

**Hamilton Niagara Haldimand Brant  
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors December 14, 2016

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on December 14, 2016, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 2:00 p.m.

Present: Laurie Ryan-Hill, Acting Board Chair  
Paul Armstrong, Member  
Madhuri Ramakrishnan, Member  
Bill Thompson, Member  
Janine van den Heuvel, Member  
Dominic Ventresca, Member

Regrets: Mervin Witter, Vice Chair

HNHB LHIN Staff

in Attendance: Donna Cripps, Chief Executive Officer  
Sally Quider, Acting Corporate Coordinator, Recording Secretary  
Derek Bodden, Director, Finance  
Emily Christoffersen, Director, Quality & Risk Management  
Dr. Jennifer Everson, Physician Lead, Clinical Health System Transformation  
Linda Hunter, Director, Health Links and Strategic Initiatives  
Steve Isaak, Director, Health System Transformation  
Trish Nelson, Director, Communications, Community Engagement and Corporate Services

Guests: Rosalind Tarrant, Director, Access to Care  
Norm Col, Board Chair, Hamilton Health Sciences Corporation  
Rob MacIsaac, President and CEO, Hamilton Health Sciences Corporation  
Ralph Meyer, Vice President of Oncology and Palliative Care, Hamilton Health Sciences and Regional Vice President, Cancer Care Ontario

**A. Convening the Meeting**

**A.1 Call to Order**

A quorum was present.

**A.2 Approval of the Agenda**

MOVED: Dominic Ventresca

SECOND: Bill Thompson

That the agenda of December 14, 2016, be adopted, as amended.

CARRIED

**A.3 Declaration of Conflicts**

No conflicts were identified at this time.

## **B. Education Session**

### **B.1 Hamilton Health Sciences Corporation – Our Healthy Future**

(Presentation provided (Appendix 1) appended to original set of minutes).

Presenters:

Norm Col, Board Chair, Hamilton Health Sciences Corporation  
Rob MacIsaac, President and CEO, Hamilton Health Sciences Corporation

Key Points of Discussion:

- An overview was provided on the hospital capital planning process and noted that this presentation provided is for information only.
- Concerns were raised regarding timelines for re-build of West Lincoln Memorial Hospital. It was noted that there are distinct communities with unique interests and needs. Prioritization will be part of the next planning stage.
- Hamilton Health Sciences is committed to the rebuild of West Lincoln Memorial Hospital as a significant facility and key access point for care.
- It was noted that there will be a relocation of St. Peter's Hospital programs into new spaces at other hospital locations, i.e., Stroke services would be moved to the General Hospital. Alignment of services and plans will be more definitive in the next stage of planning.
- It was noted that geriatrics and clinical specialties are key elements of the Hamilton Health Sciences vision for the future. Moving to two sites will not be reducing square footage. Square footage of space will grow by 50%. People 80 years plus will double, the age of people will inform the plan.
- It was noted that downtown Hamilton is comprised of a higher needs population. The concept for the future is fewer heavy use urban sites and more partnerships in communities and technology link to hospitals.
- It was noted that Hamilton Health Sciences provides tertiary care to Burlington residents. The goal is to help people manage health in the community and rely less on hospitals.
- It was noted that the level of community engagement that was done by Hamilton Health Sciences has been extensive and well done.

### **C.1 Approval of the Minutes of October 26, 2016**

MOVED: Bill Thompson

SECOND: Madhuri Ramakrishnan

That the minutes of the Board Meeting – Business of October 26, 2016, be adopted as circulated.

CARRIED

### **D.1 Report of the Chief Executive Officer (CEO)**

MOVED: Dominic Ventresca

SECOND: Paul Armstrong

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- This month's Voices in the Community featured the story of Bob, a Health Links patient living with multiple chronic conditions and no family available to provide him with support. Bob is an example of the success of the Health Links model of care.
- A presentation was provided on the Patients First Act, 2016. (Presentation is appended as Appendix 2 to original set of minutes)
- It was noted that LHIN Legal will be addressing the Board at a Closed Session in January 2017 to provide education on the Patients First Act to Board members.
- Six Sub Region Engagement sessions have been held. They were all well attended. While there was some excellent opportunities identified there was a strong sense that there had been sufficient discussion and that action was now required.

**D.2 Report of the Acting Board Chair**

MOVED: Bill Thompson  
SECOND: Janine van den Heuvel

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- An overview of the meetings the Acting Board Chair attended during the months of November and December were provided.

**D.3 Report of the Audit Committee Chair**

MOVED: Laurie Ryan-Hill  
SECOND: Dominic Ventresca

That the Report of the Audit Committee Chair be received and filed.

CARRIED

An Audit Committee meeting was held on December 7, 2016. The minutes of the Audit Committee meeting of October 26, 2016, were approved, as amended (with a correction of those people present) by the Audit Committee for receipt by the Board of Directors.

MOVED: Laurie Ryan-Hill  
SECOND: Madhuri Ramakrishnan

That the amended minutes of the Audit Committee Meeting of October 26, 2016, be received and filed.

CARRIED

## **Consent Agenda**

The Audit Committee reviewed the consent agenda of December 7, 2016, consisting of:

- i. Posting of Quarterly Expenses
- ii. Confirmation of Funding Received
- iii. Visiting Hospice Volunteer Services
- iv. Behavioural Supports Ontario

MOVED: Dominic Ventresca

SECOND: Janine van den Heuvel

That the consent agenda of December 7, 2016 be received and filed.

CARRIED

## **Quarterly Report – Third Quarter**

The Audit Committee Reviewed the Third Quarter Report.

On a year-to-date basis, the expenses are tracking below budget. Annual LHIN operation costs are expected to be within or under budget. The preparation of the Third Quarter Report took into consideration expected November and December expenses and accrued them in order to reflect as accurate a picture as possible.

MOVED: Madhuri Ramakrishnan

SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve receive and file the Third Quarter Report.

CARRIED

## **Community Investments – Mental Health**

### **Mental Health**

In 2011, a 10 year Comprehensive Mental Health and Addictions Strategy was launched in Ontario. The first three years focused on children and youth. In 2014, the Province built on the 10 year strategy to improve services and care for Ontarians of all ages who have mental illness and addictions.

The second phase of the Strategy introduced five pillars for action to help Ontarians and their families have better access to service and supports.

From 2012 to 2016, our LHIN has invested over \$13 million to support Mental Health and Addictions programs and services.

Community Investment funding approval is being requested for the following five programs/services:

- i. Early Intervention
- ii. Mobile Crisis Rapid Response
- iii. Early Intervention School Based Nurse Practitioner
- iv. Indigenous Mental Health Services in Niagara Region
- v. Catholic Family Services Gatekeepers Program

**Community Investments - Mental Health**

**Early Intervention**

Early intervention is identified as one of the key priorities of the Ministry of Health and Long-Term Care’s Mental Health and Addictions Strategy.

In September 2016, the HNHB LHIN’s Mental Health and Addictions Advisory Group recommended that early intervention be a priority for new investments in Mental Health and Addictions services in 2016-17.

This funding request will assist youth requiring mental health services for the first time. Funding is proposed for the Brant, Haldimand and Norfolk, Burlington, and Niagara areas. Services will be provided through the Brant County Healthcare System, Joseph Brant Hospital, and Community Addiction Services of Niagara and local community partners for services in areas of our LHIN that are currently underserved with early intervention programs.

MOVED: Laurie Ryan-Hill  
 SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- Up to \$628,871 base funding prorated to \$157,300 in 2016-17 and \$17,600 one-time funding in 2016-17 to support Mental Health Early Intervention services to the Health Service Providers identified in Appendix A.

**Appendix A**

**Recommended Early Intervention Investments 2016-17**

Health Service Provider	Sub-Region(s) Served	Annual Base Funding	Prorated (3 months)	One-time Funding
Brant Community Healthcare System	Brant and Haldimand-Norfolk	\$361,900	\$90,500	\$10,100
Joseph Brant Hospital	Burlington	\$187,021	\$46,800	\$6,000
Community Addiction Services of Niagara	Niagara	\$79,950	\$20,000	\$1,500
		<b>\$628,871</b>	<b>\$157,300</b>	<b>\$17,600</b>
***Note: Funding will be prorated in 2016-17 to the start date				

CARRIED

## **Community Investments - Mental Health**

### **Mobile Crisis Rapid Response**

The Mobile Crisis Rapid Response Team program involves the partnering of a local police service with a mental health crisis service to respond to mental health and addiction calls through 911 dispatch, as first responders. Since implementation in Hamilton in November 2013, the Mobile Crisis Rapid Response Team program has successfully been expanded to Halton, Norfolk, Brantford, and Niagara.

This proposed funding will be used to expand the service by implementing a Mobile Crisis Rapid Response Team in Haldimand County and to increase service to 12 hours a day, seven days a week in Niagara.

MOVED: Madhuri Ramakrishnan

SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approves:

- Up to \$216,430 base funding \$54,108 prorated in 2016-17 and \$15,000 one-time in 2016-17 to Community Addictions and Mental Health Services of Haldimand and Norfolk to support a Mobile Crisis Rapid Response Team in Haldimand County; and
- Up to \$83,751 base funding \$20,938 prorated in 2016-17 to Canadian Mental Health Association, Niagara Branch to expand service hours for the Niagara Mobile Crisis Rapid Response Team.

CARRIED

## **Community Investments - Mental Health**

### **Early Intervention School Based Nurse Practitioner**

In September 2016, LHIN leadership met with representatives of The Hamilton-Wentworth Catholic District School Board and The Hamilton-Wentworth District School Board to open conversation regarding the opportunity of early intervention with mental health concerns in youth.

Concerns about mental health in students has been a concern in both school boards. Since 2012, a part time Primary Care Nurse Practitioner has been providing care in limited services to Sir John A. MacDonald and Cathedral High Schools in Hamilton. The Nurse Practitioner services have been provided by Good Shepherd Non Profit Homes Inc.

This funding request would support a full-time Nurse Practitioner to work across both schools. Services provided would include providing access to health care for youth, link students to in-school services, and connect students to external health services such as ongoing Primary Care and Psychiatry services. Providing these services, in a consistent manner and where youth are (in schools) will remove barriers to access.

MOVED: Laurie Ryan-Hill  
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- Up to \$133,000 base funding \$33,250 prorated in 2016-17 and \$5,500 one-time in 2016-17 to Good Shepherd Non Profit Homes Inc. to support a School Based Nurse Practitioner Health and Wellness service onsite at Sir John A. MacDonald and Cathedral High Schools, Hamilton.

That the program be evaluated after 20 months for confirmation of ongoing base funding.

CARRIED

**Community Investments - Mental Health  
Indigenous Mental Health Services in Niagara Region**

Our LHIN has been actively working with Six Nations Health Services to develop improving health care and outcomes for Indigenous Peoples living both on and off reserve, in urban settings.

One of the top areas of need is to expand Indigenous Mental Health and Addictions services in Niagara. This would include providing case management and counselling services for adults (over the age of 21) and the enhancement and coordination of an outreach program model in Niagara. Current programs in place do not meet the demand for culturally appropriate mental health care and there is a lack of internal clinical expertise.

This funding recommendation would allow De dwa da dehs nye>s Aboriginal Health Centre to provide one-on-one counselling and case management. Other services would include counselling for grief and loss, family violence, depression and anxiety, trauma support, and referral to additional community programs as needed.

Funding would also support the expansion of De dwa da dehs nye>s Niagara Outreach program. De dwa da dehs nye>s has not received financial support for this outreach program in the past. This recommendation would allow increased access to a Registered Dietitian, Nurse Practitioner, and Traditional Healer.

MOVED: Dominic Ventresca  
SECOND: Janine van den Heuvel

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$180,915 base funding prorated to \$60,305 in fiscal 2016-17 and up to \$4,910 one-time funding in 2016-17 to De dwa da dehs nye>s Aboriginal Health Centre to support mental health services in Niagara and the development of a Niagara outreach program.

CARRIED

**Community Investments - Mental Health  
Catholic Family Services Gatekeepers Program**

The Gatekeepers Program in Hamilton and Halton is operated through Catholic Family Services. This program is for seniors with Diogenes Syndrome (hoarding).

In the past funding was provided through the Regional Municipality of Halton. In the fall of 2015 the Regional Municipality of Halton advised Catholic Family Services of changes to the criteria for the Halton Region Community Investment Fund which negatively impacts future funding of this program.

Catholic Family Services has requested a shared funding model between Mississauga Halton Local Health Integration Network and Hamilton Niagara Haldimand Brant Local Health Integration Network. Mississauga Halton LHIN has agreed to fund their component of the program.

MOVED: Bill Thompson  
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve \$38,500 in recurring one-time funding for three years 2016-17, 2017-18, and 2018-19 to Catholic Family Services to support the Halton Gatekeepers Program.

CARRIED

**Community Investments  
Falls Prevention and Exercise Coordination of Services**

Within our LHIN region the Victorian Order of Nurses provides the largest proportion of all Falls Prevention and Exercise classes at the most locations.

Due to the high volume of classes delivered, Victorian Order of Nurses has experienced operational challenges which has impacted participant experiences, program quality, coordination and standardization of programming.

This funding is recommended to enable Victorian Order of Nurses resources that will improve the coordination, quality and integration of Falls Prevention and Exercise classes.

MOVED: Bill Thompson  
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$92,484 base funding prorated to \$30,828 in fiscal 2016-17 to the Victorian Order of Nurses to increase Falls Prevention and Exercise coordination of services.

CARRIED



### Health Links Funding

Health Links continue to be a key health system priority in the advancement of the Patients First: Action Plan for Health Care. On October 28, 2015 the ministry approved \$3,075,800 to our LHIN in one-time funding for 2016-17. There were significant restrictions given to the LHIN, from the Ministry on this funding. The funding must go to the 10 Health Link providers for their continued development and ongoing operations.

MOVED: Laurie Ryan-Hill

SECOND: Janine van den Heuvel

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve up to \$3,075,800 one-time funding in 2016-17 to support the continued development and ongoing operation of the approved Health Links to the health service providers identified in Appendix A.

### Appendix A

#### Funding Allocation

Sub-region	Health Service Provider	Allocation (\$)
Burlington	HNHB CCAC	\$1,500,000
Hamilton	HHSC	\$676,342
Niagara North West	HHSC	\$138,763
Niagara	Niagara Health System	\$325,375
Haldimand and Norfolk	Haldimand War Memorial Hospital	\$143,548
Brant Six Nations	Brant Community Healthcare System	\$192,472
IDS Analyst	HHSC	\$99,301
<b>Total Funding</b>		<b>\$3,075,800</b>

#### Appointment of Auditors 2016-17

Deloitte was selected as the auditor for all LHIN's. Each LHIN entered into a three year agreement with Deloitte in 2012. This contract was extended for an additional three years until March 31, 2018.

MOVED: Laurie Ryan-Hill

SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network appoints Deloitte & Touche LLP as auditors for the Hamilton Niagara Haldimand Brant Local Health Integration Network for the fiscal year April 1, 2016 to March 31, 2017.

CARRIED

#### D.4 Report of the Governance Working Group Chair

MOVED: Dominic Ventresca

SECOND: Madhuri Ramakrishnan

That the Report of the Governance Working Group Chair be received and filed.

CARRIED

The Governance Working Group (GWG) met on December 7, 2016. At the meeting, the minutes of September 21, 2016, were reviewed and approved.

MOVED: Paul Armstrong  
SECOND: Bill Thompson

That the minutes of September 21, 2016, of the Governance Working Group – be adopted, as circulated.

CARRIED

### **Strategic Health System Plan Implementation Update**

Staff presented an update on the Strategic Health System Plan Implementation (circulated in your meeting materials).

The presentation highlighted specific examples of the work undertaken within the LHIN since the beginning of the fiscal year.

MOVED: Bill Thompson  
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Strategic Health System Plan Quarterly Update.

CARRIED

### **Review of Skills Matrix**

The Board of Directors Skills Matrix identifies skills/representation of current Board Members. The Skills Matrix is also used to identify those skills that should be considered when reviewing potential Board candidates.

MOVED: Janine van den Heuvel  
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network consider the following skill set/representation when reviewing potential board members: Indigenous, Legal, Information Technology, and Rural.

CARRIED

### **Review of Proposed Membership on Board Committees and Working Groups**

The Board Committee and Working Group Membership is reviewed and revised to reflect new Board Members and Board Members whose terms are ending. Vacancies are reflected on the listing and will be identified once a new Board Chair and Board Members are appointed. The circulated listing has been amended to reflect the appointment of Paul Armstrong on November 28, 2016.

MOVED: Bill Thompson  
 SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approves the proposed changes to the committee working group membership for the calendar year 2017 as amended and circulated as Appendix A.

**Appendix A**

**Committee/Working Group Membership**

Committee/Working Group	Membership	Staff Membership
Audit Committee	***Laurie Ryan-Hill, Audit Committee Chair Bill Thompson, Member (Chair post May 15, 2017) Dominic Ventresca, Member Madhuri Ramakrishnan, Member Vacancy 1, Member *Board Chair (ex-officio)	Derek Bodden Donna Cripps Corporate Coordinator
Nominating Committee	** (Board Chair TBA), Nominating Committee Chair ***Laurie Ryan-Hill, Member ****Mervin Witter, Member Bill Thompson, Member Dominic Ventresca, Member (Post May 15, 2017)	Donna Cripps Corporate Coordinator
Quality and Safety Committee	****Mervin Witter, Quality and Safety Committee Chair ***Laurie Ryan-Hill, Member Dominic Ventresca, Member Madhuri Ramakrishnan, Member Janine van den Heuvel, Member (Chair post June 1, 2017) Paul Armstrong, Member *Board Chair (ex-officio)	Emily Christoffersen Donna Cripps Dr. Jennifer Everson Corporate Coordinator
CEO Performance and Compensation Working Group	** (Board Chair TBA), Chair ***Laurie Ryan-Hill, Member ****Mervin Witter, Member Bill Thompson, Member	None
Governance Working Group	Dominic Ventresca, Working Group Chair ***Laurie Ryan-Hill, Member ****Mervin Witter, Member Janine van den Heuvel, Member Vacancy 3, Member *Board Chair (ex-officio)	Donna Cripps Corporate Coordinator

\*Board Chair (non-voting) \*\*Chair of Committee is Board Chair \*\*\*Term ends May 15, 2017 \*\*\*\*Term ends June 1, 2017

**CARRIED**

**Board of Directors Evaluation**

In June 2016 all board members and Leadership Team were provided with an electronic survey to evaluate the Board and Board Chair for the period of April 1, 2015 to March 31, 2016.

The Board reviewed the evaluation and determined a strategy to increase generative discussion at Board meetings. Board members will be asked to provide topics where they feel that they would benefit from a generative discussion. Discussions will be included on the open Board Meeting Agenda's for the months of February, April, August, and October.

MOVED: Madhuri Ramakrishnan  
SECOND: Janine van den Heuvel

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approves a strategy to increase generative discussion at Board Meetings.

CARRIED

#### **D.5 Report of the Quality and Safety Committee Chair**

MOVED: Dominic Ventresca  
SECOND: Madhuri Ramakrishnan

That the Report of the Quality and Safety Committee Chair be received and filed.

CARRIED

The Quality and Safety Committee (Q&SC) met on December 7, 2016. At the meeting, the minutes of September 21, 2016, were approved by the Quality and Safety Committee for receipt by the Board of Directors.

MOVED: Bill Thompson  
SECOND: Paul Armstrong

That the minutes of the Quality and Safety Committee Meeting of September 21, 2016, be received and filed.

CARRIED

#### **Ministry-LHIN Accountability Agreement (MLAA) Performance Indicators Quarterly Update**

Staff presented a detailed slide presentation (circulated in your meeting materials) providing an overview of current LHIN performance.

MOVED: Bill Thompson  
SECOND: Madhuri Ramakrishnan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Ministry-LHIN Accountability Agreement Performance Indicators Quarterly Update.

CARRIED

#### **Office of the Auditor General of Ontario Update**

Staff presented a detailed slide presentation (circulated in your meeting materials) providing an overview of the Auditor General of Ontario Audit that took place in April-May of 2015. The presentation highlighted the audit report and nine recommendations made to the 14 LHINs. Significant process has been made on the recommendations to date.

MOVED: Madhuri Ramakrishnan  
SECOND: Janine van den Heuvel

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the Office of the Auditor General of Ontario Audit Update.

CARRIED

**Brant Community Healthcare System Update**

An update was provided on the actions and initiatives that have been undertaken by Brant Community Healthcare System in order to address the significant challenges and pressures they are experiencing.

The Hamilton Niagara Haldimand Brant Local Health Integration Network continues to monitor Brant Community Healthcare System's financial and operational performance. The Hamilton Niagara Haldimand Brant Local Health Integration Network Chief Executive Officer will continue to engage in regular monthly meetings with the Chief Executive Officer of the Brant Community Healthcare System.

**E. New/Other Business**

**E.1(a) Hospital Service Accountability Agreement (HSAA) Amending Agreement**

MOVED: Laurie Ryan-Hill  
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the proposed HSAA Amending Agreement to be made as of April 1, 2017, and amending the 2008/17 HSAA by extending its term to March 31, 2018 and by replacing the 2016/17 Schedules with 2017/18 Schedules.

CARRIED

Key Points of Discussion:

- It was noted that the amending agreement was written by LHIN Legal and applies provincially.
- It was noted that hospital will receive this amendment.

**E.1(b) Long-Term Care Home Service Accountability Agreement (LSAA) Amending Agreement**

MOVED: Bill Thompson  
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the proposed 2016/2019 Long-Term Care Service Accountability Agreement (LSAA) Amending Agreement to be made as of April 1, 2017, amending certain schedules, and amending Section 6.2(c) of the 2016-2019 LSAA, be approved as presented to the Board as amended.

CARRIED

## **E.2 Hamilton Health Sciences Corporation Stem Cell Transplant Capital Project**

MOVED: Laurie Ryan-Hill  
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Stage 2 Functional Program Part A Programs and Services for the proposed Hamilton Health Sciences Stem Cell Transplant Capital Project.

CARRIED

Key Points of Discussion:

- It was noted that Cancer Care Ontario provides funding for this project.
- It was noted that this project will be located the Juravinski Hospital.

## **E.3 Quarterly Declaration of Compliance**

MOVED: Laurie Ryan-Hill  
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network authorizes the Board Chair to declare to the Minister of Health and Long-Term Care that upon due enquiry of the Chief Executive Officer and other appropriate LHIN officers and personnel, and subject to any exceptions identified on Schedule A, to the best of the Board's knowledge and belief, the LHIN has:

1. the LHIN's compliance with the "Principles for LHIN-Managed Quality Based Procedure (QBP) Volume Movement", per the QBP Volume Management Instructions and Operational Policies for Local Health Integration Networks that are issued by the ministry;
2. the completion and accuracy of reports required of the LHIN, pursuant to section 5 of the Broader Public Service Accountability Act (BPSAA), on the use of consultants;
3. the LHIN's compliance with the prohibition, in section 4 of the BPSAA, on engaging lobbyist services using public funds;
4. the LHIN's compliance with all of its obligations under applicable directives issued by the Management Board of Cabinet;
5. the LHIN's compliance with its obligations under the Memorandum of Understanding with the Ministry of Health and Long-Term Care; and
6. the LHIN's compliance with its obligations under the Ministry LHIN Accountability Agreement in effect, during the Applicable Period of September 29, 2016 to December 14, 2016.

CARRIED

**F. Closed Session**

MOVED: Laurie Ryan-Hill  
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 3:57 p.m. to discuss a matter of personal or public interest.

CARRIED

**F.1 Report of the Chair on the Closed Session**

During the closed session, the Board discussed a matter of personal and public interest.

MOVED: Laurie Ryan-Hill  
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 3:57 p.m. to discuss a Human Resource matter and returned to an open session at 5:05 pm.

CARRIED

**G.2 Adjournment**

The Board of Directors – Business meeting be adjourned at 5:06 p.m.

Original Signed by:

January 25, 2017

\_\_\_\_\_  
**Laurie Ryan-Hill, Acting Chair**

\_\_\_\_\_  
**Date**

Original Signed by:

January 25, 2017

\_\_\_\_\_  
**Donna Cripps, Corporate Secretary**

\_\_\_\_\_  
**Date**