

**Erie St. Clair Local Health Integration Network  
(ESC L<sup>H</sup>IN)**

**Open Board Meeting  
Minutes  
Tuesday, April 26, 2016**

**ESC L<sup>H</sup>IN  
180 Riverview Drive, Chatham, ON  
Lake Erie Boardroom**

---

**Present:**

Martin Girash, Board Chair  
Michael Hoare, Board Vice-Chair  
Barb Bjarneson, Board Director  
Joseph Bisnaire, Board Director  
Lindsay Boyd, Board Director

**Staff:**

Ralph Ganter, Senior Director (HSD&I)  
Pete Crvenkovski, Director (PQ&KM)  
Shannon Sasseville, Director (CPA&OD)

**Recorder:**

Ruth Augi, Corporate Coordinator

**Regrets:**

Gary Switzer, Chief Executive Officer

---

**1. Call to Order / Welcome**

The Open Board Meeting of the Erie St. Clair L<sup>H</sup>IN was called to order at 1:06 pm by Martin Girash, Board Chair. There were thirteen (13) people in the audience and the Meeting was available via webcast.

**2. Approval of Agenda**

The agenda (*on file*) of the Open Board Meeting dated April 26, 2016 was reviewed, amended and approved by the Board as follow:

- Added:
  - New Business: Item #09.1 Board Policy
    - Item #09.1.1 Workplace Harassment

**MOTION: Moved by Barb Bjarneson and seconded by Michael Hoare that the amended agenda of the Open Board Meeting dated April 26, 2016 be approved.**

**Motion Passed**

**3. Declaration of Conflict of Interest**

None declared.

...2

**4. Open Mic / Patient Experience**

A patient experience video was displayed highlighting Gary Dick, who was born in Chatham-Kent and is living at Tilbury Manor. Over the course of his life he has generally experienced good health, until recently when he was diagnosed with Alzheimer's. Despite the news, Gary remains positive and loves to be active; engaged in his community, and occasionally enjoys a hearty political debate.

The Board Chair thanked LHIN staff for providing these important video clips into the lives of the people our LHIN serves.

**5. Presentations**

None

**6. Consent Agenda**

**MOTION:** *Moved by Michael Hoare and seconded by Joseph Bisnaire that the ESC LHIN Board accepts as presented or approves when required, by a single Consent Motion, the following items:*

**#6.1 Minutes:**

**#6.1.1 ESC LHIN "Special" Open Board Meeting Minutes –  
December 15<sup>th</sup>, 2015**

**#6.1.2 ESC LHIN Open Board Meeting Minutes – March 22<sup>nd</sup>, 2016**

**#6.2 Receipt: Committee / Council Minutes**

**#6.2.1 Governance & Nominating Committee – February 9<sup>th</sup>, 2016**

**#6.3 Health Service Provider Financial Review**

**#6.4 Broader Public Sector Accountability Act 2010**

**#6.4.1 2015/2016 – Q4 Attestation**

*(January 1, 2016 / March 31, 2016)*

**Motion Passed**

**7. Strategic Discussion**

**7.1. Hospice Palliative Care in Erie St. Clair**

**7.1.1 Ontario Palliative Care Network Partnership Update**

Board Chair, Martin Girash advised the Board of two (2) recent Hospice openings in our LHIN, one in Leamington and one in Chatham. He spoke of an interesting observation by hospice staff in Chatham when they decided to stay and sleep overnight at the hospice before its opening and discovered that the brightness of the lights of the city street outside the hospice was creating a problem sleeping and that they needed to fix the problem. This is an excellent example of the staff of the Chatham hospice taking the initiative to think about all aspects of patient care.

3.

Mark Erdelyan, ESC LHIN Health System Design Manager; Maura Purdon, ESC Hospice Palliative Care Network Director and Cross Sector Education, and Jacqueline Séguin, ESC LHIN Performance Analyst, spoke to a PowerPoint presentation (*on file*) distributed to the Board prior to the Board Meeting, highlighting palliative care in our region and the Ontario Palliative Care Network (OPCN).

The three (3) main goals of the OPCN launched this past March are:

- Quality
- Population health
- Sustainability

It was noted that the OPCN was developed due to the following challenges and gaps that still exist:

- Inadequate & inequitable access to integrated, high quality palliative care
- Inadequate support for caregivers
- Limited & inequitable service capacity across all care settings
- Lack of clear accountability for the delivery of palliative care
- Lack of system integration

The OPCN is led by the LHINs and Cancer Care Ontario (CCO), and regionally has leadership representation by Gary Switzer, ESC LHIN CEO, and Monica Staley, CCO Regional Vice President. Maura Purdon spoke on the continuum of palliative care services. Highlighting the three (3) things essential for effective palliative care:

1. Care must be provided in all care settings
2. Different levels of care are needed as different people require different levels of care
3. Need a system that is well connected and integrated, as families move across the system

The Board was reminded that ESC LHIN is fortunate to have a robust availability of services, from hospice homes to specialized practitioners noting Ms. Purdon has been particularly helpful in the education collaborative, stating the importance of using standardized language, tools, and practices across the system. Ms. Séguin spoke to the data surrounding palliative care, noting the aim was to decrease palliative deaths in hospitals and increase the patient's choice over location of death. A toolkit will be released soon provincially, and the following areas have already been identified as deliverables in accordance to the ESC LHIN needs:

- Indigenous communities
- Capacity planning
- Education collaborative
- Family and caregiver engagement

#### **7.2. May 24, 2016 – Strategic Discussion Topic**

Board Chair, Martin Girash suggested the Board defer the strategic discussion from the May 24, 2016 Open Board Meeting to the June 28, 2016 Open Board Meeting as the Open Board Meeting in May will be taking place off-site in Windsor and the Board anticipates a very full agenda.

...4

**8. Funding**

**8.1 Rehabilitation Care Network**

**Request For Funds – Strategic Plan Implementation**

Ralph Ganter, Senior Director, Health System Design & Implementation advised the Board that the ESC LHIN has funded this initiative via Urgent Priority Funds (UPF) for the last three (3) years and introduced Alec Anderson, Director of Chronic Disease Prevention and Management, who spoke to a Briefing Note (*on file*) distributed to the Board prior to the Board Meeting, highlighting the one-time funding request of \$299, 803 was for the continued support of the work of the ESC LHIN Rehabilitation Care network and its key deliverables for 2016-17. It was noted, that while the network was originally planned as a three-year project, the project was now extended to 2017-18.

**MOTION: Moved by Michael Hoare and seconded by Lindsay Boyd that the ESC LHIN Board approves one-time funding of up to \$299,803 for continued support of the work of the Erie St. Clair Local Health Integration Network Rehabilitation Care Network and its achievement of key deliverables for 2016-2017.**

**Motion Passed**

**9. New Business**

**9.1. Board Policy**

**9.1.1 Workplace Harassment**

Barb Bjarneson, Board Member and Governance & Nominating Committee Chair, spoke to the newly crafted ESC LHIN "Workplace Harassment Policy and Workplace Harassment Program" document (*on file*) circulated at the Board Meeting, recommended for adoption by the Governance & Nominating Committee at their meeting earlier today, designed to foster a workplace free from all forms of harassment. It was noted this Policy & Program applied through the entire ESC LHIN inclusive of senior management; Chief Executive Officer, Board Members and Board Chair and was intended to align with ESC LHIN Health & Safety policies and programs.

**MOTION: Moved by Barb Bjarneson and seconded by Lindsay Boyd that the ESC LHIN Board approves the Board Policy "Workplace Harassment Policy & Workplace Harassment Program" as recommended by the ESC LHIN Governance & Nominating Committee and that the Policy/Program document be posted within the LHIN office.**

**Motion Passed**

**10. Reports**

**10.1 Board Chair**

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting, highlighting the significance of the announced Transitional Stabilization Centre noting that it is often easy to lose sight of personal patient care and a meaningful connection to the patient. The Chair reiterated Minister Hoskin's aim to listen to citizens to hear and understand their needs; to restructure and facilitate expertise accessible to small communities via networks connections (ie: Rural Framework).

**MOTION: Moved by Lindsay Boyd and seconded by Barb Bjarneson that the ESC LHIN Board receive the Board Chair Report as presented.**

**Motion Passed**

**10.2 Chief Executive Officer**

Ralph Ganter, Senior Director, Health System Design & Implementation spoke to a written CEO Report (*on file*) in the absence of Gary Switzer, CEO. The Report was distributed to the Board prior to the Board Meeting highlighting and congratulating two (2) hospices in ESC LHIN on their openings and noting how important it was to have these new beds. The Board was also advised that the ESC LHIN Regional Indigenous Health Integration and Strategy Liaison has had requests for new representatives to join the Local Indigenous Health Planning Committee, evidence of the great work they are doing. Hospitals in our LHIN were also congratulated for reducing ALC numbers, as well as the CCAC, ESC LHIN staff, and Assisted Living South-West Ontario (ALSO). The Board suggested congratulation letters be sent to these organizations indicating the LHIN Board's recognition of their efforts.

The Board was advised that hospitals were collecting data re: client satisfaction and the Board requested LHIN staff summarize this data and provide the Board with a comprehensive report on client experience satisfaction within the hospitals including recommendations for improvements.

**MOTION: Moved by Barb Bjarneson and seconded by Lindsay Boyd that the ESC LHIN Board receive the CEO Report as presented.**

**Motion Passed**

**11. Action Items – Review Status & Update New Items**

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items.

**12. Next Meeting**

The Board discussed and confirmed the dates for the next ESC LHIN Open Board Meetings as follows:

- May 24, 2016 @ 4:00 pm – Caboto Club  
2175 Parent Street, Windsor, ON
- June 28, 2016 @ 1:00 pm – ESC LHIN  
180 Riverview Drive, Chatham, ON

**13. Adjournment**

**13.1 Adjourn to In Camera Session**

At 2:52 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- Personal or public interest
- Matters prescribed by regulations

**MOTION: Moved by Barb Bjarneson and seconded by Joseph Bisnaire that the Board move to an In Camera Session of the Open Board Meeting.**

**Motion Passed**

**13.2 Reconvened Open Board Meeting**

At 5:42 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

**13.3 Adjournment**

At 5:44 pm the ESC LHIN Board adjourned the Open Board Meeting.

APPROVED: \_\_\_\_\_



Martin Girash  
Board Chair, Erie St. Clair LHIN

DATE: \_\_\_\_\_

