

**Erie St. Clair Local Health Integration Network
(ESC LHIN)**

**Open Board Meeting
Minutes
Wednesday, September 26, 2018**

**ESC LHIN
180 Riverview Drive, Chatham, ON
Lake Erie Boardroom**

Present:

Martin Girash, Board Chair
Lindsay Boyd, Board Vice-Chair
Sheila MacKinnon, Board Director
Rick Charlebois, Board Director *(via phone)*
Wally Hogan, Board Director

Staff:

Ralph Ganter, CEO
Cathy Kelly, VP., Home & Community Care
Pete Crvenkovski, VP., P,A & Finance
Martin Lees, VP., Clinical
Jean-François Harvey, VP, Human Resources & OD
Caen Suni, VP, Integrated Delivery Systems
Shannon Sasseville, Director, Communications &
Public Affairs

Regrets:

Nora Bressette, Board Director
Sharon Pillon, Board Director
Deb Crawford, Board Director

Recorder:

Ruth Augi, Corporate Coordinator

1. Call to Order (Part #1 – quorum timeframe constraint)

The Open Board Meeting of the Erie St. Clair LHIN of September 26, 2018 was called to order at 12:38 pm by Martin Girash, Board Chair.

2. Adjourn to In Camera Session

At 12:39 pm the Erie St. Clair LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss Confidential matters re:

- Personal or public interest

MOTION: Moved by Lindsay Boyd and seconded by Wally Hogan that the Erie St. Clair LHIN Board move to an In Camera Session of the Open Board Meeting.

Motion Passed

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Local Health Integration
Network

Reconvened Open Board Meeting

At 1:07 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: *Moved by Sheila MacKinnon and seconded by Wally Hogan that the ESC LHIN Board reconvene the Open Board Meeting.*

Motion Passed

In Camera Session Report

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- Personal and Public Interest

1. Call to Order (*Open Board Meeting Part #2*)

The Open Board Meeting of the Erie St. Clair LHIN of September 26, 2018 was called to order at 1:08 pm by Martin Girash, Board Chair. It was noted there were nine (9) people in the audience and the meeting was broadcast via web cast.

2. Approval of Agenda

The agenda (*on file*) of the Open Board Meeting dated September 26, 2018 was reviewed and amended to accommodate quorum:

- Item #05.1 moved to be addressed as Item #04.1
- Item #04.1 moved to be addressed as Item #05.1
- Item #05.2 moved to be addressed as Item #10
- Item #07.1 moved to be addressed as Item #12
- Item #07.3 moved to be addressed as Item #11
- Item #10 moved to be addressed as Item #13
- Item #11 moved to be addressed as Item #14
- Item #12 moved to be addressed as Item #15

MOTION: *Moved by Sheila MacKinnon seconded by Lindsay Boyd that the amended agenda of the Open Board Meeting dated September 26, 2018 be approved.*

Motion Passed

3. Declaration of Conflict of Interest

None declared.

4. Presentation

4.1 French Language Health Services – Annual Report (2017-2018)

Ralph Ganter, CEO introduced Marthe Dumont, French Languages Services Lead, who spoke to a PowerPoint presentation (*on file*) “*French Language Health Services – Annual Report 2017-2018*” which was distributed to the Board prior to the Board Meeting. The Board was advised:

- French Language Health Services training will be available in April 2019 to promote cultural awareness

- There is a need to address gaps in services
- Work is ongoing with the French Language Entity
- Sub-region Tecumseh, Lakeshore, Amherstburg, Lasalle (TLAL) has the largest francophone population of all ESC LHIN sub-regions

The Board expressed interest in knowing if a French navigator was available in each sub-region and whether there is sufficient staffing of French-speaking Patient Service Workers (PSWs). The FLS Annual Report 2017-2018 will be tabled at the ESC LHIN Open Board Meeting of October 24, 2018 for Board approval.

5. Report

5.1.1 Board Chair

Martin Girash, Board Chair spoke to a written report (*on file*) which was distributed to the Board prior to the Board Meeting highlighting:

- Activities – Summer 2018
- Government Transition
- Attachments:
 - Patient Ombudsman – Annual Report 2016-17
 - ESC LHIN Board Chair letter to Patient Ombudsman – February 13.18
 - MoHLTC Minster Christine Elliott remarks to OHA Leadership Summit – September 6.18

MOTION: *Moved by Sheila MacKinnon and seconded by Lindsay Boyd that the Erie St. Clair LHIN Board receives, as presented, the Board Chair's Report.*

Motion Passed

6. New Business

6.1 ESC LHIN Corporate Values

Jean-François Harvey, VP Human Resources and Organizational Development spoke to a Briefing Note and updated Corporate Values charts (*all on file*) circulated at the Board Meeting in follow-up to a Board Education Workshop held earlier in the day.

MOTION: *Moved by Wally Hogan and seconded by Lindsay Boyd that the Erie St. Clair LHIN Board of Directors approves the Erie St. Clair LHIN Corporate Values as presented and recommended by LHIN staff.*

Motion Passed

7. Standing Items

Committee / Council Updates & Recommendations

7.2 Operational Performance & Audit (OP&A) Committee

Lindsay Boyd, Board Vice-Chair and OP&A Committee Member, on behalf of Rick Charlebois, OP&A Committee Chair, spoke to highlights of the OP&A Committee meeting of September 12, 2018.

Broader Public Sector Act (BPSA) Attestation Q1 2018-2019 (*on file*)

MOTION: *Moved by Lindsay Boyd and seconded by Rick Charlebois that the ESC LHIN Board of Directors approves the Broader Public Sector Act (BPSA) Attestation Q1 2018-2019 (April 1, 2018 to June 30, 2018) as recommended by the Operational Performance & Audit Committee and direct the ESC LHIN Board Chair & CEO to sign and submit the Attestation as required.*

Motion Passed

4.

ESC LHIN Financial Statements – July 2018 (on file)

MOTION: Moved by Lindsay Boyd and seconded by Sheila MacKinnon that the ESC LHIN Board of Directors receives and accepts Erie St. Clair LHIN Financial Statements – July 2018 as recommended by the Operational Performance & Audit Committee

Motion Passed

@ 2:01 pm Board Member, Rick Charlebois left the meeting (via phone)

8. Consent Agenda

MOTION: Moved by Lindsay Boyd and seconded by Wally Hogan that the ESC LHIN Board of Directors receives as presented or approves when required, by a single Consent Motion, the following items:

- **Approval – Open Board Meeting Minutes**
 - **08.1.1 Open Board Meeting – June 27, 2018**
 - **08.1.2 “Special” Open Board Meeting – July 11, 2018**
 - **08.1.3 “Special” Open Board Meeting – September 12, 2018**
- **Receipt – Committee / Council Minutes**
 - **08.2.1 Finance & Audit Committee – June 26, 2018**
 - **08.2.2 Quality Committee – June 26, 2018**

Motion Passed

9. Reports

9.1 Chief Executive Officer

Ralph Ganter, CEO spoke to a written CEO Report (*on file*) distributed to the Board prior to the Board Meeting, highlighting the ESC LHIN Board Chair / CEO submission to the Ministry re: ideas for innovative projects / best practices - aggregate:

- E-rehab
- Intensive hospital to home
- Clinical care coordinator to primary
- Assisted living model in Windsor
- Paramedic high-user calls
- Compassion Care Community

Pete Crvenkovski, VP, Performance, Accountability & Finance, spoke to risk profiles highlighting:

- admissions / discharges / monitoring high-users / re-admissions / emergency department re-visits

Cathy Kelly, VP, Home & Community Care spoke to highlights noted in the CEO Report. The Board expressed thanks to VP, Jean-François Harvey for the work to develop the ESC LHIN Corporate Values.

MOTION: Moved by Wally Hogan and seconded by Sheila MacKinnon that the Erie St. Clair LHIN Board receives the Chief Executive Officer Report as presented.

Motion Passed

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10. Presentation

Erie St. Clair Sub-region Development

Ralph Ganter, CEO introduced Jenn Mackey, Sub-Region Director, Sarnia/Lambton, who spoke to a PowerPoint presentation (*on file*) which was distributed to the Board prior to the Board Meeting, highlighting ESC LHIN sub-region development initiatives:

- Webinars were held last week with local health service providers and stakeholders to outline the sub-region approach and expression of interest process
- Sub-region tables will be action-oriented with a shared accountability for cross-sector responsibilities; shifting our approach from reactive to proactive
- The six ESC LHIN sub-regions will be regrouped into four sub-region tables:
 - Essex, Tecumseh, Amherstburg, Lakeshore
 - Chatham and Kent
 - Windsor
 - Sarnia and Lambton
- Tables will consist of 12 people per sub-region with a representation of cross-sectoral partners
- Expressions of interest are due to the LHIN by October 2, 2018, and successful representatives will be notified by October 22, 2018

11. Quality Committee

Martin Lees, VP, Clinical provided a verbal update to the Board noting:

- follow-up regarding the emergency department matrix
- a scheduled Board / Committee Education Session by Health Quality Ontario (HQP) for November 14, 2018
- ongoing work regarding scorecards

12. Governance & Nominating (G&N) Committee

No report

13. Action Items – Review Status & Update New Items

Ralph Ganter, CEO and Ruth Augi, Corporate Coordinator reviewed the status of recorded Action Items (*on file*).

- Acton Item #03
 - An Action Note (*on file*) was distributed to the Board prior to the Board Meeting

14. Adjourn to In Camera Session (*discussion only – no quorum*)

At 2:40 pm the Erie St. Clair LHIN Board moved into an In Camera Session pursuant to LHIN Bylaws and section s.9(5) of the Local Health Systems Integration Act 2006 to discuss Confidential matters re:

- Personal or public interest
- Personnel Matters
- Matters prescribed by regulation

MOTION: Moved by Lindsay Boyd and seconded by Wally Hogan that the Erie St. Clair LHIN Board moves to an In Camera Session of the Open Board Meeting.
Motion Passed

Reconvened Open Board Meeting

At 3:49 pm the ESC LHIN Board moved out of the Camera Session and reconvened the Open Board Meeting.

MOTION: Moved by Sheila MacKinnon and seconded by Wally Hogan that the ESC LHIN Board reconvene the Open Board Meeting.
Motion Passed

In Camera Session Report

The ESC LHIN Board reported that the following confidential matters were discussed during the In Camera Session:

- Personal and Public Interest
- Personnel matters
- Matters prescribed by regulation

15. Adjournment

At 3:50 pm the ESC LHIN Board adjourned the Open Board Meeting of September 26, 2018.

MOTION: Moved by Wally Hogan and seconded by Sheila MacKinnon that the ESC LHIN Open Board Meeting of September 26, 2018 be adjourned.
Motion Passed

APPROVED: _____



Martin Girash
Board Chair, Erie St. Clair LHIN

DATE: _____

OCT. 24.18