

**Erie St. Clair Local Health Integration Network
(ESC L^HIN)**

**Open Board Meeting
Minutes
Wednesday, May 30, 2018**

**ESC L^HIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Lindsay Boyd, Board Vice-Chair
Nora Bressette, Board Director
Sheila MacKinnon, Board Director
Rick Charlebois, Board Director
Sharon Pillon, Board Director
Deb Crawford, Board Director
Wallace Hogan, Board Director

Staff:

Ralph Ganter, CEO
Cathy Kelly, VP, Home & Community Care
Martin Lees, VP, Clinical (*via phone*)
Jean-François Harvey, VP, Human Resources & OD
Caen Suni, VP, Integrated Delivery Systems
Shannon Sasseville, Director, Communications &
Public Affairs

Regrets:

Susan Martin, Board Director
Pete Crvenkovski, VP, Performance, Accountability & Finance

Recorder: Ruth Augi, Corporate Coordinator

1. Call to Order

The Open Board Meeting of the Erie St. Clair L^HIN of May 30, 2018 was called to order at 1:02 pm by Martin Girash, Board Chair. It was noted there were twelve (12) people in the audience and the meeting was broadcast via web cast.

2. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated May 30, 2018 was reviewed and approved.

MOTION: *Moved by Rick Charlebois seconded by Lindsay Boyd that the agenda of the Open Board Meeting dated May 30, 2018 be approved.*

Motion Passed

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Local Health Integration
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3. Declaration of Conflict of Interest

None declared.

4. Report

4.1 Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting highlighting:

- Care Giver Assistance: Martin demonstrated a visual link to “My Care Journey”, an application offered by Windsor Regional Hospital (WRH) to patients and caregivers
- Bureaucracy Busters: a joint report from Hôtel-Dieu Grace Healthcare (HDGH) and Canadian Mental Health Association – Windsor/Essex Branch (CMHA WECB) providing an update regarding their joint Board Task Force
- Governance Advisory Councils (GACs): Terms of Reference

**MOTION: Moved by Sharon Pillon and seconded by Wally Hogan that the
Erie St. Clair LHIN Board receives, as presented, the Board Chair’s Report.
Motion Passed**

5. Standing Items

Committee / Council Updates & Recommendations

5.1 Finance & Audit (F&A) Committee

Rick Charlebois, Chair, F&A Committee advised the Board that the Finance & Audit Committee Terms of Reference were being revised and would be presented at the next F&A Committee meeting scheduled for June 26.18.

5.2 Governance & Nominating (G&N) Committee

Sheila MacKinnon, Chair, G&N Committee advised the Board that a G&N Committee “planning” session was being scheduled for August 2018 (*date to be confirmed*) to review outstanding Committee responsibilities and develop an agenda for a fall G&N Committee meeting.

5.3 Quality Committee

Sharon Pillon, Chair, Quality Committee updated the Board:

- Committee met May 15, 2018
- Continuing to determine the Committee’s mandate
- Speakers scheduled:
 - Carol Moore (Health Quality Ontario (HQO))
 - Dr. Josh Tepper (Health Quality Ontario (HQO))
- LHIN Quality Chairs will meet at HSSO Conference – June 19 & 20.18

6. Consent Agenda

MOTION: *Moved by Lindsay Boyd and seconded by Rick Charlebois that the Erie St. Clair LHIN Board of Directors accepts as presented or approves when required, by a single Consent Motion, the following items:*

- **Approval – Open Board Meeting Minutes**
 - **06.1.1 Open Board Meeting – April 30, 2018**
 - **06.1.2 “Special” Open Board Meeting – May 15, 2018**
- **Receipt – Committee / Council Minutes**
 - **06.2.1 Finance & Audit Committee – March 1, 2018**
 - **06.2.2 Finance & Audit Committee – April 16, 2018**

Motion Passed

7. Report

7.1 Chief Executive Officer

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) distributed to the Board prior to the Board Meeting. Areas covered in the CEO Board Report included:

- Human Resources & Organizational Development
- Communications, Public Affairs, and Community Engagement
- Integrated Delivery Systems (IDS)
 - Caen Suni, VP., IDS introduced Nicole Robinson newly on-boarded to the ESC LHIN
- Home and Community Care (H&CC)
 - Cathy Kelly, VP., H&CC advised the Board of “in-house” education re: Health Links and Care Coordinator training re: mental health
- CEO Engagement and Development

MOTION: *Moved by Wally Hogan and seconded by Nora Bressette that the Erie St. Clair LHIN Board receives the Chief Executive Officer Report as presented.*

Motion Passed

8. Action Items – Review Status & Update New Items

Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

The Board requested an revised reporting document be developed to display discipline of delivery with a more accurate record and track system regarding action items, noting progress, status and most responsible person (MRP).

9. Adjourn to In Camera Session

At 2:22 pm the Erie St. Clair LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss

Confidential matters re:

- o Personal or public interest
- o Personnel Matters
- o Matters prescribed by regulation

MOTION: *Moved by Rick Charlebois and seconded by Deb Crawford that the Erie St. Clair LHIN Board moves to an In Camera Session of the Open Board Meeting.*

Motion Passed

Reconvened Open Board Meeting

At 4:50 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: *Moved by Wally Hogan and seconded by Rick Charlebois that the ESC LHIN Board reconvenes the Open Board Meeting.*

Motion Passed

10. Adjournment

At 4:51 pm the ESC LHIN Board adjourned the Open Board Meeting of May 30, 2018.

MOTION: *Moved by Nora Bressette and seconded by Deb Crawford that the ESC LHIN Open Board Meeting of May 30, 2018 be adjourned.*

Motion Passed

APPROVED: _____



Martin Girash
Board Chair, Erie St. Clair LHIN

DATE: _____

