

Hamilton Niagara Haldimand Brant Local Health Integration Network

Minutes of the Business Meeting of the Board of Directors February 28, 2018

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on February 28, 2018, at the Webster/Albion Falls Room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Road, Unit 1, Hamilton, Ontario, and beginning at 2:00 p.m.

Present: Janine van den Heuvel, Chair
Bill Thompson, Vice Chair
Paul Armstrong, Member
Saqib Cheema, Member - teleconference
Bill Chopp, Member
Shelley Moneta, Member
Madhuri Ramakrishnan, Member - teleconference
Dominic Ventresca, Member
Marianne Knight, Member

Regrets: Suzanne Belanger-Fontaine, Member

HNHB LHIN Staff

in Attendance: Donna Cripps, Chief Executive Officer
Candice Neila, Corporate Coordinator, Recording Secretary
Emily Christoffersen, VP Commissioning, Performance and
Accountability
Dr. Jennifer Everson, VP Clinical
Linda Hunter, Director, Strategic Initiatives
Trish Nelson, Director, Communications
Tom Peirce, Executive Lead, Transition and Project Management Office
Martina Rozsa, VP, Home & Community Care
Rosalind Tarrant, VP, Health System Strategy & Integration
Cindy Ward, VP Resource Stewardship and CFO
Derek Bodden, Director, Funding
Chad DeBlock, Director, Finance

Guests: Dr. David Higgins, President, St. Joseph's Healthcare, Hamilton
Dr. James MacKillop, Director, Peter Boris Centre for Addictions Research

A. Convening the Meeting

The chair welcomed the Board members by acknowledging that we are located on Indigenous lands and expressed gratitude for the opportunity and privilege to work with communities across the territory.

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Janine van den Heuvel

SECOND: Shelley Moneta

That the agenda of February 28, 2018, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session

B.1 Addictions

Presenters: Dr. David Higgins, President, St. Joseph's Healthcare Hamilton (SJHH)
Dr. James MacKillop, Director, Peter Boris Centre for Addictions Research

Key Points of Discussion:

- This presentation was included in the Board pre-circulated package as well as posted on the LHIN website.
- The College of physicians is focused on the opioid epidemic, and there is a lot of work being done with this right now throughout the system including dental work, Emergency Department (ED), surgery, urgent care, etc.
- It was noted that there could be more done to proactively educate young girls on the effects of drug and alcohol use while pregnant. Right now, SJHH has the womankind program for pregnant women struggling with substance dependencies and public health does provide messaging and education.
- Hamilton high-school's now have a Nurse Practitioner (NP) on-site. The purpose for this is to recognize when there is a bigger problem with an adolescent, which may indicate substance abuse and support that student to get help. The program has run for 1 year, and has reported great outcomes.

C.1 Consent Agenda

MOVED: Janine van den Heuvel

SECOND: Bill Thompson

That the Board of Directors adopts the consent agenda of February 28, 2018 consisting of:

- i. Minutes of the Board of Directors Meeting – Business of January 31, 2018
- ii. Hospital Waiver Process

D. Reports

D.1 Report of the CEO

MOVED: Paul Armstrong

SECOND: Marianne Knight

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The Board watched the Voices in the Community – Deborah’s Story on e-consult. This video is linked within the CEO report posted on the LHIN website.
- In addition to the report which was pre-circulated and posted on the LHIN website, the CEO provided a verbal update on the following;
 - Minister of Health, Eric Hoskins has resigned effective February 26, 2018. Dr. Helena Jaczek has been appointed as interim Minister.
 - On February 21, 2018 three neighbourhoods in the city of Brantford were evacuated due to flooding. Approximately 120 patients of the LHIN resided in the evacuated areas. The LHIN Incident Management Team invoked the Business Continuity Plan (BCP), as a result and met multiple times each day for the duration of the evacuation. The LHIN VP, Clinical kept the Ministry of Health and Long-Term Care’s (ministry’s) Emergency Operations Centre (EOC) apprised of all updates for the duration of the evacuation.
 - Six Nations of the Grand River Territory declared a state of emergency during the flooding.
- The CEO provided the following Administrative updates:
 - T4’s for the Board of Directors (Board) were mailed out on February 27, 2018, and should arrive shortly.
 - The Board portal training is to be booked in March
 - A new sound system should be available in the board room to improve acoustics for the public for the March 28th Board meeting

D.2 Report of the Chair

MOVED: Shelley Moneta

SECOND: Dominic Ventresca

That the Report of the Chair be received and filed.

CARRIED

D.3 Report of the Audit Committee Chair

MOVED: Janine van den Heuvel
SECOND: Dominic Ventresca

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Meeting of February 21, 2018

An Audit Committee meeting was held on February 21, 2018. The minutes of the Audit Committee meeting of January 24, 2018, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Bill Thompson
SECOND: Dominic Ventresca

That the minutes of the Audit Committee Meeting of January 24, 2018, be received and filed.

CARRIED

Consent Agenda

MOVED: Bill Thompson
SECOND: Bill Chopp

The Audit Committee reviewed the consent agenda of February 21, 2018, consisting of:

- i. Minutes – January 24, 2018

That the consent agenda of February 21, 2018 be received and filed.

CARRIED

HNHB LHIN Operations – Monthly Financial Update

MOVED: Bill Thompson
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the December 31, 2017 financial update for LHIN operations.

CARRIED

Presentation of Audit Plan

MOVED: Bill Thompson

SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network (HNHB LHIN) approve the 2018 Audit Service Plan prepared by Deloitte LLP.

CARRIED

E. New Other Business

E.1 Hamilton Health Sciences - Capital

MOVED: Bill Thompson

SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Stage 1 Proposal Part A submission for Hamilton Health Sciences Corporation, with the understanding that the hospital will continue to develop its plans for programs and services, consistent with best practice and in collaboration with community partners, and will continue to use a patient-centered approach to address outstanding concerns regarding access to health services with a special attention to the aging population. Further details are outlined in Appendix A.



HHSC Capital Motion
- Appendix A

Key Points of Discussion:

- Director, Strategic Priorities presented to the Board.
- The CEO noted that this is the sixth time the Hamilton Health Sciences (HHS) Capital presentation has come before the Board, with the most recent presentation coming to the Board at the February 21, 2018 special Board meeting. The Board has a motion for endorsement today.
- The ministry has negotiated a long-term vision for the beds based on ministry methodology. Recognizing that this is very high level at this time, and specifics will be submitted by HHS to the ministry in Stage 2.
- HHS community engagement was extensive and robust which included internal and external stakeholders. Stage 1 Part A serves as a critical document as to how much space the hospital needs.
- The Board noted understanding that this is an endorsement, not an approval.

E.2 2018-19 Quality Improvement Plan

Key Points of Discussion:

- VP, Commissioning, Performance & Accountability presented to the Board.
- Legacy Community Care Access Centre (CCAC) was required to complete a Quality Improvement Plan (QIP). In December, 2017 it was confirmed by the ministry that the LHIN is required to complete a QIP. This briefing note is for the Board's review, there is no decision put forth for today's meeting. LHIN staff have compiled this information as an initial step to inform the Board of the information that will come forward in March for decision.
- It was noted that the QIP is specific to Home & Community Care

E.3 2018-19 Annual Business Plan

MOVED: Dominic Ventresca
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the 2018-19 Annual Business Plan for submission to the Ministry of Health and Long Term Care.

CARRIED

Key Points of Discussion:

- The draft ABP was approved by the Board in January, 2018, for submission to the Ministry. The ministry has responded with overall positive feedback. The only request from the ministry was around French Language Services (FLS) and how the LHIN will advance active offer, and to ensure FLS will be in compliance. LHIN staff have updated the FLS information will update the spending plan, using Q3 financials once it is confirmed by the ministry.

F. Closed Session

MOVED: Janine van den Heuvel
SECOND: Paul Armstrong

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 3:38 p.m. to discuss a matter of public/personnel interest.

CARRIED

F.1 Report of the Chair on the Closed Session

MOVED: Janine van den Heuvel
SECOND: Shelley Moneta

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 3:38 p.m. to discuss matters of personnel and public interest and returned to an open session at 4:13 pm.

CARRIED

The Board Chair thanked the Executive Lead, Transition & PMO for his time with the CCAC and LHIN and wished him all the best in his retirement.

H. Adjournment

MOVED: Janine van den Heuvel

SECOND: Shelley Moneta

The Board of Directors – Business meeting be adjourned at 4:16p.m.

CARRIED

Original signed by

Janine van den Heuvel, Chair

Date

Original signed by

Donna Cripps, Corporate Secretary

Date