

**Erie St. Clair Local Health Integration Network  
(ESC LHIN)**

**Open Board Meeting  
Minutes  
Tuesday, May 27<sup>th</sup>, 2014**

**Hôtel-Dieu Grace Healthcare - Tayfour Campus,  
1453 Prince Rd., Windsor, ON  
Chrysler Auditorium**

**Present:**

Martin Girash, Board Chair  
Barb Bjarneson, Board Director  
Robert Bailey, Board Director  
Joseph Bisnaire, Board Director

**Staff:**

Gary Switzer, CEO  
Ralph Ganter, Senior Director (HSD&I)  
Pete Crvenkovski, Director (PQ&KM)  
Matthew Little, CFO  
Shannon Sasseville, Director (C&PA)

**Regrets:**

Mike Lowther, Board Director

**Recorder:**

Ruth Augi, Corporate Coordinator

**1. Call to Order / Welcome**

The Open Board Meeting of the Erie St. Clair LHIN was called to order at 2:01 pm by Martin Girash, Board Chair, with welcoming remarks to the Board and staff of Hôtel-Dieu Grace Healthcare (HDGH) for their invitation and offer to host the LHIN Board and staff today. The LHIN Board Chair thanked the HDGH staff for the informative tour of the Tayfour Campus and programs prior to the luncheon shared with HDGH Board and staff, CMHA Windsor-Essex County Branch Board and LHIN Board and staff. The LHIN Board and staff introduced themselves and Ken Deane, HDGH Chief Executive Officer introduced HDGH Board and staff in attendance.

It was noted there were 36 members of the public in attendance and the meeting was being webcast.

**2. Approval of Agenda**

The agenda (*on file*) of the Open Board Meeting dated May 27<sup>th</sup>, 2014 was reviewed by the Board and amended as follows:

- Item #10.4 was removed from Consent and became Item #11
- Item #10.6.1.2 Governance & Nominating Committee Recommendation – May 16<sup>th</sup>, 2014 was removed from Consent and tabled to the In Camera Session

**MOTION: Moved by Barb Bjarneson and seconded by Robert Bailey that the amended agenda of the Open Board Meeting dated May 27<sup>th</sup>, 2014 be approved.**

**Motion Passed**



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**3. Declaration of Conflict of Interest**

None declared.

**4. Open Mic**

None registered.

Gary Switzer, CEO, spoke to a "YouTube" video displayed at the meeting, presenting a client of the House of Sophrosyne who wanted to share her journey and experiences, highlighting the importance to offer an opportunity for clients to bring their stories to our Board Meetings. This touch-point was provided to bring to life, the impact of the work and decisions of our Board on the community and residents we serve.

**5. Presentation**

**Hôtel-Dieu Grace Healthcare**

Martin Girash, Board Chair introduced Ken Deane, HDGH CEO, who in turn, introduced his Executive Team and welcomed the LHIN to hear and learn more about the realignment of services within Windsor and recognized Martin Girash's past leadership within the Windsor hospital system. Ken Deane introduced Terra Cadeau, Partnerships Manager, Partnerships/Planning/Communication & Development, who spoke to a PowerPoint presentation (*on file*) displayed at the Board Meeting, outlining HDGH's new focus on its role as the lead agency for child and youth mental health services and chronic disease management. An outline was provided regarding the model development structure to enhance program and service delivery and the development of partnerships; collaboration and communication needed to leverage the services and impact the outcome for the patient.

The Board expressed interest in knowing more regarding the structure that would be used to achieve the "backbone support organization" described in the presentation. The Board also indicated interest in learning about HDGH's plans to overcome governance reluctance with integration that often arises with joining partners from independent organizations. The HDGH expressed interest in working with the LHIN to ensure alignment with the system as a whole.

Martin Girash, Board Chair thanked Terra Cadeau and Ken Deane on behalf of the LHIN Board for their presentation and comments and acknowledged the enthusiasm around the realignment of services and the potential partnership opportunities ahead.



## 6. Strategic Discussion

### 6.1. Chronic Disease – Erie St. Clair Health Links Experience

#### Lessons Learned and Future Shape

Ralph Ganter, Senior Director, Health System Design & Implementation, introduced Dr. Martin Lees, ESC LHIN Primary Care Lead; Matt Snyder, Chief Transformation Officer, TSSO and Paula Reaume-Zimmer, Integrated Director of Operations, MH&A Programs, CKHA & CMHA Lambton-Kent, who jointly spoke to a PowerPoint presentation (*on file*) displayed at the Board Meeting, outlining the spirit of the Health Links initiative and where the Health Links were headed. Dr. Lees spoke to the issue of high users and associated costs, encouraging collaboration. Ralph Ganter highlighted the health link implementation in Erie St. Clair and Matt Snyder spoke to the progress to date and the status of the development of the health link plans in Erie St. Clair. Paula Reaume-Zimmer provided details for the improvement of the delivery of services for mental health and addiction through the Rapid Assessment, Intervention and Treatment (RAIT) program.

The Board expressed interest in learning more about the timeline for the six (6) health links in Erie St. Clair and the identification process as addressing the clusters seen in the service data, recognizing the challenges to implement the initiative LHIN-wide.

It was noted that service is determined by the needs of the patient, thus a new thought process of “bottom up” rather than “top down” and the importance to view the total patient circumstance i.e.: social, physical, cultural etc.

The Board Chair thanked the speakers for their comprehensive presentation and information noting the detailed data and explanation.

## 7. Funding

### 7.1. Urgent Priority Funding

#### Request For Funds: Convalescent Care and Long-Term Care Beds

Ralph Ganter, Senior Director, Health System Design & Implementation spoke to a Request For Funds document (*on file*) which was distributed to the Board prior to the Board Meeting, outlining the initiatives identified were focused on achieving restorative programming. The individual projects also provide capacity in order to divert care from acute care services. The intention is for all projects to be serviced through the upcoming 2014/2015 community funding allocations. (*which, as of the time of the Board Meeting have not yet been announced by the ministry*). Once the Community Funding Allocation for Fiscal Year 2014/2015 is received, the ESC LHIN's intention is to reallocate up to \$682,226 into new Base Funds for the continued support for the new bed expansion. It was noted that these initiatives remain consistent with the Dr. Walker report recommendations for the ESC LHIN and the expected outcomes for the convalescent care bed program are:

- Reduced ALC days at the hospitals in the ESC region
- Improved clinical and functional outcomes from chronic care patients
- Reduced readmissions to hospitals
- Improved quality of life for participating patients. A significant proportion of patients who had been destined for LTC convalescent care were restored to a level whereby they could go home with CCAC service



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**MOTION: Moved by Barb Bjarneson and seconded by Robert Bailey that the Erie St. Erie St. Clair LHIN Board approves the following individual allocations as identified in the table below:**

Agency	Funding Source	One-Time Funding
Berkshire Care Centre	Urgent Priority	\$234,900
Trillium Villa Nursing Home	Urgent Priority	\$193,620
Vision Nursing Home	Urgent Priority	\$253,706
<b>Total</b>		<b>\$ 682,226</b>

**Motion Passed**

**8. New Business**

**8.1. Multi Sector Accountability Agreements (M-SAAs) Agreement Update**

Pete Crvenkovski, Director, Performance, Quality & Knowledge Management spoke to a Briefing Note (*on file*) which was distributed to the Board prior to the Board meeting, advising that in accordance with the Local Health System Integration Act, 2006 (LHSIA) which requires Local Health Integration Networks (LHINs) have a service accountability agreement (SAA) in place with each health service provider (HSP) that it funds, periodic review and negotiation of the SAAs is in order to reflect the HSP submitted Community Annual Planning Submission (CAPS) including details about the services offered by the HSP, the clients served, and the financial and statistical budgets. The CAPS, together with the M-SAAs, form the basis of a multi-year funding and planning framework. It was noted that except for the French Language Services requirements, no material changes were observed in the M-SAAs. All agencies are balanced and no service reductions were noted. In addition, no significant differences exist in the planning targets and accountabilities for the community sector. Summary highlights by sector include:

- CCAC wait times
- CHCs, Community MH&A, and other community sector agencies continue to focus on percent administrative costs, their sector specific targets, and data quality improvements at the functional centre level for statistical reporting

**MOTION: Moved by Joseph Bisnaire and seconded by Barb Bjarneson that the Erie St. Clair LHIN Board authorizes the Erie St. Clair LHIN Board Chair and the Chief Executive Officer to execute the 2014-2017 Multi Sector Accountability Agreements (M-SAAs) on behalf of the Erie St. Clair LHIN.**

**Motion Passed**



## 9. Reports

### 9.1. Board Chair Report

Martin Girash, Board Chair spoke to a written report (*on file*) which had been distributed to the Board prior to the meeting, highlighting a seminar he attended in Toronto entitled "Effective Governance Collaboration to Advance Integration" hosted by the Ontario Hospital Association and the May 6<sup>th</sup>, 2014 joint ESC LHIN / HSP Leadership Council session.

**MOTION: Moved by Joseph Bisnaire and seconded by Robert Bailey that the ESC LHIN Board receives the Board Chair Report as presented.**

**Motion Passed**

### 9.2. Chief Executive Officer

Gary Switzer, CEO spoke to a written CEO Report (*on file*), which had been distributed to the Board prior to the Board Meeting, highlighting Bluewater Health's initiative to start the work of the withdrawal management services on-site at the hospital and not wait for facility development and thanked staff for their foresight. Also noted was diabetes which CCAC has taken on, with central intake showing improvement and better service delivery for the community from investments by the LHIN.

Board Member, Barb Bjarneson spoke to the ESC LHIN Quality Council document provided to the Board during May offering data and proposed recommendation which would be tabled for Board approval at the June Board Meeting.

**MOTION: Moved by Robert Bailey and seconded by Barb Bjarneson that the ESC LHIN Board receives the CEO Report as presented.**

**Motion Passed**

## 10. Approval of the Consent Agenda

The ESC LHIN Board reviewed and accepted or approved as presented, by a single Consent Motion, the following items (*all on file*):

- #10.1 Minutes:
  - ESC LHIN Open Board Meeting Minutes of March 25th, 2014
  - ESC LHIN Special Open Board Meeting Minutes of May 6th, 2014
- #10.2 Health Service Provider Financial Review
- #10.3 Broader Public Sector Accountability (BPSA) Act 2010
  - Q4 2013/2014 (January 1, 2014/March 31, 2014)
- #10.5 Committee Minutes
  - #10.5.1 CEO Performance Evaluation & Compensation Committee
    - Approved Committee Minutes of March 5th, 2014
    - Approved Committee Minutes of May 5th, 2014
  - #10.5.2 Finance & Audit Committee
    - Approved Committee Minutes of March 4th, 2014



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- #10.5.3 Governance & Nominating Committee
  - Approved Committee Minutes of February 18th, 2014
- #10.6 Committee / Council Recommendations
  - #10.6.1 Governance & Nominating Committee
    - Recommendation from Meeting of May 13th, 2014

**MOTION: Moved by Joseph Bisnaire and seconded by Robert Bailey that the Erie St. Clair LHIN Board approve the Consent segment of the Agenda of May 27<sup>th</sup>, 2014 as presented.**

**Motion Passed**

**11. Item Moved from Consent Agenda Item #10**

**11.1. #10.4 Confirmation of Regulatory Compliance - April 1, 2013 / March 31, 2014**

The Board Chair, Martin Girash spoke to a Briefing Note (*on file*) entitled "Confirmation of Regulatory Compliance" advising the Board of the request that this document include input regarding health and safety and noted that this matter was now incorporated into the document (item #6).

**12. Action Items – Review Status & Update New Items**

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*) noting:

- #1 Health Links Report
  - Completed - presentation at today's Board Meeting
- #2 LEAN Education
  - Completed – A Briefing Note was provided to the Board on May 21<sup>st</sup>, 2014
- #3 ESC LHIN Annual Business Plan
  - In progress – an update will be provided following the provincial election

**13. Board Business**

Ruth Augi, Corporate Coordinator reminded the Board to advise availability dates and to deliver any shredding materials to the LHIN office for disposal.

**14. Next Meeting**

The next ESC LHIN Open Board Meeting is scheduled for Tuesday, June 24<sup>th</sup>, 2014, in the Lake Erie Room of the ESC LHIN office, located at 180 Riverview Drive, Chatham, ON.



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**15. Adjournment to In Camera Session**

At 3:59 pm the ESC LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss confidential matters re:

- o Personal or public interest
- o Matters prescribed by regulation

**MOTION: Moved by Joseph Bisnaire and seconded by Barb Bjarneson that the Board move to an In Camera Session of the Open Board Meeting.**

**Motion Passed**

**16. Call to Order – Meeting Reconvened**

At 6:13 pm the Open Board Meeting of the Erie St. Clair LHIN of May 27<sup>th</sup>, 2014 was reconvened.

**MOTION: Moved by Joseph Bisnaire and seconded by Robert Bailey that the Open Board Meeting of May 27<sup>th</sup>, 2014 be reconvened.**

**Motion Passed**

**In Camera Session Report**

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- o Personal or public interest
- o Matters prescribed by regulation

**17. Adjournment**

**MOTION: Moved by Barb Bjarneson and seconded by Robert Bailey to adjourn the ESC LHIN Open Board Meeting @ 6:14 pm.**

**Motion Passed**

Approved: \_\_\_\_\_

**Martin Girash  
Board Chair**

Date: \_\_\_\_\_

*June 24, 14*



