

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Tuesday, March 28, 2017**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Michael Hoare, Board Vice-Chair
Joseph Bisnaire, Board Director
Lindsay Boyd, Board Director
Sheila MacKinnon, Board Director

Staff:

Ralph Ganter, CEO
Pete Crvenkovski, Director (PQ&KM)
Alec Anderson, Director (CDP&M)
Shannon Sasseville, Director, (CPA & OD)

Regrets:

Nora Bressette, Board Director

Recorder:

Ruth Augi, Corporate Coordinator

1. Call to Order

The Open Board Meeting of the Erie St. Clair LHIN of March 28, 2017 was called to order at 1:06 pm by Martin Girash, Board Chair. It was noted there were twenty-one (21) people in the audience and the meeting was broadcast via web cast.

The Board Chair, Martin Girash welcomed the newly appointed ESC LHIN Board Member Sheila MacKinnon to her first ESC LHIN Board Meeting. Sheila received an Order-In-Council (OIC) appointment on March 8, 2017.

2. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated March 28, 2017 was reviewed and approved.

MOTION: *Moved by Michael Hoare and seconded by Joseph Bisnaire that the agenda of the Open Board Meeting dated March 28, 2017 be approved.*

Motion Passed

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3. Declaration of Conflict of Interest

None declared.

4. Open Mic

None.

Patient Experience

An inspirational video on “aging” was displayed highlighting the important message of encouraging people to continue functioning and being engaged regardless of age and perceived mental attitudes about aging.

5. Strategic Discussion

5.1 LHIN Renewal – Transition Update

Ralph Ganter, CEO acknowledged the ongoing uninterrupted work of the LHIN and CCAC staff since the passage of *Patients First Legislation* in December 2016, congratulating both staffs for their continuing efforts up to today and anticipated through to Transition Day (T-Day) and beyond. The CEO introduced Beth Dulmage, Director, LHIN Transitions who provide a verbal update to the Board, highlighting as well the extraordinary efforts of ~ thirty (30) people who continue to work towards T-Day maintaining an ever increasing volume of materials and details within a short timeline. It was noted the ESC LHIN has not followed a text book merger example, rather our functional integration teams (FITs) were remaining nimble and conscious of patient’s needs. Beth noted the inspiring and cooperative working environment with the common aim of all staffs of minimizing disruptions to patient care. Beth confidently advised the Board that the focused staff would ensure the ESC LHIN would be ready for T-Day. The Board was advised of Deloitte’s and the Ministry’s continuing review of all Readiness Deliverables and our LHIN was currently awaiting the signed directive from the Minister, likely in the first week of April 2017. Of particular thanks, Beth noted the transition team and co-leads from both the ESC LHIN and ESC CCAC.

6. New Business

6.1 Erie St. Clair “Draft” Annual Business Plan (ABP)

Board Chair, Martin Girash spoke to the process of flow of the ABP from the LHIN to the Ministry. The CEO, Ralph Ganter advised the Board that today’s information for the Board was a preliminary step in the process as the final ABP is due within 120 days of the tabling of the provincial budget and the significant revisions may be required as a result of the provincial budget.

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3.

Ralph Ganter, CEO introduced Alec Anderson, Director, Chronic Disease Prevention & Management who spoke to a PowerPoint presentation, ESC LHIN Annual Business Plan and covering memorandum (*all on file*) which had been distributed to the Board prior to the Board Meeting, acknowledging the team effort of LHIN staff to develop the ABP. It was noted that this year's ABP had a greater focus by editing down content and improving the information with specific targets.

MOTION: *Moved by Sheila MacKinnon and seconded by Joseph Bisnaire that the Erie St. Clair LHIN Board endorses the final "draft" Annual Business Plan (ABP) 2017-2018 for final edits and submission to the Ministry of Health and Long-Term Care (MoHLTC).*

Motion Passed

7. Committee / Council Recommendations

7.1 Finance & Audit Committee Recommendations – March 7, 2017

Michael Hoare, Finance & Audit Committee Member, in the absence of Finance & Audit Committee Chair, Lindsay Boyd, spoke to the two (2) attestations (*both on file*) recommended for approval by the Finance & Audit Committee.

**7.1.1 Broader Public Sector Accountability (BPSA) Attestation 2016-2017
Q3 (October 1, 2016 – December 31, 2016)**

MOTION: *Moved by Michael Hoare and seconded by Joseph Bisnaire that the ESC LHIN Board approves the Broader Public Sector Accountability Q3 (October 1, 2016 – December 31, 2016) Attestation as recommended by the ESC LHIN Finance & Audit Committee on March 7, 2017 and direct the ESC LHIN Board Chair to sign and submit the Attestation.*

Motion Passed

7.1.2 Board Governed Agency Attestation – March 31, 2017

MOTION: *Moved by Michael Hoare and seconded by Sheila MacKinnon that the ESC LHIN Board approves the Board Governed Agency Attestation (March 31, 2017) as recommended by the ESC LHIN Finance & Audit Committee on March 7, 2017 and direct the ESC LHIN Board Chair to sign and submit the Attestation.*

Motion Passed

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8. Funding

8.1 The Hospice of Windsor and Essex County

8.1.1 Compassion Care Community

Ralph Ganter, CEO introduced Ron Sheppard, Health System Manager, Windsor-Essex who spoke to a Request For Funds (*on file*) which was distributed to the Board prior to the Board Meeting highlighting in June of 2015/16 the ESC LHIN Board approved one-time funding to support the implementation of an innovative pilot project called the Collective Impact Model. The initiative, now publicly called the Windsor Essex Compassion Care Community (WECCC), is a cross sectorial collaborative program that aims to create neighbourhoods or communities of informal supports connected to and caring for assisting seniors in maintaining wellness and independence and reducing/avoiding utilization of the formal healthcare system. The Hospice of Windsor Essex County as the lead agency, undertook significant planning, engagement, and program development activities through the Project Management Office in the initial roll out year 2015/16 and into 2016/17. The Board was advised of a robust volunteer structure within the Windsor Hospice and this was an important element for sustainability of the initiative in addition to the involvement of the CCAC as a key partner. The Board requested a status report be provided by LHIN staff in the fall of 2017 indicating future sustainability.

MOTION: *Moved by Joseph Bisnaire and seconded by Michael Hoare that the Erie St. Clair LHIN Board approves \$200,000 in one-time funding to The Hospice of Windsor and Essex County for the Compassion Care Community project management office.*

Motion Passed

9. Health Service Provider Financial Review

Pete Crvenkovski, Director, Performance, Quality and Knowledge Management spoke to the Health Service Provider Financial Review document (*on file*) which was distributed to the Board prior to the Board meeting noting that two (2) of the five (5) ESC LHIN hospitals were ~ 2% over budget as of January 31, 2017:

CKHA – continues to work with a supervisor in place and anticipates funds from the Ministry by March 31, 2017

LDMH - continuing pressures re: CT scanner

- redirecting strokes to WRH therefore funding has been reduced to hospital

- delay in funding re: rehabilitation program

WRH – anticipate balancing within several months

- significant savings are evident (~ 1 million / month)

10. Consent Agenda

MOTION: Moved by Michael Hoare and seconded by Joseph Bisnaire that the ESC LHIN Board accepts as presented or approves when required, by a single Consent Motion, the following items:

- **Approval – Board Minutes**
 - **“Special” Open Board Meeting – February 14, 2017**
 - **Open Board Meeting – February 28, 2017**
 - **“Special” Open Board Meeting – March 1, 2017**
- **Receipt – Committee / Council Minutes**
 - **CEO Performance Evaluation & Compensation Committee**
 - **CEO PE&C Committee – February 14, 2017**
 - **Finance & Audit Committee**
 - **Finance & Audit Committee – December 13, 2016**
 - **Governance & Nominating Committee**
 - **Governance & Nominating Committee – February 14, 2017**

Motion Passed

11. Reports

11.1 Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting, noting the responsibilities, accountabilities and authorities of Boards of Directors specifically suggesting that in order to facilitate the added responsibility of “what is in the best interest of the system”, the ESC LHIN Board establish a policy requiring that proposals from health service providers be consistent with a master plan and master program and, at least, be indicative of collaboration with all relevant partners or, at best, be joint proposals from all relevant health service providers, with each Health Service Provider (HSP) Board having approved the submission. It was also suggested that the Governance & Nominating Committee be tasked with working with the CEO to draft a Board Policy for discussion at the upcoming Governance Advisory Council (GAC) meetings the first week of May 2017. The Board Chair also highlighted the national recognition spot-light by CBC on the remarkable efforts of many Windsor-Essex agencies and the community regarding the welcoming of refugees, including a large number of refugees from Syria.

MOTION: Moved by Lindsay Boyd and seconded by Joseph Bisnaire that the Erie St. Clair LHIN Board receives, as presented, the Board Chair’s Report.

Motion Passed

11.2 Chief Executive Officer

Ralph Ganter, CEO introduced Shannon Sasseville, Director, Communications, Public Affairs and Organizational Development, who spoke to the current version of the ESC LHIN Community Report (*on file*) which was provided to the Board at the Board Meeting. The ESC LHIN has been publishing this report for several years and the current purpose is as a health care magazine for residents in our region. In addition to hard copies distributed throughout the community, in health service provider (HSP) waiting rooms, the magazine will be posted on line as well as available in French via Le Rampart. The publication includes content from HSPs.

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) which was distributed to the Board prior to the Board Meeting noting an updated status regarding electroconvulsive therapy (ECT) with service available at Bluewater Health (BWH) and in Hôtel-Dieu Grace Healthcare in late April 2017.

MOTION: *Moved by Sheila MacKinnon and seconded by Lindsay Boyd that the ESC LHIN Board receives the Chief Executive Officer Report as presented.*

Motion Passed

12. Action Items – Review Status & Update New Items

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

13. Adjournment

13.1 Adjourn to In Camera Session

At 2:59 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- o Personal or public interest
- o Matters prescribed by regulations

MOTION: *Moved by Michael Hoare and seconded by Lindsay Boyd that the Board move to an In Camera Session of the Open Board Meeting.*

Motion Passed

13.2 Reconvened Open Board Meeting

At 5:41 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: *Moved by Michael Hoare and seconded by Joseph Bisnaire that the Board reconvene the Open Board Meeting.*

Motion Passed

14. Adjournment

At 5:42 pm the ESC LHIN Board adjourned the Open Board Meeting of March 28, 2017.

MOTION: *Moved by Michael Hoare and seconded by Sheila MacKinnon that the Open Board Meeting of March 28, 2017 be adjourned.*

Motion Passed

APPROVED: _____


Martin Girash
Board Chair, Erie St. Clair LHIN

DATE: _____

April 25.17

