

**Hamilton Niagara Haldimand Brant
Local Health Integration Network**

Minutes of the Meeting of the Board of Directors August 29, 2018

A meeting of the Board of Directors of the Hamilton Niagara
Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on
August 29, 2018, at the Webster/Albion Falls meeting room, HNHB LHIN, 211 Pritchard Rd.
Hamilton, Ontario, beginning at 2:00 p.m.

PRESENT:

Voting Members:

Janine van den Heuvel, Chair
Bill Thompson, Vice Chair
Dominic Ventresca, Member
Madhuri Ramakrishnan, Member
Marianne Knight, Member
Saqib Cheema, Member
Shelley Moneta, Member
Suzanne Belanger-Fontaine, Member

Regrets:

Bill Chopp, Member
Paul Armstrong, Member

HNHB LHIN Staff in

Attendance:

Donna Cripps, Chief Executive Office
Jodi Sanders, Interim Executive Assistant, Board of Directors and
Recording Secretary
Martina Rosza, VP, Home & Community Care
Trish Nelson, Director, Communications
Jennifer Everson, VP, Medical
Emily Christoffersen, VP, Commissioning, Performance and
Accountability
Rosalind Tarrant, VP, Health System Strategy and Integration
Miranda Ingribelli, Vice President People and Talent Management

Guest:

Eric Vandewall, President and CEO, Joseph Brant Hospital
Dr. Stephen Selchen, Chief of Psychiatry and Medical Director of Mental
Health and Addictions Services, Joseph Brant Hospital

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda of August 29, 2018

MOVED: Janine van den Heuvel

SECOND: Bill Thompson

That the agenda of August 29, 2018, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education/Generative Discussion

B.1 PHAST Program

Key Points of Discussion:

- Joseph Brant Hospital presented an overview of the PHAST program, previously approved for \$580K annualized funding.
- Program model addresses identified gaps in the delivery of urgent mental health care utilizing a patient-centred approach by:
 - providing programs and services that meet the patient's needs, rather than focusing solely on what an institution has to offer;
 - collaborating with system mental health and addictions partners utilizing a coordinated access system;
 - utilizing a mix of personal and group interventions; and
 - implementing 'warm transfers', whereby patients receive personal, in-person introductions to outside programs.
- Patient entry to the program is through referrals from the emergency department, inpatient unit or primary care (over 70% currently from ED or the inpatient unit). Primary care and mental health agency engagement was conducted to simplify referral processes.
- Ongoing hub and spoke model and program navigation discussions occurring at the Sub-region Anchor Table and Mental Health and Addictions Action Table. As the program evolves, applicable metrics will be developed, including processes to track outcomes to facilitate scale and spread throughout the region to other system partners.
- PHAST program daily expenses per patient are one third the cost of an in-patient stay and also result in quicker transitions out of inpatient units.

C. Consent Agenda

C.1 Consent agenda of August 29, 2018

MOVED: Janine van den Heuvel

SECOND: Shelly Moneta

That the Board of Directors adopts the consent agenda of August 29, 2018 consisting of:

- i. Minutes of Board of Directors – Business Meeting of June 27, 2018

CARRIED

D. Reports

D.1 Report of the Chief Executive Officer

MOVED: Shelley Moneta
SECOND: Suzanne Moneta

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- As of July 31st, all appropriate notifications in regards to the Care Partners data breach have occurred.
- A service provider Infection Prevention and Control (IPAC) breach has occurred in Ontario (outside of this LHIN). HNHB LHIN IPAC practices have been reviewed. HNHB nursing care centres all utilize single-use syringes. Service provider organizations providing in-home care in for LHIN patients are being surveyed to determine their IPAC protocols. Survey results should be available in the early Fall.
- Grimsby staff have relocated to other offices. The majority of cubicles have been returned to the Ministry of Government Services, with some being repurposed to accommodate relocated staff in other branches.
- Brant sub-region Governance to Governance session will be scheduled in October.
- Associate Deputy Minister of Health and Long-Term Care assumes the role of Deputy Minister of Education.
- A Ministry of Health and Long-Term Care visit to the HNHB LHIN occurred with a focus on:
 - housing as a social determinant of health;
 - Family Health Teams; and
 - the successful collaboration between Joseph Brant Hospital and HNHB LHIN staff in ensuring people receive the care they need where they need it.
- Executive compensation freeze notice received and HNHB LHIN is in compliance.
- Disclosure of Wrongdoing processes and procedures shared with the Board.

D.2 Report of the Chair

MOVED: Bill Thompson
SECOND: Marianne Knight

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- Positive meeting with Deputy Minister Angus.
- Met with new MPP for Brantford-Brant Will Bouma, noting a common focus to improve patient care in this LHIN.
- Total preparation days not to exceed one (1) per month, with the exception of months where no meetings are scheduled and no preparation days apply.
- Chair resignation tendered effective August 31, 2018. Bill Thompson assumes the role of Acting Chair responsibilities in the interim, effective September 1, 2018. Public Appointments Secretariat (PAS) has been notified. Once PAS posts the vacancy, recruitment can occur. Candidates may be considered by the province from within or outside of the existing Board, with interviews occurring at the Minister's or Deputy Minister's office.
- No new mandate letters have been received from the ministry, although five priorities have been highlighted (mental health and addictions, Long-Term Care, Home and Community Care, overcrowding in hospitals and capacity planning)

D.3 Report of the Audit Committee Chair

MOVED: Saqib Cheema

SECOND: Dominic Ventresca

That the Report of the Audit Committee Chair be received and filed.

CARRIED

i. Consent Agenda of August 22, 2018

MOVED: Bill Thompson

SECOND: Madhuri Ramakrishnan

That the consent agenda of August 22, 2018 be received and filed.

- i. Minutes of June 20, 2018
- ii. Hospital Use of Consultants

CARRIED

ii. New/Other Business

a) HNHB LHIN Operations – Monthly Financial Update

MOVED: Bill Thompson

SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the June 30, 2018 financial update for LHIN operations.

CARRIED

b) Community Investment Funding Update

Designated Funding

i. Community Dementia Programs Caregiver Respite

MOVED: Bill Thompson

SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- up to \$146,208 base funding in 2018-19 (annualized to up to \$350,900 in 2019-20) to the Alzheimer Society of Niagara Region; and
- up to \$93,333 base funding in 2018-19 (annualized to \$160,000 in 2019-20) to the Alzheimer Society of Brant Haldimand Norfolk Hamilton Halton; to support new and expanded respite care for caregivers of people living with dementia in Niagara, Brant, Haldimand and Norfolk.

CARRIED

Key Points of Discussion:

- It was noted that funds approved to the Alzheimers' Societies are supporting all dementias

Community Investment

ii. Community Paramedicine

MOVED: Bill Thompson

SECOND: Marianne Knight

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$133,900 base funding and \$3,950 one-time funding in 2018-19 to Joseph Brant Hospital to support a Community Paramedicine Program in Burlington.

CARRIED

iii. Young Carers

MOVED: Bill Thompson

SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$284,500 base and \$22,500 in one-time funding in 2018-19 for the Alzheimer Society of Brant Haldimand Norfolk Hamilton Halton to support the expansion of the Young Carers Initiative – Powerhouse Project.

CARRIED

iv. Community Long Term Ventilation Program

MOVED: Bill Thompson
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$650,000 base funding to AbleLiving Services to support a Community Long Term Ventilation Program at their Supportive Housing Location in Binbrook.

CARRIED

v. Acquired Brain Injury and Stroke Community Transitional Program

MOVED: Bill Thompson
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$482,154 base funding to Hamilton Health Sciences Corporation to support the Acquired Brain Injury and Stroke Community Transitional Program.

CARRIED

E. New/Other Business

E.1 Cyber Security

Key Points of Discussion:

- Deloitte is in the process of evaluating all LHINs and many SPOs. After they complete their review, HNHB LHIN will implement all recommendations.
- Cyber security issues discussed monthly with provincial LHIN Information Technology Directors and Health Shared Systems Ontario (HSSO).
- A strong internal Business Continuity Process (BCP) provides the basis for an effective response to cyber security incidents. If an incident is experienced, BCP tracks actions taken through to root cause identification. Planning for a BCP is strengthened through the completion of regular table-top exercises. The BCP plan has been successfully enacted several times over the last year for both security and non-security related concerns.
- Onboarding/offboarding processes ensure use of HNBH LHIN data is by authorized personnel only.
- HNHB LHIN back-ups are stored off site with one-hour retrieval timelines; failed systems have been successfully rebuilt within 3 hours.
- HNHB LHIN recognizes that Personal Health Information (PHI) Data is the most sensitive tier of data to protect.

- Cyber security and Privacy are addressed annually with staff (or more frequently when situations demand it) and monthly privacy audits are conducted.
- HSSO manages edge devices (devices that connect HNHB to HSSO, via the eHealth Ontario encrypted wide area network).

F. Closed Session

MOVED: Janine van den Heuvel
 SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to closed session to discuss a matter of personnel or public interest at 3:55 p.m.

CARRIED

F.1 Report of the Chair on the Closed Session

MOVED: Janine van den Heuvel
 SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 3:55 p.m. to discuss a matter of personnel or public interest and returned to an open session at 4:25 p.m.

CARRIED

G. Adjournment

MOVED: Janine van den Heuvel
 SECOND: Suzanne Belanger-Fontaine

That the Board of Directors meeting be adjourned at 4:26 p.m.

CARRIED

Original Signed By

Bill Thompson, Vice Chair

Date

Original Signed By

Donna Cripps, Corporate Secretary

Date