

**Hamilton Niagara Haldimand Brant
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors August 27, 2014

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on August 27, 2014, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 4:00 p.m.

Present: Michael P. Shea, Board Chair
Bob Lawler, Vice Chair
Ruby Jacobs, Member
Helen Mulligan, Member
Laurie Ryan-Hill, Member

Regrets: Mervin Witter, Member

In Attendance: Donna Cripps, Chief Executive Officer (CEO), HNHB LHIN
Jo-Ann Mattina, Corporate Coordinator, Recording Secretary,
HNHB LHIN
Derek Bodden, Director, Finance, HNHB LHIN
Dr. Jennifer Everson, Physician Lead, Clinical Health System
Transformation, HNHB LHIN
Steve Isaak, Director, Health System Transformation, HNHB LHIN
Trish Nelson, Director, Communications and Corporate Services,
HNHB LHIN
Rosalind Tarrant, Director, Access to Care, HNHB LHIN
Sue Kennedy, Advisor, Health System Transformation, HNHB LHIN

Guests: Dr. Peter Bieling, St. Joseph's Healthcare Hamilton (SJHH)
Dr. Tim Carlton, Brant Community Health System
Dr. David Vincent, Health Link - Brantford
Peter Dilworth, North Hamilton Community Health Centre
Laura Wheatley, SJHH

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the agenda of August 27, 2014, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session

B.1 Mental Health Early Intervention

Key Points of Discussion:

- Sue Kennedy and Dr. Beiling provided an update on the Mental Health Early Intervention Program. A copy of the presentation will be posted LHIN's website.
- The Board inquired if the program would provide a place for youth who suffer from addictions that are awaiting treatment so that they are not pulled back into old habits. It was noted that if there is a facility that the program could leverage, they would act as a connector between the patient and the organization. However, if there are no services available the program will complete the assessment for placement in the appropriate treatment program.

B.1 'Caring for my COPD' Program: Implementation Update

Key Points of Discussion:

- Dr. Carlton, Dr. Vincent, Peter Dilworth, and Laura Wheatley presented on 'Caring for my COPD' Program: Implementation Update. A copy of the presentation will be posted on the LHIN's website.
- The Board inquired whether family physicians are aware of the program. It was explained that information regarding the referral process has recently been sent to family physicians.

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of June 25, 2014

MOVED: Bob Lawler

SECOND: Laurie Ryan-Hill

That the minutes of the Board Meeting – Business of June 25, 2014, be adopted as circulated.

CARRIED

D. Reports

D.1 Report of the CEO

MOVED: Michael P. Shea

SECOND: Bob Lawler

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO reviewed the pre-circulated report.
- It was noted that staff of the LHIN and Hamilton Urban Core (HUC) Community Health Centre (CHC) have been meeting regularly and the meetings have been positive. The meetings focused on HUC CHC's budget and FTEs allocations. Staff are anticipating that there will be a recommendation coming to the Board Meeting in September to support the operational component of the HUC CHC

budget. The Board to Board meeting in June has assisted staff from both organizations to work together.

- The LHIN will be hosting a Stakeholder Engagement Session on September 29, 2014. The session will host a variety of different people from across the LHIN to review the LHIN's Strategic Plan. Board Members are invited to attend the session if they are available.

D.2 Report of the Chair

MOVED: Laurie Ryan-Hill

SECOND: Ruby Jacobs

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Chair reviewed the circulated Report.
- In September 2013, the Board of Directors approved the Establishment of an Executive Committee with the understanding that a new appointment was imminent. To date this committee has not met.
- Due to the delay in the appointment of a new Board Member, it is recommended that the Board revoke the establishment of the Executive Committee until such time as the board deems it to be necessary.

MOVED: Michael P. Shea

SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) revoke the establishment of an Executive Committee until such time as the board deems it to be necessary.

CARRIED

D.3 Report of the Audit Committee Chair

MOVED: Michael P. Shea

SECOND: Ruby Jacobs

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Audit Committee Chair reviewed the circulated report.
- The Audit Committee held a meeting just prior of to the Board Meeting of August 27, 2014. The minutes of the Audit Committee meeting of June 18, 2014, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Bob Lawler
SECOND: Helen Mulligan

That the minutes of the Audit Committee meeting of June 18, 2014, be received and filed.

CARRIED

Funding Allocations

- Multiple Sclerosis Clinic
MOVED: Bob Lawler
SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve one-time funding for fiscal 2014-15 in the amount of \$50,830 to the Hamilton Health Sciences Corporation in order to maintain the services provided through the Multiple Sclerosis Clinic.

CARRIED

Key Point of Discussion:

- There are seven MS clinics which are located in Ottawa, London, Hamilton, Toronto (Sunnybrook, Sick Kids, and St. Michael's), and Kingston, serving the entire province from these locations. The Hamilton-based clinic is located at HHSC and receives \$101,660 per year from the MS Society.
 - The LHIN CEOs have initiated discussions with the Ministry of Health and Long-Term Care (ministry) to find a provincial funding solution.
 - Currently, Hamilton Health Sciences Corporation (HHSC) is paying the costs.
- Mental Health and Addiction Program Lead
MOVED: Bob Lawler
SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve \$150,000 in one-time funding, from the 2013-14 community investment funding, to St. Joseph's Healthcare Hamilton for a full time Early Intervention Project Implementation Coordinator for one year.

CARRIED

Key Point of Discussion:

- This request relates to the educational presentation that the Board received on Mental Health Early Intervention Program.

- Physiotherapy – Exercise Class
 MOVED: Bob Lawler
 SECOND: Laurie Ryan- Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$8,280 (\$7,200 direct and \$1,080 indirect costs) to St. Joseph’s Healthcare Hamilton to support group exercise classes for seniors.

CARRIED

Key Point of Discussion:

- The LHIN identified 15% of the approved funding as holdback to address gaps as initial capacity and demand were difficult to determine.
- In May 2013, SJHH submitted a proposal for new exercise classes to be located at their Stoney Creek King Campus and the West 5th Hamilton Mountain site (on completion of the capital redevelopment). The King Campus site classes were approved and have been operating since November 2013.
- The Board deferred the decision for funding of the West 5th Hamilton Mountain site classes until the redevelopment of the West 5th site was complete.
- In May 2014, SJHH notified the LHIN of their readiness to implement three exercise classes at the West 5th site to serve community residents living in the Hamilton Mountain area. These classes will provide the capacity to serve an additional 70 individuals.

- Community Investment Funding
 MOVED: Bob Lawler
 SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve \$814,528 in additional base funding in 2014-15 to St. Joseph’s Home Care for the expansion of First Place Transitional Beds from three to 32.

CARRIED

Key Point of Discussion:

- Staff have been reporting Alternate Level of Care (ALC) pressures to the Board for some time.
- In 2013-14 Board approved three transitional beds at First Place Hamilton.
- In January 2014, the LHIN seconded an individual from HHSC for a three month period to explore opportunities in the Hamilton area for community transitional wellness programs for the population of seniors and other adults that require 24 hour access to supports. On May 28, 2014, the HNHB LHIN Board of Directors was presented with the final report of the lead of the community “Hamilton Community Transitional Wellness Capacity Project” (HCTWC project).

- The HCTWC report identified St. Joseph's Home Care (SJHC) transitional unit at First Place as a potential area for immediate expansion. In September 2013, the HNHB LHIN Board of Directors approved funding to support three transitional beds at First Place. On August 8, 2014, the HCTWC project lead submitted a proposal to expand the First Place Transitional Program, operated by SJHC from three to 32 beds.
- It was explained that the funding required for 2014-15 would be \$407,000, included in that allocation is \$99,000 one-time funding for startup costs and equipment purchases.

Hospital Attestations on Use of Consultants

MOVED: Bob Lawler
 SECOND: Laurie Ryan- Hill

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receives and files the update on the Hospital Use of Consultation pursuant to the *Broader Public Sector Accountability Act, 2010*.

CARRIED

Key Point of Discussion:

- Under the *Broader Public Services Act, 2010*, hospitals are required to submit to the LHIN on the use of consultants, expenses and lobbyists rules. All nine hospitals submitted their attestation to the LHIN. The LHIN is required to report to the ministry on the attestations received by August 31, 2014.

E. New/Other Business

E.1 Capital Approval - Brant Community Health System Redevelopment

MOVED: Michael P. Shea
 SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorse the program and services component (Part A) of the pre-capital submission for the Redevelopment of Brant Community Healthcare System, and forward it to the Ministry of Health and Long-Term Care.

CARRIED

Key Points of Discussion:

- It was noted that the ministry requires organizations to project programs and services out 20 years. In subsequent stages of the capital approvals, the LHIN and the ministry will review the proposal to ensure that the proposed programs and services are aligned with population projections for the area. The LHIN is only endorsing a conceptual plan at this stage of the process.

F. Closed Session

MOVED: Michael P. Shea
SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session to review/approve the closed minutes of June 25, 2014, and to discuss a personnel matter at 5:34 p.m.

CARRIED

F.1 Report of the Chair on the Closed Session

MOVED: Bob Lawler
SECOND: Ruby Jacobs

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 5:34 p.m. review/approve the closed minutes of June 25, 2014, and to discuss a personnel matter and returned to an open session at 5:58 p.m.

CARRIED

G. Adjournment

The Board of Directors – Business meeting be adjourned at 5:59 p.m.

CARRIED

<original signed by>

September 24, 2014

Michael P. Shea, Chair

Date

<original signed by>

September 24, 2014

Donna Cripps, Corporate Secretary

Date