

Hamilton Niagara Haldimand Brant Local Health Integration Network

Minutes of the Business Meeting of the Board of Directors April 27, 2016

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on April 27, 2016, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, and beginning at 4:00 p.m.

Present: Michael P. Shea, Board Chair
 Mervin Witter, Vice Chair
 Laurie Ryan-Hill, Vice Chair
 Helen Mulligan, Member
 Bill Thompson, Member
 Dominic Ventresca, Member
 Madhuri Ramakrishnan, Member

HNHB LHIN Staff
in Attendance: Donna Cripps, CEO
 Helen Rickard, Corporate Coordinator, Recording Secretary
 Steve Isaak, Director, Health System Transformation
 Derek Bodden, Director, Finance
 Rosalind Tarrant, Director, Access to Care
 Linda Hunter, Director, Health Links and Strategic Initiatives
 Emily Christoffersen, Director, Quality & Risk Management
 Trish Nelson, Director, Communications, Community Engagement and
 Corporate Services
 Dr. Jennifer Everson, Physician Lead, Clinical Health System
 Transformation

Guests: Dr. Suzanne Johnston, President, Niagara Health System
 Dr. Tom Stewart, Chief of Staff, Niagara Health System & St. Joseph's
 Healthcare Hamilton
 Dr. Karl Stobbe, McMaster Regional Assistant Dean, Niagara Campus,
 Michael G. DeGroote School of Medicine
 Dr. Barry Wright, Board Chair, Niagara Health System, Interim Dean,
 Goodman School of Business, Brock University

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Dominic Ventresca

SECOND: Mervin Witter

That the agenda of April 27, 2016, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session

B.1 Niagara Health System Update

(Presentations are appended to original set of minutes and labelled as

Appendix 1 and Appendix 2)

Presenters: Linda Hunter, Director, Health Links and Strategic Initiatives, HNHB LHIN

Dr. Suzanne Johnston, President, Niagara Health System

Dr. Tom Stewart, Chief of Staff, Niagara Health System & St. Joseph's Healthcare Hamilton

Dr. Karl Stobbe, McMaster Regional Assistant Dean, Niagara Campus, Michael G. DeGroote School of Medicine

Dr. Barry Wright, Board Chair, Niagara Health System, Interim Dean, Goodman School of Business, Brock University

Key Points of Discussion:

- LHIN staff provided a presentation on the HNHB LHIN Capital Review Process (Appendix 1).
- It was noted that the LHIN plays a role in advising on and endorsing the program and service elements of all capital projects, however approval of capital projects occurs at the Ministry of Health and Long Term Care.
- Stage 1 can take a considerable amount of time for Ministry review and involves assessing future demands (5, 10 and 20 year outlook) for services and options for service delivery. It is not unusual for this approval to take one year for a capital project of this size.
- A presentation (Appendix 2) was provided by Niagara Health System on the development of the Stage 1A Proposal, 20 year vision, and information on program, services, and access to care.
- An overview was provided of the visioning forums held across Niagara to gather information on the future direction of the Niagara Health System and vision for the new hospital and regional care. Over 400 recommendations were received as a result of these forums.
- Community engagement will continue to be part of the Niagara Health System with additional sessions continuing in 2016.
- On January 13, 2014 Niagara Health System received a \$26.2 million capital planning grant for the new South Hospital and Urgent Care Centres.

- The new South Hospital will be located in the QEW and Lyons Creek area of Niagara. This hospital will replace aging sites in Niagara Falls, Welland, Port Colborne, Fort Erie, and Niagara-on-the-Lake.
- Niagara Health System is looking at options for developing partnerships to resolve transportation issues in order to provide access to all residents of Niagara.
- It was noted that Mental Health programs will continue to be developed and grow within the Niagara Health System facilities.
- The Niagara Health System is looking at ways to develop partnerships with palliative care providers to develop strategies and plans on looking after the aging population in Niagara.
- The vision of the Niagara Health System has been developed by implementing a population based approach. Putting the patients first has been key to every stage of the development plan for the future.

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of March 30, 2016

MOVED: Mervin Witter
 SECOND: Bill Thompson

That the minutes of the Board Meeting – Business of March 30, 2016, were amended to reflect that under Item D.4(b)(iii) Mervin Witter abstained from voting, and that for the second motion under Item D.4(b)(iii) Laurie Ryan-Hill abstained from voting.

That the minutes of the Board Meeting – Business of March 30, 2016, be approved as amended.

CARRIED

D. Consent Agenda

Consent Agenda of April 27, 2016

MOVED: Dominic Ventresca
 SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network adopts the consent agenda of April 27, 2016, consisting of:

- i. Communications Media Tracking Update

CARRIED

E. Reports

E.1 Report of the CEO

MOVED: Michael Shea
 SECOND: Bill Thompson

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO advised the Board members that the boardroom microphones are not working and that LHIN staff are working on resolving the issue.
- The CEO provided clarification on the difference between a Sub-Region and Health Link.
 - A Sub-Region is a defined geographic area where health care for the entire population will be provided.
 - A Health Link is a philosophy of care for those people who use the healthcare system the most.
 - Each Sub-Region will need a Health Link.
- It was noted that the Board was wearing green in support of Mental Health Week May 2 to May 8. The HNHB LHIN office will be supporting Mental Health Week by changing the outside lights to green. The office staff will also be participating by wearing green.

E.2 Report of the Chair

MOVED: Dominic Ventresca

SECOND: Madhuri Ramakrishnan

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- An overview was provided including the following meetings that were held in April:
- On April 1, 2016, a Board agenda review planning meeting was held with the Board Chair and CEO.
- On April 4, 2016, there was a meeting was held with Mayor Frank Campion, Mayor April Jeffs, Deputy Mayor Bea Kenny, HNHB LHIN Board Chair and CEO, to discuss Niagara Health System. It was noted that there will be a meeting scheduled with the Mayors of Grimsby, Lincoln, and West Lincoln.
- On April 6, 2016, there was a Board Orientation meeting held for new Board Member Madhuri Ramakrishnan. Vice Chair Laurie Ryan-Hill, CEO Donna Cripps, and HNHB LHIN Board Chair Michael Shea attended. It was noted that as part of the orientation of Madhuri Ramakrishnan to the HNHB LHIN Board, Vice Chair Laurie Ryan-Hill will serve as a mentor.
- On April 12, 2016, Vice Chair Laurie Ryan-Hill and the Board Chair attended the LHIN Chair Council Meeting Conference Call. Discussion was held regarding the Patients First document.
- On April 21, 2016, Vice Chair Laurie Ryan-Hill attending the LHIN Chair Council Meeting in Toronto on behalf of the HNHB LHIN.
- On April 26, 2016, the Board Chair attended a meeting with a local service provider to discuss a proposal regarding Alternative Level of Care issues and a potential private sector solution. The information from the meeting has been forwarded to HNHB LHIN CEO.

- On April 27, 2016, the Board Chair and HNHB LHIN CEO had an update meeting prior to the April 27 Board Meeting.
- It was advised that on April 29, 2016, there will be a meeting with the CCAC Board Chair, CCAC CEO, and HNHB LHIN Board Chair and CEO. The purpose of this meeting will be to discuss the Patients First document.

F. New/Other Business

F.1 Quarterly eHealth Update

MOVED: Michael Shea

SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Report of the HNHB eHealth Office.

CARRIED

Key Points of Discussion:

- LHIN staff presented an overview of the Q4 eHealth update (Appendix 3 appended to original set of minutes).
- It was noted the current volume of the data-contributing organizations and those health service providers and primary care doctors who are currently accessing patient information via ClinicalConnect.
- Currently all community lab results are available in ClinicalConnect.
- Although there is a high number of registered users more work needs to be done to ensure those users are using ClinicalConnect.
- Additional improvement is needed on the timeliness of the inputting of patient information into the ClinicalConnect system.
- Clinical Connect was first implemented through HNHB LHIN and is now implemented in four LHINs.

**F.2 Hamilton Health Sciences Corporation Hamilton General Site
Emergency Department Renovation Capital Project**

MOVED: Mervin Witter

SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the program and services component (Part A) of the Pre-Capital submission for the proposed Hamilton Health Sciences Corporation, Hamilton General Hospital site Emergency Department Renovation Capital Project.

CARRIED

Key Points of Discussion:

- This Pre-Capital submission addresses a short-term solution to support the current needs of the Hamilton General Hospital Emergency Department.

- The increase of space to the Emergency Department will lead to increased efficiencies that will improve wait times, patient flow, and safety of care for patients.
- The current Emergency Department is 17,796 sq. ft. Expansion and redesign will result in 18,231 sq. ft. of space designed to meet today's best practice standards.
- The Hamilton General Hospital Emergency Department supports the Regional Level 1 trauma program for the HNHB LHIN. All admissions to the cardiac, vascular, and neuroscience care programs are thought the Emergency Department.
- It was noted that Emergency Department site visits are done for all hospitals and it was determined that two Emergency Departments within the HNHB LHIN require renovations at this time.

F.3 Hamilton Health Sciences Corporation Hamilton General Site Intensive Care Unit Renovation Capital Project

MOVED: Dominic Ventresca

SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the programs and services component (Part A) of the Pre-Capital submission for the Hamilton Health Sciences Corporation, Hamilton General Hospital site Intensive Care Unit Renovation Capital Project .

CARRIED

Key Points of Discussion:

- This proposed renovation will better support the permanent location of the two additional Level 3 ICU beds that were funded and operationalized in 2014.
- Expanding the space will improve workflow, enhance efficiency, and improve the patient's experience of care.
- This renovation will reduce the need to surge patients to other areas within the ICU Department.
- The Hamilton General Hospital Intensive Care Unit is the largest within the HNHB LHIN and currently has 69 beds.
- It was noted that no additional staffing or operating costs are required.

F.4 Hotel Dieu Shaver Health and Rehabilitation Centre Pre-Capital Submission

MOVED: Dominic Ventresca

SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the program and services component (Part A) of the Hotel Dieu Shaver Health and Rehabilitation Centre Pre-Capital submission for the proposed 65 new rehabilitation beds.

CARRIED

Key Points of Discussion:

- A previous Pre-Capital submission to the ministry in 2010 was not approved by the ministry at that time.
- February 2016, Hotel Dieu Shaver Health and Rehabilitation Centre (HDSHRC) submitted a refreshed Pre-Capital submission to the HNHB LHIN for consideration.
- The HDSHRC capital re-development project will create 65 additional rehabilitation beds.
- HDSHRC has collaborated with Niagara Health System to provide an integration of complex care and rehabilitation services within the Niagara Region for the future.
- HDSHRC is projecting that the need for inpatient rehabilitation services in the Niagara Region will exceed their capacity over the next 20 years.
- This proposed submission involves the construction of an additional wing to the hospital.
- It was noted that the submission is requesting an additional 65 beds with the final number of beds required to be finalized at Stage 2 Functional Program step of the Pre-Capital process.

F.5 Quarterly Declaration of Compliance

MOVED: Michael Shea

SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network authorizes the Board Chair to declare to the Minister of Health and Long-Term Care that Upon due enquiry of the Chief Executive Officer and other appropriate LHIN officers and personnel, and subject to any exceptions identified on Schedule A, to the best of the Board's knowledge and belief, the LHIN has:

1. the LHIN's compliance with the "Principles for LHIN-Managed Quality Based Procedure (QBP) Volume Movement", per the QBP Volume Management Instructions and Operational Policies for Local Health Integration Networks that are issued by the ministry;
2. the completion and accuracy of reports required of the LHIN, pursuant to section 5 of the Broader Public Service Accountability Act (BPSAA), on the use of consultants;
3. the LHIN's compliance with the prohibition, in section 4 of the BPSAA, on engaging lobbyist services using public funds;
4. the LHIN's compliance with all of its obligations under applicable directives issued by the Management Board of Cabinet;
5. the LHIN's compliance with its obligations under the Memorandum of Understanding with the Ministry of Health and Long-Term Care; and
6. the LHIN's compliance with its obligations under the Ministry LHIN Accountability Agreement in effect, during the Applicable Period of December 10, 2015 to March 31, 2016.

CARRIED

Key Points of Discussion:

- It was noted that the LHINs are in the process of acquiring a new insurer.

G. Closed Session

MOVED: Helen Mulligan
SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 6:25 p.m. to discuss a matter of personal and public interest.

CARRIED

G.1 Report of the Chair on the Closed Session

During the closed session, the Board discussed a matter of personal and public interest.

MOVED: Michael Shea
SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 6:25 p.m. to discuss a matter of personal and public interest and returned to an open session at 6:52 pm.

CARRIED

H. Adjournment

The Board of Directors – Business meeting be adjourned at 6:53 p.m.

Original Signed by:

May 25, 2016

Michael P. Shea, Chair

Date

Original Signed by:

May 25, 2016

Donna Cripps, Corporate Secretary

Date