

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Monday, April 30, 2018**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Lindsay Boyd, Board Vice-Chair
Sheila MacKinnon, Board Director
Rick Charlebois, Board Director
Sharon Pillon, Board Director
Deb Crawford, Board Director

Staff:

Ralph Ganter, CEO
Cathy Kelly, VP, Home & Community Care
Jean-François Harvey, VP, HR & OD
Caen Suni, VP, Integrated Delivery Systems
Linda Vienneau, Director, Finance & Corp. Services
Shannon Sasseville, Director, CPA & OD *(via phone)*

Regrets:

Nora Bressette, Board Director
Susan Martin, Board Director
Wallace Hogan, Board Director
Pete Crvenkovski, VP, Performance, Accountability & Finance
Martin Lees, VP, Clinical

Recorder:

Ruth Augi, Corporate Coordinator

1. Call to Order

The Open Board Meeting of the Erie St. Clair LHIN of April 30, 2018 was called to order at 1:03 pm by Martin Girash, Board Chair. It was noted there were thirty-four (34) people in the audience and the meeting was broadcast via web cast.

2. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated April 30, 2018 was reviewed and approved.

MOTION: *Moved by Sheila MacKinnon and seconded by Rick Charlebois that the agenda of the Open Board Meeting dated April 30, 2018 be approved.*

Motion Passed

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3. Declaration of Conflict of Interest

None declared.

Remarks

The Board Chair acknowledged the presence of Ron Elliott, Westover Treatment Centre, Executive Director in the audience, noting Westover Treatment Centre is scheduled to speak to a presentation to the ESC LHIN Board on April 30, 2018.

CEO, Ralph Ganter noted Barb Frayne, Director, Home & Community Care was representing Cathy Kelly, VP, Home & Community Care at the ESC LHIN Board table today; Caen Suni, VP, Integrated Delivery Systems was ill; Pete Crvenkovski, VP, Performance, Accountability & Finance was in Toronto today and Martin Lees, VP, Clinical is currently away from the LHIN office.

4. Patient Experience

Cathy Kelly, VP, Home & Community Care introduced Jennifer Mazerolle, Tele-Home Care Coordinator who outlined her interaction over a six (6) month period with Sandra Bainton, a patient experiencing severe COPD (Chronic Obstructive Pulmonary Disease), noting the significance of today as their first in-person meeting. Sandra advised the Board, that in her opinion, the Tele-Home program and specifically Jennifer had saved her life. The patient explained to the Board the support and encouragement provided by the Tele-Home program and nurse were key to her taking the necessary steps to changing her lifestyle and stay focused on recovery and improvement.

Open Mic

Three (3) registrants:

- 1) Caroline Taylor

A retired nurse addressed the Board re: her opinion and objection to ongoing developments of the proposed new Windsor/Essex hospital

- 2) Doris Benko

Addressed the Board re: her opinion and objection to ongoing developments of the proposed new Windsor/Essex hospital. Ms. Benko also suggested the ESC LHIN Board hold their monthly Board Meeting in Windsor more often, as the last LHIN Board Meeting held on-site in Windsor was over two (2) years ago

- 3) Martin Bevan

Addressed the Board re: his experiences within the Mental Health care system and his opinion regarding the gaps and lack of access to timely and appropriate services

5. Report

5.1 Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting highlighting the need for LHIN administration to ensure issues identified in the Board Chair's Reports be integrated into administration action plans for effective follow-up. The Board was reminded of the importance of accountability.

**MOTION: Moved by Sharon Pillon and seconded by Deb Crawford that the
Erie St. Clair LHIN Board receives, as presented, the Board Chair's Report.**

Motion Passed

6. Presentation

6.1 Westover Treatment Centre

6.1.1 Update – Program & Services

Martin Girash, Board Chair introduced Ron Elliott, Executive Director, Westover Treatment Centre who spoke to a PowerPoint Presentation (*on file*) distributed to the Board prior to the Board Meeting, highlighting "*What Happens Before and After The Treatment Centre*", a patient's journey through addiction treatment at Westover Treatment Centre and the ongoing challenges of funding and recognition of chronic and often fatal addictions. Ron encouraged the LHIN Board Members to visit the Centre to understand first-hand the everyday important work the centre and staff do.

6.2 Charlotte Eleanor Englehart Hospital (CEEH) of Bluewater Health (BWH) / Town of Petrolia

6.1.1 Update – Capital Planning

Martin Girash, Board Chair introduced Laurie Zimmer, VP, Operations, Bluewater Health who spoke to a PowerPoint Presentation (*on file*) distributed to the Board prior to the Board Meeting, highlighting the ongoing community integration capital stage 1 (Part A & B) progress.

@ 2:16 pm Sheila MacKinnon, Board Member left the meeting

The Board was advised of the current infrastructure and power-plant status of CEEH noting the redevelopment money would help to address a wide scope of patient care areas. Ralph Ganter, LHIN CEO noted that today's presentation by BWH was a continuation of the socialization of a long term five (5) stage project. Laurie Zimmer advised the Board that BWH would continue to provide the LHIN Board with updates regarding the community partnerships.

@ 2:19 pm Sheila MacKinnon, Board Member re-entered the meeting

7. New Business

7.1 Erie St. Clair LHIN Strategy Map

Approval of the Strategy Map

Ralph Ganter, CEO spoke to a Briefing Note and ESC LHIN Strategy Map document (*both on file*) distributed to the Board prior to the Board Meeting, noting the background for the initiative with the engagement of Bonnie Adamson to help with the creation of a document to capture the vision, strategy and transitions of the new LHIN. As the LHIN responsibilities and operating mandate evolved subsequent to transition in June 2017, it was important to develop an effective mechanism to describe a forward-looking focused vision for operations, planning activities and accountability. The Strategy Map visual was conceptually identified to the LHIN leadership as a simple tool that encapsulates vision, mission, desired outcomes, enabling activities, key processes and enabling values. Post transition, LHIN leaders were engaged in a facilitated session with staff to develop the elements of the local Strategy Map. The LHIN CEO also undertook a broad staff engagement on the elements of the document and once endorsed by the Board, the Strategy Map is ultimately meant to guide Annual Business Plan (ABP) and Integrated Health Service Plan (IHSP) generation as well as form pillars for decision making and educational opportunities.

4.

The Board was advised a yearly review “touch-base” would be conducted to ensure the assumptions remain correct.

The Board suggested the identified outcomes have measurements and they be associated with the goals of the CEO and the organization to ensure judgement of real results. It was suggested a “one-pager” be created, a scorecard to capture “now” / “6 months” / “12 months” to monitor progress and accomplishments. The CEO noted that both the ABP and IHSP will be tools to help enable some aspects of the Strategy Map.

MOTION: *Moved by Rick Charlebois and seconded by Lindsay Boyd that the Erie St. Clair LHIN Board of Directors approves the 2018/2019 Erie St. Clair LHIN Strategy Map as the primary LHIN strategy focused guiding document.*

Motion Passed

8. Standing Items

Committee / Council Recommendations

8.1 Finance & Audit (F&A) Committee

Rick Charlebois, Chair, F&A Committee spoke to the items identified in the following Motion by the Finance & Audit Committee meeting of April 16, 2018 recommended for approval by the Board:

MOTION: *Moved by Rick Charlebois and seconded by Sharon Pillon that the Erie St. Clair LHIN Board of Directors approves by a single Consent Motion, the following items as recommended by the ESC LHIN Finance & Audit Committee:*

- **08.1.1.1 ESC LHIN Financial Statements – December 2017**
- **08.1.1.2 ESC LHIN Financial Statements – January 2018**
- **08.1.1.3 ESC LHIN Financial Statements – February 2018**
- **08.1.1.4 Broader Public Sector Act (BPSA) Accountability Attestation Q4 (2017-18) January 1, 2018 – March 31, 2018**
- **08.1.1.5 Broader Public Governed Agency Attestation – March 31, 2018**
- **08.1.1.6 Multi Sector Accountability Agreement (MSAA) Template**
- **08.1.1.7 Long-Term Care Accountability Agreement (LSAA) Template**

Motion Passed

@ 3:19 pm Lindsay Boyd, Board Member left the meeting

8.2 Governance & Nominating (G&N) Committee

No report

@ 3:21 pm Lindsay Boyd, Board Member re-entered the meeting

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8.3 Quality Committee

Sharon Pillon, Chair, Quality Committee spoke to the item identified in the following Motion by the Quality Committee meeting of April 6, 2018 recommended for approval by the Board:

MOTION: Moved by Sharon Pillon and seconded by Deb Crawford that the Erie St. Clair LHIN Board of Directors approves by a single Consent Motion, the following item as recommended by the ESC LHIN Quality Committee:

- **08.3.1.1 ESC LHIN Quality Improvement (QIP) for Home Care (2018-2019)**

Motion Passed

9. Consent Agenda

MOTION: Moved by Lindsay Boyd and seconded by Sharon Pillon that the Erie St. Clair LHIN Board of Directors accepts as presented or approves when required, by a single Consent Motion, the following items:

- **Approval – Open Board Meeting Minutes**
 - **09.1.1 Open Board Meeting – February 28, 2018**
- **Receipt – Committee / Council Minutes**
 - **09.2.1 Finance & Audit Committee – January 16, 2018**
 - **09.2.2 Quality Committee – October 17, 2017**

Motion Passed

10. Report

10.1 Chief Executive Officer

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) distributed to the Board prior to the Board Meeting, specifically noting Communications update of the distribution of the Community Report; staff update re: sub regions and project management office.

Additional areas covered in the CEO Board Report:

- Human Resources & Organizational Development
- Communications, Public Affairs, and Community Engagement
- Integrated Delivery Systems
- Home and Community Care
- Performance, Accountability, and Finance
- Performance, Quality & Knowledge Management
- CEO Engagement and Development

MOTION: Moved by Lindsay Boyd and seconded by Sheila MacKinnon that the Erie St. Clair LHIN Board receives the Chief Executive Officer Report as presented.

Motion Passed

11. Action Items – Review Status & Update New Items

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

12. Adjourn to In Camera Session

At 3:37 pm the Erie St. Clair LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss Confidential matters re:

- o Personal or public interest
- o Security of the LHIN and its Directors
- o Personnel Matters
- o Matters prescribed by regulation

MOTION: *Moved by Rick Charlebois and seconded by Sheila MacKinnon that the Erie St. Clair LHIN Board moves to an In Camera Session of the Open Board Meeting.*

Motion Passed

Reconvened Open Board Meeting

At 6:04 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: *Moved by Rick Charlebois and seconded by Lindsay Boyd that the ESC LHIN Board reconvenes the Open Board Meeting.*

Motion Passed

13. Adjournment

At 6:05 pm the ESC LHIN Board adjourned the Open Board Meeting of April 30, 2018.

MOTION: *Moved by Sharon Pillon and seconded by Lindsay Boyd that the ESC LHIN Open Board Meeting of April 30, 2018 be adjourned.*

Motion Passed

APPROVED:



Martin Girash
Board Chair, Erie St. Clair LHIN

DATE:

