

Central West LHIN | RLISS du Centre-Ouest

**MINUTES OF THE BOARD OF DIRECTORS' MEETING**

WEDNESDAY, OCTOBER 26, 2016

Commencing at 5:00 p.m.

Central West LHIN Office

8 Nelson Street West, Suite 300

Brampton, Ontario



<b>Board Members Present:</b>	Maria Britto (Board Chair), John McDermid (Vice Chair), Lorraine Gandolfo (Member), Suzan Hall (Member), Pardeep Singh Nagra (Member), Adrian Bita (Member), Jeff Payne (Member)
<b>LHIN Staff Present:</b>	Scott McLeod (CEO), Brock Hovey, Kim Delahunt, Kimberley Floyd, Tom Miller, Dave Pearson, Mark Edmonds, Michele Williams
<b>Guests:</b>	Shemiza Janmohamed, Project Manager, Healthy Communities Initiative Janette Smith, Commissioner of Health Services, Region of Peel Stella Danos-Papaconstantinou, Director, Seniors Services Development, Region of Peel

**1.0 Call to Order**

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m. and welcomed the guests in attendance. There was one Observer in attendance.

Maria advised that this would be Board Member Lorraine Gandolfo's last Board Meeting as she completes her second term on the Central West LHIN Board today. She thanked Lorraine for her outstanding contributions and oversight to the Central West LHIN over the past six years, and for her excellent Chairmanship of the Governance Committee.

Board Members and staff also thanked Lorraine, acknowledging that her contributions would be a huge loss for the LHIN Board. They wished her well in her future endeavours.

**1.1 Approval of Agenda**

No additional items were added to the Regular Agenda, as circulated.

**MOVED by Lorraine Gandolfo and SECONDED by Adrian Bita, that the Regular Agenda for the Central West LHIN Board of Directors' meeting of Wednesday, October 26, 2016 be approved, as circulated.**

**CARRIED**



## 1.2 Conflict of Interest

Maria Britto reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. There were no declarations. She requested that all cell phones be turned off or muted during the meeting.

## 2.0 Consent Agenda

Maria reminded Members that the process is that they can ask questions for clarification from the Consent Agenda, but if further discussion is required, the item will be pulled and added to the Regular Agenda.

Scott advised that all action items from the Board Minutes of Wednesday, September 28, 2016 had been addressed. A brief discussion followed with some general questions and clarification regarding items in the previous minutes. There was one error noted under Item # 5.4 of the minutes, regarding the Mover of the motion, which will be amended accordingly.

**MOVED by Suzan Hall and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves the Consent Agenda, as amended.**

**CARRIED**

## 3.0 Report of the Board Chair and Chief Executive Officer

### 3.1 Report of the Board Chair

Maria provided a brief overview of the various meetings and events that she had attended over the past month, including the Central West LHIN Healthy Communities Initiative Launch on October 6<sup>th</sup>, the LHIN Leadership Council and Board Chairs' meetings, and recent interviews with potential candidates for the Central West LHIN Board of Directors, just to name a few. She noted it had been a very busy month.

### 3.2 Report of the Chief Executive Officer

Scott provided an overview of his CEO Report, providing further updates since writing the report, as follows:

#### **Pressures at William Osler Health System**

William Osler continues to experience significant pressures, particularly at the Brampton Civic Campus with very high volumes of Emergency Department visits and very high no-bed admissions. Continued efforts are underway to get some funding relief and the pressures have been recognized by the Ministry.

Similar pressures are also being experienced at Trillium Health Partners, with very high ALC volumes, resulting in the LHIN declaring Trillium as '1A' status in an attempt to place ALC patients waiting for long-term care homes in the first available bed. The 1A status at Trillium has a potential impact on surrounding LHINs so this situation is being monitored very closely.

### **Central West LHIN Staff Announcements**

The LHIN recently welcomed Alex Phillips to the Decision Support Team. This month we also received news that Tellis George, Director of Funding & Allocation, has decided to retire at the end of December, after almost ten years with the Central West LHIN.

## **4.0 Board Education/Generative Dialogue**

### **4.1 Healthy Communities Initiative**

Shemiza Janmohamed and Dave Pearson provided an overview of the Healthy Communities Initiative and an update on the recent community launch. A brief discussion followed, including the need to ensure the involvement and participation of the French Language-speaking schools as part of this initiative.

Maria thanked Shemiza and Dave for their continuing efforts to keep the momentum moving forward.

## **5.0 Strategic Dialogue**

### **5.1 Redevelopment of Peel Manor Long Term Care Home**

Maria welcomed Janette Smith, Commissioner of Health Services for the Region of Peel, and Stella Danos-Papaconstantinou, Director of Seniors Services Development for the Region of Peel.

Scott noted that they Janette and Stella had been invited to provide an update on the redevelopment plans for Peel Manor Long Term Care Home & Community Hub, with the intent of seeking the Central West LHIN Board's support and endorsement for the project. Janette and Stella provided some of the background history on Peel Manor and an overview of the various stages and timelines for the proposed redevelopment including the creation of a Seniors' Hub.

Janette advised that her staff would be taking a report to the Health System Integration Committee of the Region of Peel in January 20, 2017, noting they would like the Central West LHIN Board of Directors to consider endorsement of the project which would help with consideration of provincial funding. After a fulsome discussion, the following motion was tabled:

**MOVED by Lorraine Gandolfo and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors endorses the proposed redevelopment plans for Peel Manor Long Term Care Home & Community Hub, and further, that the Central West LHIN will provide a formal letter of support to Regional Council, as soon as possible.**

**CARRIED**

## 5.2 Patients' First Update

Scott advised that Bill 41, the legislation on the 'Act to Amend Various Acts in the Interest of Patient Centred Care' was introduced on October 6<sup>th</sup> and passed second reading on October 19<sup>th</sup>. It is expected that the Bill will go to Standing Committee and then possibly a third reading by November. Scott noted that as the Bill makes it through various readings and the Standing Committee there will likely be some amendments made. He noted that he would advise the Board as these changes become clearer.

## 6.0 Fiduciary Dialogue

### 6.1 Verbal Report of Governance Committee Meeting held Thursday, October 13, 2016

Lorraine Gandolfo provided an overview on the business and subsequent discussions that had taken place at the Governance Committee meeting of October 13<sup>th</sup> including a review of the Workplace Harassment and Bullying Policy which had recently undergone a review by LHIN Legal Counsel. Scott advised that in late September, the Pan-LHIN Chairs' Council had reviewed a revised policy that had been developed by Erie St. Clair LHIN with the assistance of LHIN Legal Counsel. The Pan-LHIN Chairs' Council had recommended that each Board adopt the policy at a governance level. The Central West LHIN Governance Committee subsequently reviewed the policy and made minor changes (as highlighted in yellow) on the attached policy. The two highlighted changes included the following:

- That *all types* of bullying be identified
- That the policy be adopted as a Governance policy as well as an HR policy, and that all Board Members and staff, on an annual basis at the beginning of each fiscal year, be required to formally acknowledge that they have read and understood the policy.

**MOVED by Lorraine Gandolfo and SECONDED by Jeff Payne, that the Central West LHIN Board of Directors approves the Governance Policy on Workplace Harassment and Bullying, as recommended by the Governance Committee at their meeting of Thursday, October 13, 2016.**

**CARRIED**

### 6.2 Quarterly CEO Attestation – 2<sup>nd</sup> Quarter 2016-2017 Ending September 30, 2016

Scott presented his quarterly CEO Attestation for the 2<sup>nd</sup> Quarter (Q2) of 2016-2017 and a brief discussion followed.

**MOVED by John McDermid and SECONDED by Suzan Hall, that the Central West LHIN Board of Directors approves the Quarterly CEO Attestation for the 2<sup>nd</sup> Quarter (Q2) of 2016-2017 as circulated and further, that the Central West LHIN Board Chair be authorized to sign the Attestation and submit to the Ministry, as per reporting requirements.**

**CARRIED**

**7.0 In-Camera Session**

**MOVED** by John McDermid and **SECONDED** by Jeff Payne, that at 7:00 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members in attendance be invited to stay for this portion of the meeting.

**CARRIED**

**MOVED** by John McDermid and **SECONDED** by Pardeep Singh Nagra, that at 8:30 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

**CARRIED**

**8.0 Adjournment of Board Meeting**

**MOVED** by Lorraine Gandolfo and **SECONDED** by Adrian Bita, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, October 26, 2016 be adjourned at 8:30 p.m.

**CARRIED**

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Maria Britto, Board Chair

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Scott McLeod, CEO