

**Hamilton Niagara Haldimand Brant  
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors April 30, 2014

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on April 30, 2014, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 4:00 p.m.

Present: Bob Lawler, Vice Chair (Meeting Chair)  
Ruby Jacobs, Member  
Helen Mulligan, Member  
Laurie Ryan-Hill, Member  
Mervin Witter, Member

Regrets: Michael P. Shea, Board Chair

In Attendance: Donna Cripps, Chief Executive Officer (CEO), HNHB LHIN  
Jo-Ann Mattina, Corporate Coordinator, Recording Secretary, HNHB LHIN  
Trish Nelson, Director, Communications and Corporate Services, HNHB LHIN

LHIN Rosalind Tarrant, Director, Access to Care, HNHB LHIN  
Philip Christoff, Director, Quality and Risk Management, HNHB LHIN  
Derek Bodden, Director, Finance, HNHB LHIN

Guests: Dr. Varun Chaudhary, Chief of Ophthalmology at St. Joseph's Healthcare Hamilton  
Dr. David Higgins, President, St Joseph's Healthcare Hamilton and Associate Clinical Professor of Medicine at McMaster University

**A. Convening the Meeting**

**A.1 Call to Order**

A quorum was present.

In the absence of the Board Chair, the Vice-Chair assumed the role of the Chair for the meeting.

**A.2 Approval of the Agenda**

MOVED: Laurie Ryan-Hill

SECOND: Ruby Jacobs

That the agenda of April 30, 2014, be adopted, as circulated.

CARRIED

**A.3 Declaration of Conflicts**

No conflicts were identified at this time.

**B. Closed Session**

MOVED: Laurie Ryan-Hill  
SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session to review/approve the closed minutes of March 26, 2014, and discuss matters of public/personnel interest at 4:01 p.m.

CARRIED

**B.1 Report of the Chair on the Closed Session**

MOVED: Helen Mulligan  
SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 4:01 p.m. review/approve the closed minutes of March 26, 2014, and discuss matters of public/personnel interest and returned to an open session at 4:26 p.m.

CARRIED

**Key Points of Discussion:**

- During the closed session, the following motion was made:  
MOVED: Ruby Jacobs  
SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network invite the Board Members of the Hamilton Urban Core (HUC) Community Health Centre (CHC) to a meeting to discuss the next steps to ensure the ongoing excellent care for the clients of the HUC CHC and the continued collaborative relationship between the two organizations.

CARRIED

- The LHIN Board of Directors will extend an invitation to the Board of Directors of the Hamilton Urban Core Community Health Centre to meet.

**C. Minutes of the Last Meeting**

**C.1 Approval of the Minutes of March 26, 2014**

MOVED: Helen Mulligan  
SECOND: Laurie Ryan-Hill

That the minutes of the Board Meeting – Business of March 26, 2014 be adopted as circulated.

CARRIED

**D. Consent Agenda**

**D.1 Consent Agenda of April 30, 2014**

MOVED: Ruby Jacobs  
SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network adopt the Consent Agenda of April 30, 2014.

CARRIED

**E. Reports**

**E.1 Report of the CEO**

MOVED: Laurie Ryan-Hill  
SECOND: Helen Mulligan

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO reviewed the pre-circulated report at the meeting.
- The Board acknowledged the work of staff to be able to have the Burn Unit at Hamilton Health Sciences recognized and funded by the Ministry of Health and Long-Term Care (ministry).
- The expansion of the Clinical Connect services was well received by the Board. It was further reported that the Clinical Connect team has reached out to 70 of the 86 Long Term Care Homes in the LHIN for inclusion in the Clinical Connect program.

**E.2 Report of the Chair**

MOVED: Bob Lawler  
SECOND: Helen Mulligan

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Vice-Chair reviewed the pre-circulated report at the meeting.
- It was noted that all of the presentations, documentation and transcripts of the Standing Committee Meetings are posted on the Legislative Assembly website. The general message being received is that the health system isn't where it needs to be; however, it is moving in the right direction. Throughout the review, a number of presenters have raised concerns about the Community Care Access Centres (CCACs). The provincial government announced last week that there will be a panel to review CCACs.

### **E.3 Report of the Quality and Safety Committee Chair**

MOVED: Bob Lawler  
SECOND: Helen Mulligan

That the Report of the Quality and Safety Committee Chair be received and filed.

CARRIED

#### Key Points of Discussion:

- At the Quality and Safety Committee meeting held on April 2, 2014. The minutes of the Quality and Safety Committee meeting of January 24, 2014, were approved by the Quality and Safety Committee for receipt by the Board of Directors.

MOVED: Ruby Jacobs  
SECOND: Mervin Witter

That the minutes of the Quality and Safety Committee meeting of January 24, 2014, be received and filed.

CARRIED

#### Ministry LHIN Performance Indicator Update

MOVED: Ruby Jacobs  
SECOND: Laurie Ryan-Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receives and files the Ministry LHIN Performance Agreement indicator update.

CARRIED

#### Quality Guidance Council Update

MOVED: Ruby Jacobs  
SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receives and files the Quality Guidance Council Work Plan update.

CARRIED

#### Key Points of Discussion:

- At the Quality and Safety Committee meeting held on April 23, 2014. The minutes of the Quality and Safety Committee meeting of April 2,

2014, were approved by the Quality and Safety Committee for receipt by the Board of Directors.

MOVED: Ruby Jacobs  
SECOND: Laurie Ryan-Hill

That the minutes of the Quality and Safety Committee meeting of April 2, 2014, be received and filed.

CARRIED

**F. New/Other Business**

**F.1 Quarterly Declaration of Compliance**

MOVED: Bob Lawler  
SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network authorizes the Board Chair to declare to the Minister of Health and Long-Term Care that Upon due enquiry of the Chief Executive Officer and other appropriate LHIN officers and personnel, and subject to any exceptions identified on Schedule A, to the best of the Board's knowledge and belief, the LHIN has:

1. the completion and accuracy of reports required of the LHIN, pursuant to section 5 of the *Broader Public Service Accountability Act (BPSAA)*, on the use of consultants;
2. the LHIN's compliance with the prohibition, in section 4 of the BPSAA, on engaging lobbyist services using public funds;
3. the LHIN's compliance with all of its obligations under applicable directives issued by the Management Board of Cabinet;
4. the LHIN's compliance with its obligations under the Memorandum of Understanding with the Ministry of Health and Long-Term Care; and
5. the LHIN's compliance with its obligations under the Ministry LHIN Accountability Agreement/Ministry LHIN Performance Agreement in effect,

during the Applicable Period of January 1 to March 31, 2014.

CARRIED

**Key Points of Discussion:**

- The CEO clarified that the exception noted on Schedule A has been declared in previous quarters.
- The LHIN continues to be insured during this time.

**G. Education Session**

**E.1 Vision Strategy**

Key Points of Discussion:

- Dr. Varun Chaudhary and Dr. David Higgins presented on the LHIN's vision strategy. A copy of the presentation will be posted on the LHIN's website.
- The HNHB LHIN is the first LHIN to develop a strategy for Ophthalmology Services. This model has been adopted as a provincial template across the province.
- The Board questioned where Optometrists fit into the strategy. It was noted that strategy involved first getting the ophthalmologists on board and then they would reach out to Optometrists. The Optometrists have been engaged through the Diabetes Screening Program.
- The Board questioned whether the referral patterns will be enforced. The preferred approach is to engage not dictate to the providers. It was noted that the first big step is to empower the patient with knowledge regarding the wait times for procedures.

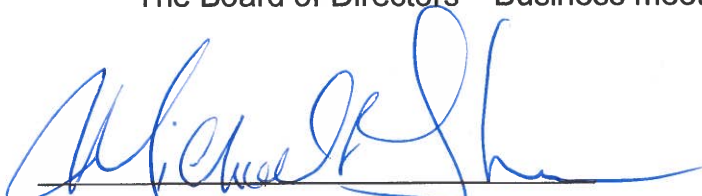
**H. Adjournment**

MOVED: Laurie Ryan-Hill

SECOND: Mervin Witter

The Board of Directors – Business meeting be adjourned at 5:30 p.m.

CARRIED

  
\_\_\_\_\_  
Michael P. Shea, Chair

28 May / 14  
\_\_\_\_\_  
Date

  
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Donna Cripps, Corporate Secretary

June 10, 2014  
\_\_\_\_\_  
Date