

Central West LHIN | RLISS du Centre-Ouest

MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY, NOVEMBER 23, 2016

Commencing at 5:00 p.m.
 Central West LHIN Office
 8 Nelson Street West, Suite 300
 Brampton, Ontario



Board Members Present:	Maria Britto (Board Chair), John McDermid (Vice Chair), Suzan Hall (Member), Pardeep Singh Nagra (Member), Adrian Bita (Member), Jeff Payne (Member)
LHIN Staff Present:	Scott McLeod (CEO), Brock Hovey, Kim Delahunt, Tom Miller, Michele Williams
Regrets:	Kimberley Floyd

1.0 CALL TO ORDER

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. and welcomed everyone to the meeting, including the one observer in attendance from Connexal – GlobeStar Systems Inc. Maria provided a brief overview of the format of the meeting and rules for Observers.

1.1 Approval of Agenda

No additional items were added to the Regular Agenda, as circulated.

MOVED by Adrian Bita and SECONDED by Jeff Payne, that the Regular Agenda for the Central West LHIN Board of Directors' Meeting of Wednesday, November 23, 2016 be approved, as circulated.

CARRIED

1.2 Conflict of Interest

Maria Britto reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. There were no declarations. She requested that all cell phones be turned off or muted during the meeting.

2.0 CONSENT AGENDA

Maria reminded Members that the process is that they can ask questions for clarification from the Consent Agenda, but if further discussion is required, the item will be pulled and added to the Regular Agenda.

Scott advised that all action items from the previous minutes of Wed., October 26th had been addressed. He advised that with respect to Item # 5.1 – 'Redevelopment of Peel Manor Long Term Care Home', that a thank you note has been sent to Janette Smith, Commissioner of Health Services, thanking her for attending the meeting, but to also advise that the LHIN is working on a letter to the Region of Peel Council regarding the Board's support for their plan.

Suzan Hall made an inquiry regarding the number of Coordinated Care Plans that had been completed by each Health Link, as had been referenced in the Quality Committee Minutes of Mon., September 12, 2016. Staff advised that they did not have this information immediately available, but would provide this information following the meeting.

Action: Kim Delahunt

MOVED by Suzan Hall and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves the Consent Agenda, as circulated.

CARRIED

3.0 REPORTS OF THE BOARD CHAIR AND CEO

3.1 Report of the Board Chair

Maria provided a brief update on some of her activities over the past month, including attending meetings with Caledon Community Services, the Healthy Communities Initiative Committee with local schools, the Official Opening Ceremony for the new Peel Memorial Centre for Health and Wellness on November 9th, and several Board Chair Council meetings and teleconferences.

There was a request by the Board that a personal tour be offered to the Central West LHIN Board and Staff Members who may be interested. Staff will contact William Osler to see what can be arranged, either before the holiday season, or early in the New Year.

Action: Michele Williams/Tom Miller

3.2 Information Sharing by Board Members

Suzan provided an overview of some of the sessions she had attended at the OHA 'HealthAchieve' convention in early November.

Jeff noted that he had completed the Indigenous Cultural Sensitivity training, and advised that it had been quite intensive at times, but overall, he had found it to be very informative and useful. He commented that he hopes this type of training for Board and Staff Members continues to be encouraged going forward.

3.2 Report of the Chief Executive Officer

Scott provided an overview of his CEO Report and some additional activities that had taken place since the writing of his report. Highlights included:

Primary Care

Despite the ongoing tension between the Ontario Medical Association and Ministry of Health and Long-Term Care, the LHIN had a very good meeting with members of the Primary Care Network on November 15th, where the LHIN shared the work currently underway on e-consults and e-visits. There seemed to be considerable interest and support amongst the members of the Network for these initiatives.

Peace Ranch and SHIP Integration

Both Boards have now approved the Amalgamation Agreement and are formally moving forward to fully integrate. It is expected that all legal work should be completed by April 2017. This has been, for the most part, a very successful merger.

Palliative Care / End of Life

The inaugural meeting of the revitalized Central West Palliative Care Network was held on November 4th and will be co-chaired by Scott and Leslie Star, Vice President of the Central West / Mississauga Halton Regional Cancer Centre at Trillium Health Partners. The Network now has the appropriate decision-makers at the table who can drive the change that is required.

Joint Board/Senior Leadership Team Meeting

Board Members and Senior Leadership Teams from the LHIN, CCAC, William Osler and Headwaters attended a Joint Board Quality Meeting on November 19th for the purpose of informing the development of a Joint Action Plan with the objective of enhancing quality in the Central West region including a Joint QIP. The CCAC has participated with the two hospitals in the submission of a joint QIP for the last few years. Health Quality Ontario has asked that the CCACs engage the LHINs in the development of the QIP which are due by March 31.

Central West LHIN Quality Awards

The application process is currently underway for the Central West LHIN Quality Awards to be held January 31, 2017. It is anticipated that there will be significant interest and submissions from the HSPs. The deadline for applications is December 14, 2016.

Outstanding People

Scott advised that with Matt Anderson's departure from William Osler Health System, that Joanne Flewwelling has been appointed Interim President & CEO of William Osler Health System until such time as a permanent CEO is recruited. He also advised that Stacey Daub (CEO of the Toronto Central CCAC) has been appointed as the new CEO of Headwaters Health Care Centre effective January 31, 2017.

Jeff took a moment to congratulate Scott and Tom on receiving recognition for the Central West LHIN's IHSP 2016-2019 'Microsite' at the 17th Annual e-Healthcare Leadership Awards, earning a gold medal in the category of Best Annual or Special Report/Healthcare System.

4.0 BOARD EDUCATION / GENERATIVE DIALOGUE

4.1 Home and Community Care

Scott noted that at the last Board Meeting, a comprehensive overview had been provided of the various functions of the CCAC and the work that they do. He advised that he had initially wanted to take a deeper dive into other areas at this meeting, however, with Kimberley Floyd being unable to attend the meeting and no one from the CCAC available to participate, he suggested that the Board could take the opportunity to discuss specific items that they would like presented over the next few meetings. Some of the feedback included:

- Delivery of services at a sub-LHIN level
- CCAC reporting requirements vs. LHIN reporting requirements
- Personal Support Workers (PSWs)
- Accountability Agreements (the CCAC Agreement with the LHIN, and the CCAC agreements with their providers - i.e. St. Elizabeth Care)
- Patient Experience
- Review of 'Excellent Care for All' Act
- Comparison of Governance Policies (CCAC vs. LHIN)

5.0 STRATEGIC DIALOGUE

5.1 Patients' First Update

Scott provided a brief update on some of the activities over the past few weeks with respect to Patients' First. He advised that today was the last day of deputations/hearings by the Standing Committee. He noted that there had been a full slate of deputations including: Health Quality Ontario, Patient Ombudsman (Ontario), Ontario Medical Association, Ontario Hospital Association, Ontario Nursing Association, CUPE Ontario, Ontario Community Support Association, and Association of Family Health Teams of Ontario, just to name a few. He further advised that the Ministry has added a 16th Work Stream on Change Management/Communications.

5.2 Update on Board Recruitment

Maria advised that a letter had been sent to the Minister's Office and Public Appointments Secretariat, following the Board interviews that took place in October, outlining our preferred candidates for appointment to the Board. She noted that we have recently sent additional correspondence indicating the need for further recruitment for additional members from North Etobicoke, as well as a Francophone representative.

5.3 Update on Central West LHIN Governance and Leadership Forum

There was unanimous agreement that the Governance and Leadership Forum held on November 21st had been a resounding success as noted in the extremely positive evaluations received. Scott noted that we had received some great suggestions for future topics and these will be added to the roster for the 2017/2018 board year, reminding Members that the next two Forums will be the Quality Awards at the end of January 2017, followed by a session on Primary Care, to be held sometime in April or May.

5.4 Update on Joint Board Quality Meeting

Jeff provided an overview on discussions and presentations that had taken place at the Joint Board Quality meeting on November 18th, including the sharing of a personal experience by a former patient, a presentation by Dr. Martin Chase (who is a new member of the Central West Palliative Care Network), presentations by Dr. Tamara Wallington and Dr. Naveed Mohammad on the Osler Quality Journey, and presentations by the four organization CEOs (LHIN, CCAC, Headwaters and Osler),.

Scott noted that he had provided an overview of the Central West LHIN 'Quality Aims' that had been introduced over two years ago and the progress that has been made to date. He also updated everyone on the Central West LHIN Quality Awards taking place in January and noted that the work underway on the 'Palliative Pledge' including establishing a revitalized Central West Palliative Care Network.

Scott advised that at the session, Headwaters had announced their recent Accreditation Award with Exemplary Standing and the LHIN will follow up with formal correspondence congratulating them on this award.

Action: Scott McLeod / Michele Williams

6.0 FIDUCIARY DIALOGUE

6.1 Verbal Report of the Quality Committee Meeting held Mon., November 14, 2016

Jeff provided an overview of discussions that had taken place at the Quality Committee meeting on Monday, November 14th with guest speaker Lee Fairclough, Vice President of Quality Improvement from Health Quality Ontario. Lee had presented a detailed overview of 'Measuring Up – the HQO Common Quality Agenda'. He noted that significant discussion had followed Lee's presentation and that the Committee had identified some excellent opportunities moving forward. Overall, the Central West LHIN Quality Committee continues to make good progress.

7.0 IN-CAMERA SESSION

MOVED by Suzan Hall and **SECONDED** by John McDermid, that at 7:20 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.

CARRIED

MOVED by Jeff Payne and **SECONDED** by Adrian Bita, that at 8:25 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 ADJOURNMENT OF BOARD MEETING

MOVED by Adrian Bita and **SECONDED** by Pardeep Singh Nagra, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, November 23, 2016 be adjourned at 8:25 p.m.

CARRIED

Maria Britto, Board Chair

Scott McLeod, CEO