Kemkar (Member), Heather Picken (Member)
<b>LHIN Staff Present:</b>	Scott McLeod (CEO), Brock Hovey, (V.P.), Kimberley Floyd (V.P.), Marla Krakower (V.P.), Kim Delahunt (V.P.), Tamara Wallington (V.P.), Jas Rai (EA to CEO & Board Liaison), Patricia McKernan (Director, Quality, Risk and Safety), Alex Phillips (Specialist, Decision Support)
<b>Guests:</b>	Jeffrey Simser, Legal Director, Agencies, LHIN Legal Services Branch

#### 1.0 CALL TO ORDER

Carmine Domanico, Board Chair, called the Board Meeting to order at 5:00 p.m., and welcomed Jeffrey Simser, Legal Director, LHIN Legal Services, to the meeting.

##### 1.1 Approval of Agenda

Mr. Domanico asked if there were any additional agenda items to be added. No additional items were added to the agenda.

It was noted that due to the Solicitor – Client Privilege nature of the LHIN Legal presentation that this item be moved in-camera.

**MOVED by Peter Harris and SECONDED by Jeff Payne, that the Regular Agenda for the Central West LHIN Board of Directors' Meeting of Wednesday, March 28, 2018 be approved, as amended.**

**CARRIED**

##### 1.2 Conflict of Interest

Carmine Domanico reminded members of the Conflict of Interest Guidelines and asked if any members had any conflicts to declare.

There were no declarations of Conflict of Interest.

#### 2.0 CONSENT AGENDA

Carmine Domanico reminded Members that the process is that they can ask questions and seek clarification on

items within the Consent Agenda, but should further discussion be required, the item will be pulled and added to the Regular Agenda. Scott McLeod advised that all action items in the February minutes are either underway or completed.

**MOVED by Angelique Rebelo and SECONDED by Peter Harris, that the Consent Agenda be approved, as presented.**

**CARRIED**

### **3.0 PATIENT STORY**

Kimberley Floyd shared a story of a family that is enrolled in the Family-Managed Home Care program as a responsive patient and caregiver focused model of care. The Family-Managed Home Care funding empowers families by providing increased control and choice over how services are delivered, consistent with the approved care plan, by expanding options for managing care delivery. The family/caregivers recruited a core team of staff to work directly with their family including development of a comprehensive training/education program to ensure all providers were knowledgeable regarding the complex and specific care requirements for each of their children. The family is satisfied with the program and provided feedback around the financial aspects that informed the provincial initiative recently launched.

### **4.0 BOARD EDUCATION / GENERATIVE DIALOGUE**

#### **4.1 – LHIN Legal – Political Activity during the Writ/Election Period**

**MOVED by Angelique Rebelo and SECONDED by Neil Davis, that the Central West LHIN Board of Directors consider matters: related to, Solicitor-Client Privilege, in a closed session to pursuant to s.9(5)(a) or s 9(5.1) of the Local Health Integration Act, 2006.**

**CARRIED**

**MOVED by Moyra Vande Vooren and SECONDED by Ashish Kemkar, that the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session and approve the business conducted during the Closed Session.**

**CARRIED**

**MOVED by Moyra Vande Vooren and SECONDED by Ashish Kemkar that the actions taken during the Closed Session should not be reported in the minutes.**

**CARRIED**

## 5.0 REPORTS OF THE BOARD CHAIR, BOARD MEMBERS, AND CHIEF EXECUTIVE OFFICER

### 5.1 Report of the Board Chair

Carmine Domanico provided an update on the following items:

- **Chair's Council Meeting** – Carmine attended a meeting earlier this month where discussion continued regarding the ongoing role of the Leadership Forum.
- **MP Ramesh Sangha Meeting** - Carmine and Scott met with MP Ramesh Sangha. It was noted that all MPs want to help, specifically with the funding equity issue but don't know how. Mr. Domanico informed members that they have been leaving some LHIN material with MPs outlining our local challenges and priorities.
- **LHIN Leadership Council Meeting** - Carmine advised Members that at the last meeting Health Shared Services Ontario (HSSO) provided a detailed overview of the information technology strategy as well as the draft strategic plan. Carmine noted that there is a major upgrade to CHRIS scheduled for the end of April.
- **LHIN/HSSO Conference – June 19-20** – Carmine Domanico encouraged all Board Members plan to attend this conference if they are available and requested that they let Jas Rai know as soon as possible if they are interested in attending this conference. He also reminded Members that OHA HealthAchieve is not taking place this year.
- **Board Retreat Planning** – Mr. Domanico noted that the dates of May 31 and June 1 are tentative dates for the Board retreat.
- **Pan-LHIN Chair Retreat** – Carmine provided an overview of the Pan-LHIN Chair retreat that was held on February 27<sup>th</sup>. He provided a summary of the nine priorities identified by the Chairs.

### 5.2 Verbal Updates from Board Members

- Jeff Payne informed Members that he has been officially appointed as Vice Chair. Jeff noted that his term will expire at the end of May (along with Adrian), at which time both Members will be reappointed for six months to be followed by another reappointment for the balance of the second term.

### 5.3 Report of the Chief Executive Officer

Scott McLeod provided highlights from the CEO report including:

- **Expansion of Interdisciplinary Teams:** Scott noted Central West received funding of \$2.8Million for the expansion of 4 Interdisciplinary Teams in 2017/18. He noted that we are expecting to receive approval for two more teams in 2018/19.
- **Mental Health Funding** - Scott flagged the historic announcement of funding for Mental Health and addictions totaling \$2.4Billion over 4 years. No details on the allocation methodology have been released.
- **Surge Beds** – Scott noted that the funding provided to Central West for additional surge capacity on a one time basis in 2017/18 will be annualized for 2018/19. This will enable the additional much needed capacity to be maintained.

- **Budget** – Scott noted that the Government released the 2018/19 budget today and he provided highlights of the health care component as follows:
  - \$822Million for hospitals funding. Scott noted that the allocation methodology is complex and once staff have completed the reconciliation of the allocations for Headwaters and Osler he would share that with the Board.
  - \$19Billion over ten years to build and renovate hospitals.
  - \$650Million for Home and Community Care over the next three years, which will include \$180 million in new funding for 2018/19.
  - Free Pharmacare and Dental Care for those over 65

• **Action: Scott McLeod**

Scott indicated that he will send Board Members an overview of the Health component of the proposed Provincial Budget.

**Action: Scott McLeod**

- **Central West Information and Priorities** – Scott shared a draft “one pager” that has been developed at the Board’s request to share broadly with our Health Service Providers, Service Provider Organizations and elected officials (and candidates where known). He noted that the “one-pager” provides general facts about Central West LHIN, pressures facing Central West, and key priorities going forward.

Members supported the general direction and made a number of suggestions for enhancing the visual presentation. Scott indicated that staff will incorporate the suggestions and finalize the “one pager”. Once finalized the document will be distributed widely until the Writ is dropped.

## 6.0 STRATEGIC DIALOGUE

### 6.1 Family-Managed Home Care / Specials Needs Strategy

#### 6.1.1 – Family Managed Home Care Program

Kimberly Floyd noted that on March 2 LHINs received formal direction and guidelines for the Family Managed Home Care Program (previously referred to as self-directed care) highlighting four main groups eligible for this type of care: children with complex medical needs, home-schooled children, adults with acquired brain injuries and clients in extraordinary circumstances.

Kimberly Floyd noted that under this program the client (or decision maker) must demonstrate the ability to undertake the additional responsibilities related to allocating funds, service delivery and quality of care. Kimberley noted that the caregiver has oversight, and within the LHIN oversight role we can ensure funds are being used appropriately. This program will be evaluated in the first two years of implementation.

### **6.1.2 – Special Needs Strategy**

Kimberley Floyd informed Members that this is a cross-ministerial strategy between Child and Youth Services, Community and Social Services, Education and Health and Long-Term Care. Kimberley noted that this strategy will improve services for children and youth with special needs.

Under this initiative the delivery of services and funding will transfer from the LHINs to Children's Treatment Centres (ErinoakKids). The program transfer was originally scheduled for April 1, 2018 but due to readiness on the part of the Children's Treatment Centres the program will not transfer until July / August. Work is underway to develop local plans for transition and to support services to continue without disruption.

### **6.2 MLAA Indicators Dashboard for 2017-2018 – Q3**

The full Ministry-LHIN Accountability Agreement (MLAA) quarterly dashboard was shared with Board Members. Kimberley Floyd provided a focused overview on the four Home & Community Care indicators as well as the improvement efforts underway to continue to monitor and positively impact these important patient and system level measures. It was noted that strong efforts from the Home and Community Care team has seen a significant reduction in the Personal Support Worker (PSW) waitlist. The 5 day service indicator for PSW care will continue to be impacted while wait-listing of service is in effect. Improvement efforts of all MLAA indicators will continue through the next fiscal year with a subsequent sustainability plan in place.

There was no further discussion and Carmine Domanico thanked Kimberley Floyd for an informative presentation.

### **6.3 LHIN Sources of Funding**

Brock Hovey provided members with a high level overview of the various funding types that the LHIN receives. Brock noted that the majority of funding Health Service Providers (HSPs) receive is from the LHIN, however HSPs may also receive funding from other sources. For example Cancer Care Ontario has separate agreements with Hospitals for cancer services.

Brock Hovey noted that Ministry LHIN Accountability Agreement (MLAA) has two funding components, LHIN Operations and Health Service Provider by Sector funding. He noted that under the LHIN Operations there are five funding envelopes which include LHIN Home Care/Delivered Services, LHIN Operations, LHIN Initiatives, LHIN Digital Health and Integrated Administration.

#### **Acute Care Sector**

Brock provided an overview of funding for the Hospital Sector where he noted there is a long history of different models over time, one of which is Health System Funding Reform (HSFR). HSFR includes three components: Global Base Funding, Health Based Allocation Methodology (HBAM), and Quality Based Procedures (QBP). He noted that the HSFR strategy has been to continue moving funding from a Global Base Funding model to increasingly HBAM and QBP. In 2018/19 the MOHLTC will also be introducing a new "bundled care" approach for Hip and Knee procedures.

Post Construction Operating Plan (PCOP) funding is applied when new hospital facilities are being developed. The PCOP funding is determined during the planning stage and is based on the planning increased volumes. Brock noted that one of the challenges William Osler is facing is related to the PCOP funding for Peel Memorial. The funding is based on the approved volumes and the actual volumes are far exceeding the projected volumes. Brock noted that another type of hospital funding is Health Infrastructure Renewal Fund (HIRF) which allows hospitals to address infrastructure needs. Finally, Pay for Results funding is one time reoccurring funding that the LHIN works with the Hospitals and community partners to support Emergency Department flow.

### **Community Service Sector**

This sector included Community Support Services, Assisted Living, Supportive Housing, Community Health Centres, Community Mental Health and Addictions providers. The approach for this sector has been considerably less sophisticated. The LHIN is allocated an amount of new base funding for the sector and we can determine how to allocate it to various providers as an across the board increase or to support increased services in an area.

### **Home and Community Care**

Brock provided a brief summary of the approach to Home and Community Care Funding. He noted that in 2017/18 the funding methodology was revised to address funding equity. Central West LHIN was one of four LHINs where separate funding was provided in order to help improve equity. This was a very welcomed methodology change that is expected to continue in 2018/19.

### **Long Term Care Sector**

Brock noted that funding for the Long Term Care Sector is based on a per diem funding per bed, case mix index, occupancy (in addition to a co-pay) that is applied consistently to all Long Term Care homes in Ontario. The per diem funding includes costs for all care, food, accommodation and capital.

Carmine thanked Brock for the overview and presentation. He noted that the funding models for various sectors are complex and continue to evolve.

## **7.0 FIDUCIARY DIALOGUE**

### **7.1 Report of the Governance Committee Meeting, Thursday, March 8, 2018**

Jeff Payne provided an update on some of the Committee's discussions including:

- Ensuring Board and Committee agendas and minutes are consistent / standardized.
- Exploring whether the Finance & Audit Committee meetings could be scheduled earlier. Currently they are the same week as the Board meeting. In discussion with Finance, it was determined that they cannot be moved earlier so the practice of including the Finance Committee materials as "Draft" in the Board package will continue.

- Member participation in events and activities. Jeff noted that it was agreed at the Committee that Member attendance at all events and activities is not mandatory. It was noted that when attendance is limited Carmine Domanico and Scott McLeod will decide who attends.
- Governance & Leadership Forum March 6 2018. The evaluation of the forum was very positive. There were a number of good suggestions that will be incorporated for future Forums.

## **7.2 Report of the Quality Committee Meeting, Monday, March 12, 2018**

Moyra Vande Vooren provided an update on the strategic quality framework, she noted that staff are in the process of gathering more input and will provide an update to the Board in September.

### **7.2.1 – Quality Improvement Plan**

#### **7.2.1.1 – 2017-18 QIP Progress Report**

Kimberley Floyd reminded Members that each year the Central West LHIN submits a report on its progress against previous fiscal year priorities and targets. Kimberley asked Members if there were any questions regarding material circulated, there were no questions and no further discussion.

#### **7.2.1.1 – 2018-19 Quality Improvement Plan**

Kimberley Floyd noted that the Draft 2018-19 Quality Improvement Plan is in alignment with Health Quality Ontario (HQO) and is presented for approval. The five areas of focus are patient experience, palliative care, wound care, effective transitions and primary care. Kimberley noted that upon Board approval the 2018-19 plan will be submitted to HQO by March 31<sup>st</sup>.

**MOVED by Jeff Payne and SECONDED by Moyra Vande Vooren, that the 2017/18 Quality Improvement Plan Progress Report and 2018/19 Quality Improvement Plan be approved, as circulated.**

**CARRIED**

## **7.3 Report of the Finance & Audit Committee Meeting, Monday, March 26, 2018**

Adrian Bitz provided updates on the following items:

### **7.3.1 – Financial Statements to February 2018 – Report**

Adrian Bitz provided an overview of the Financial statements to the end of February and the projections to year end. He noted that as of February, there is a projected year end surplus of approximately \$396,000. Adrian informed members that staff have been implementing a plan to ensure that the surplus at the end of the year is minimized.

### **7.3.2 – 2018-19 LHIN Budget**

Adrian Bita presented the Operating Budget for 2018/19 for approval. He noted that the assumptions brought to the Board in February were approved, and this budget incorporates those assumptions. Adrian also advised that there is a plan for a balanced budget each year.

**MOVED by Adrian Bita and SECONDED by Ashish Kemkar, that the 2018-19 LHIN Budget be approved, as circulated.**

**CARRIED**

## **8.0 IN-CAMERA SESSION**

**MOVED by Jeff Payne and SECONDED by Peter Harris, that the Central West LHIN Board of Directors consider matters: related to Personnel, Solicitor-Client Privilege, Personal and Public Interest in a closed session to pursuant to s.9(5)(a) or s 9(5.1) of the Local Health Integration Act, 2006**

**CARRIED**

**MOVED by Hugh O'Brodovich and SECONDED by Neil Davis, that at 9:00 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.**

**CARRIED**

**MOVED by Moyra Vande Vooren and SECONDED by Ashish Kemkar that the Central West LHIN Board of Directors approve the business conducted during the Closed Session and that the actions taken during the Closed Session should not be reported in the minutes.**

**CARRIED**

## **9.0 ADJOURNMENT OF BOARD MEETING**

**MOVED by Adrian Bita and SECONDED by Neil Davis, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, March 28, 2018 be adjourned at 9:00 p.m.**

**CARRIED**

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Carmine Domanico, Board Chair

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Scott McLeod, CEO